



RECEIVED
APWU
SEP 26 2014
WESTERN REGION
COORDINATOR

() Pacific Area Local
() Western Area Local
() So. West Area Local

Withholding Info
Staffing Issue(s)
Status Update
Grievance Administration
Please review, take action
and reduce issues to writing
Comments

September 25, 2014

Omar M. Gonzalez
APWU Western Region Coordinator
1350 Old Bayshore Hwy., Ste. 360
Burlingame, CA 94010-1882

RE: Notice of Withholding for Tacoma, WA

Dear Mr. Gonzalez:

Please be advised that based on workload reduction and in order to minimize impact due to the planned excessing; we are authorizing the withholding of four (4) residual vacancies. These residual vacancies are at the same or lower levels in surrounding installations within a 50-mile radius of the Tacoma, WA Post Office. As information, the four (4) affected Maintenance positions are

- One (1) – Electronic Technician, (PS-10), Occ. Code 8560020
- Three (3) – Maintenance Mechanic (PS-07), Occ. Code 474903XX

If you have any questions, please contact Anita Works, Labor Relations Specialist, Western Area at 303-313-5605.

Sincerely,

Anita Works for
Simon M. Storey
Manager, Human Resources
Western Area

- cc: Manager Labor Relations, Western Area
 Manager In-Plant Support, Western Area
 District Manager, Seattle
 Manager Human Resources, Seattle
 Manager Labor Relations, Seattle
 Complement Coordinator, Seattle
 Regional Director NPMHU, Denver
 NALC National Business Agent, Region 2

Attachments: Workhour Impact Report, Seniority Roster, Map, Supporting Document

aw:47917

WorkHour Impact Report

Impacted Bid Cluster	TACOMA POST OFFICE
Installation Address	
Area Name	WESTERN
Impact Type	Reduction Other Than by Attrition
Date of Impact	01/31/2016
Period (Dates) of Review Performed	08/17/2013 thru 08/29/2014
Report Prepared By	Bradley Densmore
Report Prepared Date	09/16/2014
Reviewed By	Lisa Shear
Phone	(503) 294-2206

WorkHour Impact Report

Craft = MAINTENANCE

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	1546	1402	-144	-576	-7488	-4	1872

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	41	2.7%	-8	0		33	2.4%

WorkHour Impact Report

Casuals

a. Current Number of MAINTENANCE Casuals on Rolls	0
b. Current Total Non-OverTime MAINTENANCE Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE Casuals Hours per Month	0
d. Number of MAINTENANCE Casuals that will have Reduced Hours	0
e. Number of MAINTENANCE Casuals that will be Terminated	0
f. Number of MAINTENANCE Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE Casuals	
N/A	

Mail Handler (MHAs)

a. Current Number of MAINTENANCE MHAs on Rolls	0
b. Current Total Non-OverTime MAINTENANCE MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE MHA Hours per Month	0
d. Number of MAINTENANCE MHAs that will have Reduced Hours	0
e. Number of MAINTENANCE MHAs that will be Terminated	0
f. Number of MAINTENANCE MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE MHAs	
N/A	

Part Time Flexible (PTFs)

a. Current Number of MAINTENANCE PTFs on Rolls	0
b. Current Total Non-OverTime MAINTENANCE PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE PTFs Hours per Month	0
d. Number of MAINTENANCE PTFs that will have Reduced Hours	0
e. Will there be any MAINTENANCE PTFs Excessed from Craft or Installation	NO
If Yes how Many MAINTENANCE PTFs	0
f. Provide Narrative Explaining need for Excessing	
N/A	

City Carrier Assistant (CCAs)

a. Current Number of MAINTENANCE CCAs on Rolls	0
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b. Current Total Non-OverTime MAINTENANCE CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE CCA Hours per Month	0
d. Number of MAINTENANCE CCAs that will have Reduced Hours	0
e. Number of MAINTENANCE CCAs that will be Terminated	0
f. Number of MAINTENANCE CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE CCAs	
N/A	

Postal Support Employees (PSE)

a. Current Number of MAINTENANCE PSE on Rolls	0
b. Current Total Non-OverTime MAINTENANCE PSE Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE PSE Hours per Month	0
d. Number of MAINTENANCE PSE that will have Reduced Hours	0
e. Number of MAINTENANCE PSE that will be Terminated	0
f. Number of MAINTENANCE PSE Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE PSE	
N/A	

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of MAINTENANCE PTRs on Rolls	2
b. Planned Number of MAINTENANCE PTR Positions after Impact	2
c. Estimated Number of MAINTENANCE PTR Attrition	0
d. Will there be any MAINTENANCE PTRs Excessed from Craft or Installation	NO
MAINTENANCE PTRs	0
e. Provide Narrative Explaining need for Excessing	
N/A	

Full Time Regular (FTRs)

a. Current Number of MAINTENANCE FTRs on Rolls	41
b. Planned Number of MAINTENANCE FTR Positions After Impact	37
c. Estimated Number of MAINTENANCE FTR Attrition	0
d. Will there be any MAINTENANCE FTRs Excessed from Craft or Installation	YES
If Yes how Many MAINTENANCE FTRs	4
e. Provide Narrative Explaining need for Excessing	
Reduction due to reduced work load.	

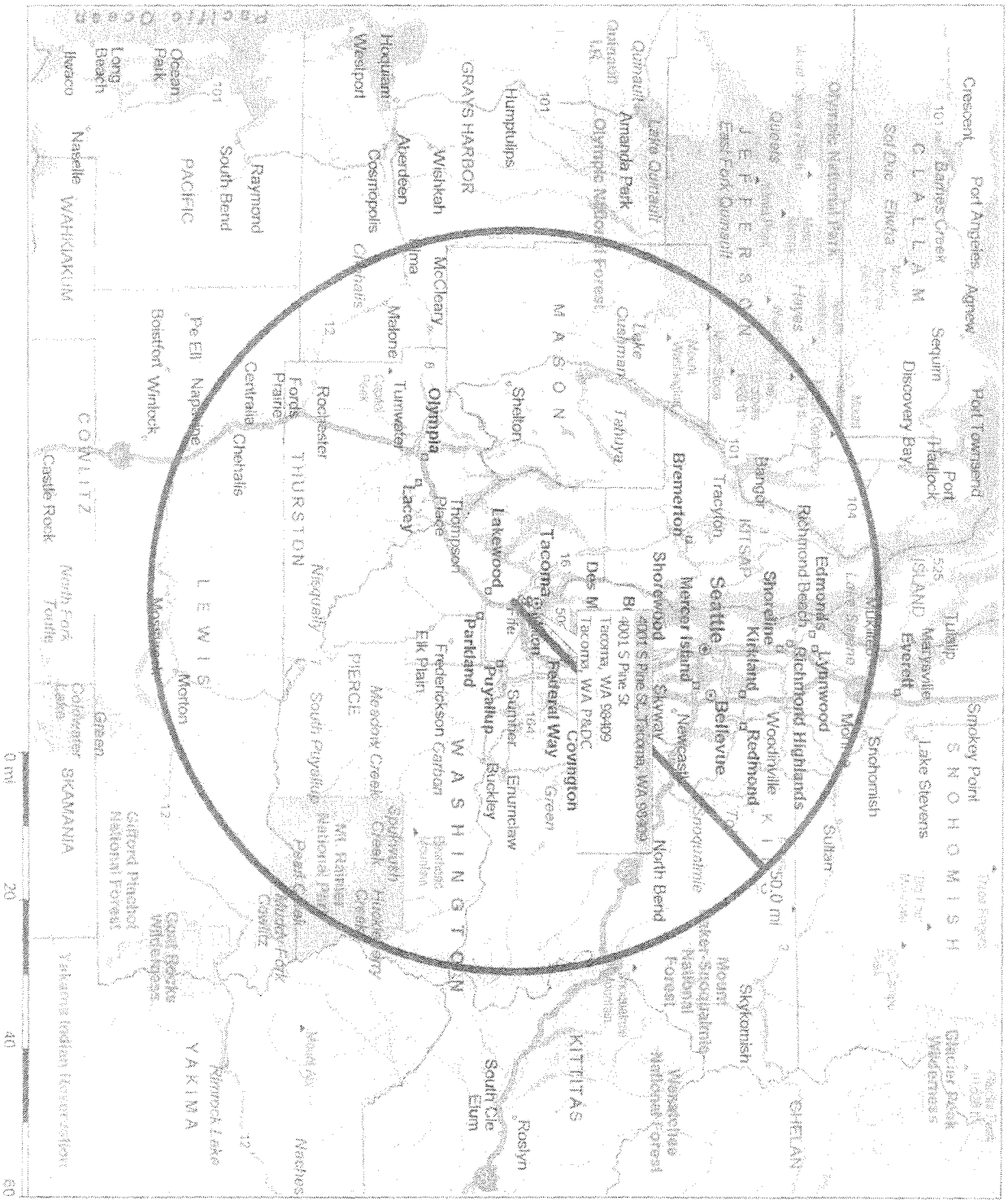
WorkHour Impact Report-MAINTENANCE

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-576
b. Planned Reduction in Total OT Hours per Month	-32
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	0
h. Total Planned Non-OT Hours per Month	5608
i. Total FTE Savings	-4

FINANCE	OFFICE	LAST	FIRST	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	OCB CODE	SEN DATE CRAFT	SEN #	VET PREF
548332	TACOMA P&DC	BRADFORD	DALE	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	12/19/1987	3	N
548332	TACOMA P&DC	MCNAMARA	MICHAEL	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	10/30/1993	1	Y
548332	TACOMA P&DC	FONTANILLA JR	FELICIANO	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	7/19/1997	1	Y
548332	TACOMA P&DC	SAVAGE	MICHAEL	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	12/18/1999	5	Y
548332	TACOMA P&DC	BARIN	RONALDO	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	2/28/2000	1	Y
548332	TACOMA P&DC	DE MUTH	PAUL	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	10/6/2001	1	Y
548332	TACOMA P&DC	MCWHORTER	PHILLIP	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	12/28/2002	1	Y
548332	TACOMA P&DC	GUTTMANN	GLEN	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	5/31/2003	1	Y
548332	TACOMA P&DC	MULVANEY	JAMES	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	4/30/2005	1	Y
548332	TACOMA P&DC	ALCONABA	CARLOS	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	9/3/2005	2	Y
548332	TACOMA P&DC	DOUGHERTY	DAVID	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	9/2/2006	1	Y
548332	TACOMA P&DC	GODLEWSKI	THOMAS	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	3/31/2007	1	Y
548332	TACOMA P&DC	MCGLVREY	LINZE	ELECTRONIC TECHNICIAN	10	188	3B	36	8560020	9/29/2007	1	Y
548332	TACOMA P&DC	GORES	DANIEL	BUILDING EQUIPMENT MECHANIC	9	187	3B	37	53060002	11/7/1987	1	N
548332	TACOMA P&DC	MAU	KEITH	BUILDING EQUIPMENT MECHANIC	9	187	3B	37	53060002	6/17/2000	1	N
548332	TACOMA P&DC	WALLACE	JERRY	BUILDING EQUIPMENT MECHANIC	9	187	3B	37	53060002	8/19/2006	1	Y
548332	TACOMA P&DC	BREEDEN	TIMOTHY	MAINTENANCE MECHANIC MPE	9	188	3B	36	53500001	9/13/1997	1	Y
548332	TACOMA P&DC	MUMFORD	GEORGE	MAINTENANCE MECHANIC MPE	9	188	3B	36	53500001	2/24/2001	3	N
548332	TACOMA P&DC	RIVERA	NOLASCO	MAINTENANCE MECHANIC MPE	9	188	3B	36	53500001	6/1/2002	1	Y
548332	TACOMA P&DC	HODGES	ALTON	MAINTENANCE MECHANIC MPE	9	188	3B	36	53500001	6/1/2002	2	Y
548332	TACOMA P&DC	SIMMONS	HARRY	MAINTENANCE MECHANIC MPE	9	188	3B	36	53500001	9/20/2007	2	N
548332	TACOMA P&DC	JUAREZ	JUAN	MAINTENANCE MECHANIC MPE	9	188	3B	36	53500001	9/29/2007	1	Y
548332	TACOMA P&DC	DIGGLE	GLORIA	MAINTENANCE SUPPORT CLERK	7	189	3B	39	030302XX	8/4/2007	1	N
548332	TACOMA P&DC	RAGASA	FLORENCIO	LABORER CUSTODIAL	4	188	3B	38	350203XX	2/9/1991	1	Y
548332	TACOMA P&DC	EVERETT	DAVID	LABORER CUSTODIAL	4	188	3B	38	350203XX	2/23/1991	1	Y
548332	TACOMA P&DC	HENSON	CHARLES	LABORER CUSTODIAL	4	188	3B	38	350203XX	3/1/1997	1	Y
548332	TACOMA P&DC	SMITH	FENTON	LABORER CUSTODIAL	4	188	3B	38	350203XX	11/4/2000	1	Y
548332	TACOMA P&DC	LEE	CHI HSIN	LABORER CUSTODIAL	4	188	3B	38	350203XX	12/30/2000	1	N
548332	TACOMA P&DC	LINDSEY	CHARLES	LABORER CUSTODIAL	4	188	3B	38	350203XX	5/6/2001	1	Y
548332	TACOMA P&DC	CABRERA	PATRICK	LABORER CUSTODIAL	4	188	3B	38	350203XX	7/14/2001	1	Y
548332	TACOMA P&DC	ROBERTS	RANDALL	LABORER CUSTODIAL	4	188	3B	38	350203XX	2/5/2005	1	Y
548332	TACOMA P&DC	SAILORS	HARVARD	LABORER CUSTODIAL	4	188	3B	38	350203XX	6/24/2006	1	Y
548332	TACOMA P&DC	ROLPH	DAVID	LABORER CUSTODIAL	4	188	3B	38	350203XX	1/20/2007	1	N
548332	TACOMA P&DC	NATIVIDAD	DOMINGO	LABORER CUSTODIAL	4	188	3B	38	350203XX	12/8/2007	1	Y
548332	TACOMA P&DC	KANE	MICHAEL	LABORER CUSTODIAL	4	188	3B	38	350203XX	8/14/2010	1	N
548332	TACOMA P&DC	JARMON	MYRTLE	LABORER CUSTODIAL	4	188	3B	38	350203XX	8/9/2014	1	N
548332	TACOMA P&DC	BONOAN JR	OSCAR	LABORER CUSTODIAL	4	188	3B	38	350203XX	8/9/2014	2	N
548332	TACOMA P&DC	FIHAKI	KESIO	LABORER CUSTODIAL	4	366	3B	38	350203XX	8/9/2014	3	N
548332	TACOMA P&DC	PITTMAN	TRACY	LABORER CUSTODIAL	4	368	3B	38	350203XX	8/9/2014	4	N
548332	TACOMA P&DC	COLEMAN	MICHAEL	MAINTENANCE MECHANIC	7	188	3B	36	474903XX	9/17/1994	3	Y
548332	TACOMA P&DC	FORONDA	SIMPLICIO	MAINTENANCE MECHANIC	7	188	3B	36	474903XX	12/8/1997	2	Y
548332	TACOMA P&DC	JOHNSON	LAMONT	MAINTENANCE MECHANIC	7	187	3B	37	474903XX	5/14/2005	1	Y
548332	TACOMA P&DC	JACKSON	LARRY	MAINTENANCE MECHANIC	7	188	3B	36	474903XX	11/24/2007	1	Y

Washington, United States, North America



Narrative

Expected changes to current critical entry time(s) and clearance time(s) will result in expanded operating windows, increased machine efficiency, and utilization. Specifically, fewer machines will be utilized to process the same amount of volume. The reduction of machine usage will result in both F3B and F1 savings.

F1 savings

- Increased throughputs – all committed mail available at machine start time.
- Reduced allied time – Allied times will be reduced as a percentage of operational runtime due to longer runs and increased throughputs.
- DPS compression – better machine utilization of sortplan length to machine size, and ability to run multiple scheme zones on each machine.

F3B savings

- Preventive maintenance – reduce PM window work hours by 29%
- Operational maintenance – fewer standby hours due to reduction of maintenance staff needed to support operational equipment needs.

Available			Current Usage		Proposed Usage		Reduction
Machine Type	Max Bin	Quantity	MPE	INS Sortplans	MPE	INS Sortplans	Machines
AFSM100	120	2	2	32	2	32	0
DIQSS	206	2	2	2	2	4	0
DBCS	206	6	6	8	1	2	-5
DBCS	238	11	11	13	10	17	-1
			21	55	15	55	-6

Proposed MPE indicates equipment sets required to run Incoming Secondary sortplans only.

LAST PACKAGE APPROVAL DATE

August 30, 2014

U.S. POSTAL SERVICE

ANNUAL STANDARD REQUIREMENT - STATIONARY OPERATING ROUTES

BUILDING		CITY			STATE	
TACOMA PDC		TACOMA			WA	
AIR CONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY (a)	OPERATING DAYS PER YEAR (b)	QUANTITY (c)	WORKHRS PER INSP (d)	ANNUAL WORKHOURS (a x b x c x d) (e)
1	A/C PACKAGE UNITS - SPECIAL	TWO (2) TIMES PER DAY	286	3	.05	85.80
2	AIRHANDLERS (Manual start/stop only)		0	0	.05	0.00
3	HEATING BOILERS (hot water or low pressure steam)		220	2	.25	220.00
4	COOLING TOWER (Over 500 tons)		0	0	.10	0.00
5	REFRIGERATION EQUIPMENT (Small central chillers)		120	2	.10	48.00
6						
7						
8						
9						
SUMMARY		10. TOTAL ANNUAL WORKHOURS (Col.e)	11. MINOR ADJUSTMENT (10% of ITEM 10)		12. ANNUAL TRAVEL TIME	
		353.80	35.38		13. TOTAL WORKHOURS (Items 10, 11 & 12)	
				389.18		
AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY (a)	OPERATING DAYS PER YEAR (b)	QUANTITY (c)	WORKHRS PER INSP (d)	ANNUAL WORKHOURS (a x b x c x d) (e)
14	COMPRESSED AIR SYSTEM (For building systems)	ONE (1) TIME PER DAY	286	3	.05	42.90
15	STEAM CONDENSATE RETURN SYSTEMS		0	0	.05	0.00
16	CENTRAL DRINKING WATER SYSTEMS		0	0	.06	0.00
17	COOLING TOWERS (Up to 500 tons)		0	0	.10	0.00
18	HOT WATER SYSTEMS		286	1	.05	14.30
19	HYDRO-PNEUMATIC SYSTEM (Including fire protection systems)		286	2	.08	45.76
20	PUMPS (Remote from other equipment)		286	2	.03	17.16
21	PRESSURE REDUCING AND REGULATING STATIONS - STEAM AND WATER		0	0	.02	0.00
22	SECONDARY WATER SYSTEM (Heating and cooling)		0	0	.03	0.00
23	SEWAGE EJECTOR		0	0	.05	0.00
24						
25						
26						
27						
SUMMARY		28. TOTAL ANNUAL WORKHOURS (Col.e)	29. MINOR ADJUSTMENT (10% of ITEM 28)		30. ANNUAL TRAVEL TIME	
		120.12	12.01		31. TOTAL WORKHOURS (Item 28, 29 & 30)	
				132.13		

LAST PACKAGE APPROVAL DATE
August 30, 2014

U.S. POSTAL SERVICE
ANNUAL STANDARD REQUIREMENT - TRAVELLING OPERATING ROUTES

BUILDING		CITY			STATE	
TACOMA PDC		TACOMA			WA	
AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY (a)	OPERATING DAYS PER YEAR (b)	QUANTITY (c)	WORKHRS PER INSP (d)	ANNUAL WORKHOURS (a x b x c x d) (e)
1	A/C PACKAGE UNITS - SPECIAL	TWO (2) TIMES PER DAY	286	0	.05	0.00
2	AIRHANDLERS (Manual start/stop only)		0	0	.05	0.00
3	HEATING BOILERS (hot water or low pressure steam)		220	0	.25	0.00
4	COOLING TOWER (Over 500 tons)		0	0	.10	0.00
5	REFRIGERATION EQUIPMENT (Small central chillers)		120	0	.10	0.00
6						
7						
8						
9						
SUMMARY	10. TOTAL ANNUAL WORKHOURS (Col.e)	11. MINOR ADJUSTMENT (10% of ITEM 10 + 12)	12. ANNUAL TRAVEL TIME		13. TOTAL WORKHOURS (Items 10, 11 & 12)	
	0.00	0.00	0.00		0.00	
AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY (a)	OPERATING DAYS PER YEAR (b)	QUANTITY (c)	WORKHRS PER INSP (d)	ANNUAL WORKHOURS (a x b x c x d) (e)
14	COMPRESSED AIR SYSTEM (For building systems)	ONE (1) TIME PER DAY	286	0	.05	0.00
15	STEAM CONDENSATE RETURN SYSTEMS		0	0	.05	0.00
16	CENTRAL DRINKING WATER SYSTEMS		0	0	.06	0.00
17	COOLING TOWERS (Up to 500 tons)		0	0	.10	0.00
18	HOT WATER SYSTEMS		286	0	.05	0.00
19	HYDRO-PNEUMATIC SYSTEM (Including fire protection systems)		286	0	.08	0.00
20	PUMPS (Remote from other equipment)		286	0	.03	0.00
21	PRESSURE REDUCING AND REGULATING STATIONS - STEAM AND WATER		0	0	.02	0.00
22	SECONDARY WATER SYSTEM (Heating and cooling)		0	0	.03	0.00
23	SEWAGE EJECTOR		0	0	.05	0.00
24						
25						
26						
27						
SUMMARY	28. TOTAL ANNUAL WORKHOURS (Col.e)	29. MINOR ADJUSTMENT (10% of ITEM 28 + 30)	30. ANNUAL TRAVEL TIME		31. TOTAL WORKHOURS (Item 28, 29 & 30)	
	0.00	0.00	0.00		0.00	

LAST PACKAGE APPROVAL DATE
August 30, 2014

**U.S. POSTAL SERVICE
ANNUAL BUILDING EQUIPMENT OPERATING AND MAINTENANCE WORKHOUR SUMMARY**

BUILDING TACOMA PDC	CITY TACOMA	STATE WA	GROSS BLDG SQUARE FEE 149720	NET INTERIOR SQUARE FEET	
				POSTAL 145446.57	NON-POSTAL 0

LINE NO.	TYPE OF WORK	ANNUAL WORKHOUR REQUIREMENTS										
		PREVENTIVE MAINTENANCE		EQUIPMENT OPERATION			CORRECTIVE MAINTENANCE	MISC (10% of c thru h)	SPACE ADJUSTMENT	NON-POSTAL FUNDED	TOTAL ANNUAL WORKHOURS (Columns c thru k)	
		PS 4896A STD	PS 4896 LOCAL	PS 4894 STD	PS 4895 STD	PS 4896 LOCAL	<input type="checkbox"/> STD <input checked="" type="checkbox"/> LOCAL		<input type="checkbox"/> STD <input checked="" type="checkbox"/> LOCAL			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	
1	'A' GUIDES - HVAC	686.50	0.00	490.31	416.00	0.00		159.28				1752.10
2	'E' GUIDES - ELECTRICAL	187.52	0.00	54.38		0.00		24.19				266.09
3	'L' GUIDES - ELEVATORS	0.00	0.00	0.00		0.00		0.00				0.00
4	'P' GUIDES - PLUMBING	403.00	0.00	87.80		0.00		49.08				539.88
5	'M' GUIDES - MISCELLANEOUS	357.15	0.00	17.95		0.00		37.51				412.61
6	TRAVELING OPERATING ROUTES			0.00				0.00				0.00
7	CORRECTIVE / SPACE ADJUST						1179.00	117.90	736.00			2032.90
8	NON-POSTAL WORKHOURS									0.00		0.00
9	SUB-TOTALS	1634.17	0.00	650.45	416.00	0.00						
10	STATIONS & BRANCHES	1274.41	0.00	52.26	366.13	0.00	1403.00	309.58	874.00	0.00		4279.38
11	GRAND TOTAL	2908.58		1484.84			2582.00	697.54	1610.00	0.00		9282.96

REMARKS

(1) 8 WORKHOURS PER 1000 GROSS SQUARE FEET OR AVERAGE ACTUAL (2) 5 WORKHOURS PER 1000 GROSS SQUARE FEET OR AVERAGE ACTUAL

PREPARED/REVIEWED BY (SR. MAINT. OFFICIAL) DIVISION APPROVAL

PRINTED NAME, TITLE AND SIGNATURE	DATE 09/23/2014	PRINTED NAME, TITLE AND SIGNATURE	DATE 09/23/2014
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AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY (a)	OPERATING WEEKS PER YEAR (b)	QUANTITY (c)	WORKHRS PER INSP (d)	ANNUAL WORKHOURS (a x b x c x d) (e)	
32	PACKAGE UNITS - COMFORT COOLING	ONE (1) TIME PER WEEK	16	2	.03	0.96	
33	CONDENSORS (Air cooled or evaporative)		16	2	.04	1.28	
34	FANS (Centrifugal Over 15 H.P.)		0	0	.03	0.00	
35	FANS PROPELLOR (24 inches or larger)		0	0	.03	0.00	
36	SUMP PUMPS		52	1	.05	2.60	
37	AIR HANDLERS (Automatic-remote start, stop)		52	15	.06	46.80	
38	FIRE PUMPS		0	0	.40	0.00	
39							
SUMMARY		40. TOTAL ANNUAL WORKHOURS (Col. e) 51.64	41. MINOR ADJUSTMENT (10% of ITEM 40) 5.16	42. ANNUAL TRAVEL TIME	43. TOTAL WORKHOURS (Items 40, 41 & 42) 56.80		
ELEVATOR - EQUIPMENT							
44	ELEVATOR MACHINE ROOM	(a) ONE (1) TIME PER WEEK	(b)	(c)	(d)	(e)	
45			6 to 8 Cars	0	0	1.0	0.00
46			4 to 5 Cars	0	0	.65	0.00
47			2 to 3 Cars	0	0	.40	0.00
48	Singe Car	0	0	.25	0.00		
SUMMARY		49. TOTAL ANNUAL WORKHOURS (Col.e) 0.00	50. MINOR ADJUSTMENT 0.00	51. ANNUAL TRAVEL TIME	52. TOTAL WORKHOURS (Items 49, 50 & 51) 0.00		
ELECTRICAL SYSTEMS							
53	BATTERY SYSTEMS (Volts)	(a) ONE (1) TIME PER WEEK	(b)	(c)	(d)	(e)	
54			24	0	0	.08	0.00
55			48	0	0	.16	0.00
56	120	0	0	.33	0.00		
57	MAIN CUBICLE ROOMS	0	0	.08	0.00		
58	TRANSFORMER VAULTS	0	0	.06	0.00		
59	SWITCHBOARD ROOMS (Power)	0	0	.05	0.00		
SUMMARY		60. TOTAL ANNUAL WORKHOURS (Col.e) 0.00	61. MINOR ADJUSTMENT (10% of ITEM 60) 0.00	62. ANNUAL TRAVEL TIME	63. TOTAL WORKHOURS (Items 60, 61 & 62) 0.00		
MISCELLANEOUS EQUIPMENT							
64	PORTABLE FIRE EXTINGUISHERS	(a) 1/mo	(b) 12	(c) 68	(d) 0.02	(e) 16.32	
65	EMERGENCY LIGHTS	1/mo	12	206	0.02	49.44	
66							
SUMMARY		67. TOTAL ANNUAL WORKHOURS (Col.e) 65.76	68. MINOR ADJUSTMENT (10% of ITEM 67) 6.58	69. ANNUAL TRAVEL TIME	70. TOTAL WORKHOURS (Items 67, 68 & 69) 72.34		
71. GRAND TOTAL (Items 13 + 31 + 43 + 52 + 63 + 70) 650.45			72. PREPARED BY DATE SIGNATURE				

AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT			FRE-QUENCY (a)	OPERATING WEEKS PER YEAR (b)	QUANTITY (c)	WORKHRS PER INSP (d)	ANNUAL WORKHOURS (a x b x c x d) (e)
32	PACKAGE UNITS - COMFORT COOLING		ONE (1) TIME PER WEEK	16	0	.03	0.00
33	CONDENSORS (Air cooled or evaporative)			16	0	.04	0.00
34	FANS (Centrifugal Over 15 H.P.)			0	0	.03	0.00
35	FANS PROPELLOR (24 inches or larger)			0	0	.03	0.00
36	SUMP PUMP			52	0	.05	0.00
37	AIR HANDLERS (Automatic-remote start, stop)			52	0	.06	0.00
38	FIRE PUMPS			0	0	.40	0.00
39							
SUMMARY		40. TOTAL ANNUAL WORKHOURS (Col. e)	41. MINOR ADJUSTMENT (10% of ITEM 40 + 42)	42. ANNUAL TRAVEL TIME	43. TOTAL WORKHOURS (Items 40, 41 & 42)		
		0.00	0.00	0.00	0.00		
ELEVATOR - EQUIPMENT							
44	ELEVATOR MACHINE ROOM	6 to 8 Cars	(a) ONE (1) TIME PER WEEK	(b)	(c)	(d)	(e)
45		4 to 5 Cars		0	0	1.0	0.00
46		2 to 3 Cars		0	0	.65	0.00
47		Single Car		0	0	.40	0.00
48				0	0	.25	0.00
SUMMARY		49. TOTAL ANNUAL WORKHOURS (Col.e)	50. MINOR ADJUSTMENT (10% of ITEM 49 + 51)	51. ANNUAL TRAVEL TIME	52. TOTAL WORKHOURS (Items 49, 50 & 51)		
		0.00	0.00	0.00	0.00		
ELECTRICAL SYSTEMS							
53	BATTERY SYSTEMS (Volts)	24	(a) ONE (1) TIME PER WEEK	(b)	(c)	(d)	(e)
54		48		0	0	.08	0.00
55		120		0	0	.16	0.00
56	MAIN CUBICLE ROOM			0	0	.33	0.00
57	TRANSFORMER VAULT			0	0	.08	0.00
58	SWITCHBOARD ROOMS (Power)			0	0	.06	0.00
59					.05	0.00	
SUMMARY		60. TOTAL ANNUAL WORKHOURS (Col.e)	61. MINOR ADJUSTMENT (10% of ITEM 60 + 62)	62. ANNUAL TRAVEL TIME	63. TOTAL WORKHOURS (Items 60, 61 & 62)		
		0.00	0.00	0.00	0.00		
MISCELLANEOUS EQUIPMENT							
64	PORTABLE FIRE EXTINGUISHERS		(a) 1/mo	(b)	(c)	(d)	(e)
65	EMERGENCY LIGHT		1/mo	12	0	0.02	0.00
66				12	0	0.02	0.00
SUMMARY		67. TOTAL ANNUAL WORKHOURS (Col.e)	68. MINOR ADJUSTMENT (10% of ITEM 67 + 69)	69. ANNUAL TRAVEL TIME	70. TOTAL WORKHOURS (Items 67, 68 & 69)		
		0.00	0.00	0.00	0.00		
71. GRAND TOTAL (Items 13 + 31 + 43 + 52 + 63 + 70)			0.00	72. PREPARED BY			
				DATE	SIGNATURE		

**U.S.POSTAL SERVICE
ANNUAL STANDARD WORKHOUR REQUIREMENT -
STATIONARY OPERATING ROUTES**

PAGE NO. 1 NO.OF PAGES 1

BUILDING	CITY	STATE
TACOMA PDC	TACOMA	WA

CENTRAL CHILL WATER PLANT

UNIT NO.	DESCRIPTION						
1	Chiller #1 Carrier Model 30GX-176-Y-610HD 134 A						
2	Chiller #2 Description same as # 1						
UNIT NO.	ANNUAL OPERATING DAYS	AVG. NO. SHIFTS PER DAY	WORKHOURS PER DAY			ANNUAL WORKHOURS	REMARKS
			START-UP AND SECURE	OPERATING CHECKS	WATER TREATMENT		
							16.TOTAL
1	160.00	1.00	0.25	1.00	0.05	208.00	416.00
2	160.00	1.00	0.25	1.00	0.05	208.00	

HIGH PRESSURE BOILER PLANT

UNIT NO.	DESCRIPTION						
UNIT NO.	ANNUAL OPERATING DAYS	AVG. NO. SHIFTS PER DAY	WORKHOURS PER DAY			ANNUAL WORKHOURS	REMARKS
			START-UP AND SECURE	OPERATING CHECKS	WATER TREATMENT		
							35.TOTAL
36. OTHER EQUIPMENT AND DUTIES IN THE STATIONARY ROUTE AREA (Attach supporting data for workhours)							650.45
37. WORKHOURS FOR CENTRAL CONTROL PANEL							0.00
38. TOTAL ANNUAL STATIONARY ROUTE WORKHOURS (Item 16 + 35 + 36 + 37)							1,066.45

39. PREPARED BY		
DATE	PRINTED NAME	SIGNATURE

U.S. POSTAL SERVICE
ANNUAL STANDARD WORKHOUR REQUIREMENT FOR BUILDING PREVENTIVE MAINTENANCE

Building	City	State
TACOMA PDC	TACOMA	WA
Prepared By (Printed Name and Signature)		Date Prepared

PREVENTIVE MAINTENANCE WORKHOUR REQUIREMENT - HVAC

GUIDE NO.	ITEM	QTY.	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS	GUIDE NO.	ITEM	QTY.	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS
A-1	A/C MACHINE - PKGE UNITS					A-9	COILS, PREHEAT, REHEAT, ETC. (Continued) (Remote from air handlers)				
	7 1/2 TON AND UNDER	0	1	8.75	0.00		2 TO 5 SQ FT FROM SURFACE	92	1	0.75	69.00
	7 1/2 TO 15 TON	5	1	9.25	46.25		5 TO 10 SQ FT FRONT SURFACE	7	1	1.00	7.00
	OVER 15 TON	2	1	10.00	20.00	OVER 10 SQ FT FRONT SURFACE	0	1	1.75	0.00	
A-2	A/C WINDOW UNITS	0	1	1.00	0.00	A-10	CNTRLS, CNTRL SYS., HTNG & A/S	1	1	16.00	16.00
						A-11	WORKSTATIONS, HTNG, & A/C CONDENSATE OR VACUUM PUMPS (On steam return systems)	1	1	0.25	0.25
								2	1	(2 to 20) 2.00	4.00
A-3	AIR COOLED CONDENSERS					A-12	COOLING TOWER (Per Cell)				
	10 TON AND UNDER	4	1	0.75	3.00		UP TO 50 TON	0	1	7.00	0.00
	10 TO 30 TON	1	1	1.00	1.00		50 TO 500 TON	0	1	14.50	0.00
	OVER 30 TON	16	1	1.75	28.00	500 TO 1000 TON	0	1	29.00	0.00	
A-4	AIR HANDLERS					A-13	OVER 1000 TON	0	1	38.50	0.00
	UP TO 4 HP	16	1	2.00	32.00		COOLING TOWER	0	(1 to 6) 1.00	(2 to 6) 2.00	0.00
	4 HP TO 15 HP	0	1	2.75	0.00						
	OVER 15 HP	0	1	4.75	0.00						
A-5	BOILERS, OIL FIRED (Cleaning far side only)					A-14	UP TO 50 TON	0	1	7.50	0.00
		0	(1 to 5) 1.00	(5 to 16) 5.00	0.00		OVER 50 TON	0	1	11.75	0.00
		0	(1 to 5) 1.00	(5 to 16) 5.00	0.00						
A-6	BOILERS, CAST IRON AND STEEL					A-15	UP TO 1 HP	68	1	1.00	68.00
	OIL FIRED	0	1	(10 to 50) 20.00	0.00		1 TO 2 HP	14	1	1.50	21.00
	GAS FIRED	2	1	(10 to 50) 20.00	40.00		2 TO 7 HP	0	1	2.00	0.00
A-7	BURNER, GAS	2	1	(5 to 16) 5.00	10.00	OVER 7 HP	0	1	2.75	0.00	
A-8	BURNER, OIL	0	1	(5 to 20) 5.00	0.00	A-16	FILTERS, MOVABLE CURTAIN, OIL COATED	0	(1 to 4) 1.00	1.75	0.00
A-9	COILS, PREHEAT, REHEAT, ETC. (Remote from air handler)					A-17	FILTERS, ROLL TYPE, DISPOSABLE MEDIA	0	(1 to 4) 1.00	1.75	0.00
	UP TO 2 SQ FT FRONT SURFACE	14	1	0.50	7.00	A-18	FILTERS, VISCOUS TYPE (Washable)	0	(1 to 4) 4.00	0.50	0.00

PREVENTIVE MAINTENANCE WORKHOUR REQUIREMENT

ELECTRICAL (Continued)						MISCELLANEOUS					
GUIDE NO.	ITEM	QTY.	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS	GUIDE NO.	ITEM	QTY.	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS
E-30	RESERVED						AIR COMPRESSOR				
E-31	EMERGENCY GENERATORS, GASOLINE OR NATURAL GAS ENG.	2	1	(2 to 6) 2.00	4.00	M-1	1 HP AND UNDER	0	1	0.75	0.00
E-32	EMERGENCY GENERATORS, DIESEL POWER	0	1	(3 to 8) 3.00	0.00		1 HP TO 20 HP	1	1	1.75	1.75
E-33	EMERGENCY GENERATORS, ALL TYPE OF ENGINE	0	12	(1 to 2) 1.00	0.00		OVER 20 HP	2	1	2.00	4.00
E-34	FIRE SUPERVISORY SIGNALS-TESTING	3	4	0.30	3.60	M-2	LAWN MOWERS AND EDGERS	2	(2 to 6) 2.00	1.00	4.00
E-35	AUTOMATIC FIRE DETECTION OR ALARM DEVICES	38	2	0.30	22.80	M-3	SWEEPERS	0	(2 to 12) 2.00	2.00	0.00
E-36	FIRE ALARM SYSTEM-CONTROL BOARDS	1	365	0.20	73.00	M-4	TANKS, FUEL OIL STORAGE	0	.25	6.25	0.00
E-37	FIRE ALARM SYSTEM-RECORDERS	0	52	0.10	0.00	M-5	PAPER BALERS	1	1	3.00	3.00
E-38	FIRE ALARM BOXES (Manual)	15	(4 to 6) 4	0.10	6.00	M-6	INCINERATORS	0	1	15.25	0.00
TOTAL "E" GUIDE →					187.52	M-7	DOORS, POWER OPERATED	8	2	2.00	32.00
ELEVATOR						M-8	DOORS, POWER OPERATED MAIN ENTRANCE AND DOCK	7	4	1.00	28.00
L1 THRU L-12	ELEVATORS ELECTRIC	0	12	18.50	0.00	M-9	DOORS, MAIN ENTRANCE	12	2	1.00	24.00
L1 THRU L12	NO. ELEVATOR LANDINGS IN EXCESS OF 6 PER ELEVATOR (i.e., if there are 2 elevators with 8 landings each, the entry under qty would be 4 & WH would be 24)	0	12	0.50	0.00	M-10	LOADING RAMPS, ADJUSTABLE	0	4	1.25	0.00
L-13	ELEVATORS, HYDRAULIC	0	12	6.75	0.00	M-11	FIRE DOORS-STARWELLS & EXITWAYS (Swinging)	6	4	0.10	2.40
L-14	ELEVATORS, HYDRAULIC	0	1	15.25	0.00	M-12	FORE DOORS-SLIDING TYPE	0	4	0.10	0.00
L-15	ESCALATORS	0	52	1.00	0.00	M-13	STATIONARY PACKERS	2	52	1.00	104.00
L-16	ESCALATORS	0	1	97.00	0.00	M-14	STATIONARY PACKERS	2	12	1.00	24.00
L-17	ELEVATORS SIDEWALK	0	12	3.75	0.00	M-15	STATIONARY PACKERS	2	4	2.00	16.00
L-18	WINDOW WASHING SCAFFOLDS, POWER OPERATED	0	4	(10 to 30) 10.00	0.00	M-16	POWER SWEEPERS, ELECTRIC (Battery)	3	12	1.50	54.00
L-19	DUMBWAITERS	0	4	3.75	0.00	M-17	POWER LIFTS	2	12	1.00	24.00
	RESERVED					M-18	AUTOMATIC FLOOR SCRUBBERS, (Battery pwr'd scrubber vacuum)	2	12	1.50	36.00
	RESERVED					M-19	SNOW BLOWER (Walking Type)	0	(2 to 5) 2	1.00	0.00
	RESERVED					M-20	LOAD LEVELERS	0	4	2.00	0.00
	RESERVED					M-21	DOCK BOARDS	0	12	0.50	0.00
	RESERVED						RESERVED				
TOTAL "L" GUIDES →					0.00		RESERVED				

<input type="checkbox"/> Supplement to Form No.(s) <input type="checkbox"/> In Lieu of Form No.(s)		U.S.POSTAL SERVICE ANNUAL LOCAL WORKHOUR REQUIREMENT FOR BUILDING EQUIPMENT PREVENTIVE MAINTENANCE AND OPERATION				<input type="checkbox"/> Preventive Maintenance <input type="checkbox"/> Building Equipment Operation		Page No. 1		
BUILDING		CITY		STATE		PREPARED BY (Print Name, Title and Signature)		DATE PREPARED		
TACOMA PDC		TACOMA		WA						
PART I						PART II				
						LOCAL REQUIREMENT				
						STANDARD ALLOWANCE				
A	B	C	D	E	F	G	H	I	J	K
PM GUIDE NO.or OPER. RT. ITEM NO.	ITEM	QTY.	FRE- QUENCY (TIMES PER YEAR)	WH PER FRE- QUENCY	TOTAL HOURS C X D X E	FRE- QUENCY (TIMES PER YEAR)	WH PER FRE- QUENCY	ANNUAL TRAVEL HOURS	TOTAL HOURS (C X G X H) + I	ANNUAL HOURS VARIANCE (J - F)
										- +
Total										
PS Form 4896 March 1987		LAST PACKAGE APPROVAL DATE				August 30, 2014		eWHEP v.1.0 --- whe130.rdf		

PREVENTIVE MAINTENANCE WORKHOUR REQUIREMENT											
HVAC						HVAC (Continued)					
GUIDE NO.	ITEM	QTY	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS	GUIDE NO.	ITEM	QTY	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS
A-19	CONTROLS AND MECHANISMS ROLL TYPE FILTER	0	1	1.50	0.00	A-31	UNIT HEATERS (Gas fired)	10	1	1.50	15.00
A-20	FILTERS, THROW AWAY (includes pkg & window units etc.)	298	(4 to 52)	0.10	119.20	A-32	FIRE DAMPERS (In duct)	99	1	0.20	19.80
			4.00			A-33	GENERAL MONITORING SYSTEM (See current MMO for Requirement)				
							CPU, CRT, KEYBOARD DISK DRIVE, PRINTER	0	1	19.80	0.00
A-21	FILTERS ELECTROSTATIC	0	(4 to 26)	2.50	0.00	A-34	PIP	0	1	4.20	0.00
			4.00								
A-22	FANS, PROPELLER, 24 IN. DIAM. OR LARGER	10	1	1.00	10.00		RESERVED				
A-23	FANS, PROPELLER, PEDESTAL, AND WALL MOUNTED	0	1	0.50	0.00		RESERVED				
A-24	FAN/COIL UNITS (Under window type)	0	(1 to 4)	0.30	0.00	TOTAL "A" GUIDES >					686.50
			1.00								
A-25	HEATING-COOLING UNIT, ROOFTOP (Up to 15 tons)	1	2	8.50	17.00	ELECTRICAL					
A-26	REFRIGERATION MACHINE (Absorption Type)					E-1	ALARMS, MISC., BURG-LAR, CIVIL DEFENSE	0	4	0.25	0.00
	UP TO 40 TON	0	1	15.25	0.00	E-2	BATTERY CHARGERS (For Bldg. Equipment)	12	4	0.25	12.00
	40 TO 100 TON	0	1	19.25	0.00	E-3	CLOCKS, ELECTRIC, CENTRAL SYSTEM	0	2	7.25	0.00
	100 TO 400 TON	0	1	23.00	0.00	E-4	EMERGENCY LIGHTS	206	1	(.1 to .25) .1	20.60
	OVER 400 TON	0	1	30.75	0.00	E-5	LEAD ACID BATTERIES (Per Cell) (For Bldg Equipment)	96	4	0.03	11.52
A-27	REFRIGERATION MACHINE (Centrifugal and Reciprocating)					E-6	EDISION, NICKEL-IRON-ALKALINE BATTERIES	0	4	0.02	0.00
	UP TO 40 TON	0	1	23.00	0.00	E-7	LIGHTING, OUTSIDE	136	(0.5 to 2) .5	(.25 to 1.5) .25	17.00
	40 TO 100 TON	4	1	31.00	124.00	E-8 THRU E-11	RESERVED				
	100 TO 350 TON	0	1	39.00	0.00	E-12	LIGHTING PROTECTION (Per Down Conductor)	0	1	0.50	0.00
	350 TO 500 TON	0	1	59.00	0.00	E-13 THRU E-28	RESERVED				
	500 TO 750 TON	0	1	66.00	0.00		RESERVED				
	750 TO 1,000 TON	0	1	77.00	0.00		RESERVED				
	OVER 1,000 TON	0	1	96.00	0.00		RESERVED				
	ADD 13.00 WORKHOURS FOR EACH ADDITIONAL 250 TON INCREMENT OVER 1,000										
A-28	HEATER ELECTRIC IN DUCT (Per sq. ft. surface)	0	1	0.25	0.00	MOTORS					
A-29	HEATER ELECTRIC, BASEBOARD (Per linear ft.)	0	1	0.50	0.00	E-29	5 TO 100 HP	17	1	1.00	17.00
A-30	UNIT HEATERS (Steam and hot water)	9	1	1.00	9.00		OVER 100 HP	0	1	2.00	0.00

PREVENTIVE MAINTENANCE WORKHOUR REQUIREMENT

MISCELLANEOUS (Continued)						MISCELLANEOUS					
GUIDE NO.	ITEM	QTY.	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS	GUIDE NO.	ITEM	QTY.	FRE-QUENCY (Times Per Year)	WH PER FRE-QUENCY	TOTAL WORK HOURS
	RESERVED						PUMPS, CENTRIFUGAL				
	RESERVED					P-18	1 TO 5 HP	12	1	1.75	21.00
	RESERVED						5 TO 25 HP	0	1	4.00	0.00
	RESERVED						25 TO 100 H	0	1	6.00	0.00
	RESERVED					P-19	RADIATORS, HEATING	0	0.20	0.25	0.00
	TOTAL "M" GUIDES →				357.15	P-20	ROOFING BUILT-UP (See guide for WH)	0	2		0.00
	PLUMBING					P-21	DRAINS, AREA-WAY DRIVEWAY, STORM	12	2	0.50	12.00
P-1	RESERVED					P-22	EXPANSION JOINTS IN PIPING (Slip type joint only)	0	1	1.25	0.00
P-2	FIRE CTRL VALVES FOR WATER DISTRIBUTION SYSTEMS	11	1	0.20	2.20	P-23	ALARM CHECK VALVES AND ACCESSORIES	5	1	1.25	6.25
P-3	FIRE EXTINGUISHER-STORED PRESSURE TYPE	68	1	0.10	6.80	P-24	DRY PIPE, DELUGE AND PREACTION VALVES	2	1	2.75	5.50
P-4	FIRE EXTINGUISHER-GAS CARTRIDGE TYPE	0	1	0.30	0.00	P-25	FIRE HOSE (1 1/2" racked in buildings)	0	1	0.25	0.00
P-5	FIRE EXTINGUISHER-HDROSTATIC TEST	0	(.2 to .8) 0.20	1.00	0.00	P-26	FIRE DEPARTMENT HOSE CONNECTIONS (Standpipe outlets)	1	1	0.15	0.15
P-6	FIRE EXTINGUISHER-SYSTEM-FIXED	0	1	3.50	0.00	P-27	FIRE DEPARTMENT PUMPER CONNECT (Stand)	0	1	0.50	0.00
P-7	GREASE TRAPS	0	12	0.75	0.00	P-28	FIRE HYDRANTS (Dry barrel or wet barrel)	0	1	1.00	0.00
P-8	RESERVED					P-29	SPRINKLER HEADS-SPRINKLERED AREAS (per 1,000 sp.ft.)	150	1	0.10	15.00
P-9	MANHOLES, SEWER	0	4	2.00	0.00	P-30	HOT WATER HEATERS AND CONVERTERS	0	1	4.50	0.00
P-10	SEWER EJECTORS (Pneumatic tank type)	0	1	2.50	0.00	P-31	HOT WATER HEATERS (Domestic type)	6	1	1.50	9.00
P-11	SUMP PUMPS	2	1	3.75	7.50	P-32	DRINKING WATER COOLERS	5	1	1.00	5.00
P-12	TANKS, WATER (All types)	0	0.33	6.25	0.00	P-33	FIRE PUMPS (El. Mtr Drive)	0	1	0.75	0.00
P-13	VALVES, REGULATING (Steam at pressure reducing station)	0	1	(1 to 4) 1.00	0.00	P-34	FIRE PUMPS (Int. Comb. Eng Dr.)	0	1	(.75 to 1.5) 0.75	0.00
	VALVES, MANUALLY OPERATED						RESERVED				
P-14	MAIN LINE OR CRITICAL	161	1	1.00	161.00		RESERVED				
	OTHERS OVER 2 IN	1	0.20	0.50	0.10		RESERVED				
P-15	VALVES, MOTOR OPERATED	101	1	1.50	151.50		RESERVED				
P-16	BACKFLOW PREVENTERS	0	1	2.00	0.00	TOTAL "P" GUIDES →					403.00
P-17	STEAM TRAPS (All types)	0	1	0.50	0.00	GRAND TOTAL → (Guides A, E, L, M and P)					1634.17

TACOMA PDC

Mail Processing	Total	MM5/MM6	MM-7	MPE-9	ET-10
Total WorkHours Requested	49,097.70	2,086.05	20,836.98	13,889.77	12,284.90
Total Staffing Hours	55,971.37	2,161.46	21,350.74	15,559.09	16,900.08
Total Years	31.80	1.23	12.13	8.84	9.60

MS-1	Total	MM5/MM6	MM-7	BEM-9
BLDG and BLDG Equip Hours (Main Office)	5,003.58	5,003.58	0.00	0.00
BLDG and BLDG Equip Years (Main Office)	2.84	2.84	0.00	0.00
BLDG and BLDG Equip Hours (Sta/Branch)	4279.38	0.00	2519.38	1760.00
BLDG and BLDG Equip Years (Sta/Branch)	2.43	0.00	1.43	1.00

FMO	Total	MM5/MM6	MM-7	AMS-8	AMT-9
Field Maintenance (Hours)	0.00	0.00	0.00	0.00	0.00
Field Maintenance (Years)	0.00	0.00	0.00	0.00	0.00

MOS	Total	MSC-7
Maintenance Operations Support	2.00	2.00

MS-47	Total	CUST-3	CUST-4	BMC-5	GRPLDR-5	PSE
Cust Hours (Main Office)	18,552.75	18,552.75	0.00	0.00	0.00	0.00
Cust Years (Main Office)	10.54	10.54	0.00	0.00	0.00	0.00
Cust Hours (Sta/Branch)	14395.44	14395.44	0.0	0.0	0.00	0.00
Cust Years (Sta/Branch)	8.18	8.18	0.00	0.00	0.00	0.00

SECTION 2-B TACOMA PDC

MAINTENANCE WORKHOUR ESTIMATE PROGRAM MAJOR MECHANIZATION/AUTOMATION

Acronym	Class Code	Equipment Description (Qualifying Remarks)	Reference Document(s)	Worksheet Number	Unit Invent- oried	Annual workhours
		Miscellaneous Postal Equipment				
AFCS	AE	ADVANCED FACER CANCELER SYS ISS OCR PARS MODIFIED	MMO-092-12	See W-50 Worksheet	1	1,321.33
AFCS200	AA	ADVANCED FACER CANCELER SYSTEM 200	MMO-034-13	See W-301 Worksheet	3	4,328.26
AFSM100	AB	AUTOMATED FLAT SORTING MACHINE 100 - FICS MOD	MMO-095-12	See W-35 Worksheet	2	4,944.88
BDS	AA	BIOHAZARD DETECTION SYSTEM	MMO-046-10	See W-160 Worksheet	2	209.74
DBCS	BA	DELIVER BAR CODE SORTER PHASE 6	MMO-016-13	See W-44 Worksheet	5	8,103.29
DBCS	CI	DELIVERY BAR CODE SORTER PH 2-5 ICS-OSS PARS	MMO-017-13	See W-140 Worksheet	3	5,304.98
DBCS	CJ	DELIVER BAR CODE SORTER PHASE 2 - 5 PARS MODIFIED	MMO-125-12	See W-4 Worksheet	9	10,118.55
DIOSS	AE	DBCS I-0 SUB SYS EXT CAP (DIOSS D)	MMO-019-13	See W-135 Worksheet	2	5,537.35
DPRC	AA	DUAL PASS ROUGH CULL	MMO-006-01	See W-5 Worksheet	1	521.80
FICS	AA	FLATS IDENTIFICATION CODE SORT	MMO-087-12	See W-320 Worksheet	1	32.22
FRES	AA	FLATS REMOTE ENCODING SYSTEM (AFSM100 ONLY) AT PDC	MMO-126-12	See W-303 Worksheet	1	31.94
ICS	AA	IDENTIFICATION CODE SORT-PRIMARY ID CODE SERVER (PICS)	MMO-054-10	See W-165 Worksheet	1	1.53
IPSS	BA	IMAGE PROC. SUBSYS-ECA AT P-D-TYPE B	MMO-036-03 MMO-045-03	See W-13 Worksheet	1	427.48
LAN	AA	LOCAL AREA NETWORK-MAIL PROCESS INFRASR	MMO-056-13	See W-54 Worksheet	1	210.46
LCREM	AA	LOW COST REJECT ENCODING MACHINE	MMO-040-13	See W-338 Worksheet	1	845.06
LMS	AA	LOOSE MAIL SYSTEM -AFCS	MMO-061-08	See W-48 Worksheet	1	810.81
MERLIN	AA	MAIL EVALUATION READABILITY LOOKUP INSTRUMENT	MMO-078-07		3	113.82
PARS	AA	PHASE I POSTAL AUTOMATED REDIRECTION SYSTEM PDC-DU	MMO-025-10	SEE W-34 Worksheet	1	500.71
TACS	AA	TIME AND ATTENDANCE COLLECTION SYSTEM	MMO-077-08	See W-61 Worksheet	1	440.00
TESTDECK	AA	AFCS-OCR AND DBCS-OSS ID TAG TEST DECK	MMO-053-10	See W-200 Worksheet	1	181.14
VFS	AA	VENTILATION FILTRATION SYSTEM FOR AFCS	MMO-135-06	See W-11 Worksheet	4	252.28
VFS	BA	VENTILATION FILTRATION FOR 010 SYSTEM	MMO-007-07	See W-12 Worksheet	2	153.30

Total:

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SECTION 2-B

LAST APPROVAL DATE

eWHEP Version 1.0

MAINTENANCE WORKHOUR ESTIMATE PROGRAM MAJOR MECHANIZATION/AUTOMATION

August 30, 2014

Acronym	Class Code	Equipment Description (Qualifying Remarks)	Reference Document(s)	Worksheet Number	Unit Invent- oried	Annual workhours
		Miscellaneous Postal Equipment				44390.93

09/23/2014

SECTION 2-A

LAST STAFFING PACKAGE APPROVAL DATE

TACOMA PDC

August 30, 2014 12:00 AM

eWHEP Version 1.0

**WORKHOUR ESTIMATE PROGRAM
MISCELLANEOUS POSTAL EQUIPMENT**

Acronym	Class	Equipment Description (Qualifying Remarks) Miscellaneous Postal Equipment	Reference Document(s)	Annual Workhours Auth/Unit	Unit Inventoried	Annual workhours
BATTERY	AA	Batteries - Use Historical Data	see Historical Data	0.0	0	1252.0
BLDG	MM	Cabinet Filing Letter-Legal - All Sizes Item Nos. - 434 4		0.1	239	23.9
BLDG	MM	Cabinet Storage Item No. 212-B or Equivalent		0.1	127	12.7
BLDG	MM	Locker Clothing - All Sizes Item Nos. 302-B1 B2 B3		0.0	471	9.4
BLDG	MM	Recorder Time (Simplex or Cincinnati)		15.0	0	0.0
BOX	BA	Box Relay Item No. 1171-K	Pub 247	1.0	0	0.0
BOX	AA	Collection Box (Contract Repair)	Pub 247	1.0	0	0.0
BOX	AA	Collection Box (Repaired In-House)	Pub 247	2.0	0	0.0
BOX	CA	Express Mail Boxes - All Types	Pub 247	2.0	0	0.0
BOX	DA	Mail Chute		1.0	0	0.0
CANX	AA	Canceler Class A B (Seasonal Use Only)		10.0	0	0.0
CANX	AA	Canceling Machines All Models (Except Flats)	Pub 247	125.0	3	375.0
CCTV	AA	Closed Circuit TV Camera - All Models	MMO-056-98	1.1	0	0.0
CCTV	AB	Closed Circuit TV Monitor - All Models	MMO-057-98	1.1	0	0.0
CONT	ZZ	Container Post Con Item No. 3907		1.5	0	0.0
CONT	ZZ	Container Wire Mesh Item Nos. 1932-A (60 in. height) 19		1.6	0	0.0
CONT	BJ	Containers In House A-Frame Tray Cart--1226D		0.5	45	22.5
CONT	BE	Containers In House BMC Container--3924		1.0	0	0.0
CONT	BB	Containers In House Hamper--1033	Pub 247	0.3	0	0.0
CONT	BA	Containers In House Hamper--1046	Pub 247	1.0	0	0.0
CONT	BI	Containers In House Seven-Shelf Tray Cart--1226C		0.5	0	0.0
CONT	BD	Containers In House Utility Cart--1075	Pub 247	0.4	0	0.0
CONT	AA	Containers Over the Road Aluminum OTR--3910 (Alum)	Pub 247	2.1	0	0.0
CONT	AK	Containers Over the Road Con-Con Security-- 3920		0.4	0	0.0
CONT	AE	Containers Over the Road ERM--3921		1.6	0	0.0
CONT	AD	Containers Over the Road GPMC 3909	Pub 247	1.5	0	0.0
CONT	AI	Containers Over the Road Mesh Container--1923B		1.6	0	0.0
CONT	AJ	Containers Over the Road Reg Mail--Bonus Built		1.6	0	0.0
CONT	ZZ	Security Container - All Models Item Nos. 293 295 296 2		2.5	0	0.0

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CONTU	AA	Container Unloader PACU-SACU OTR Unloader	MMO-038-98	228.6	0	0.0
CONTU	DA	Postal PAC Unloader A (P DC)	MMO-136-98	48.3	0	0.0
CONTU	EA	Postal PAC Unloader B (BMC)	MMO-088-98	46.0	0	0.0
CVY	AA	Conveyor Extendible Telescopic	MMO-081-98	38.2	0	0.0
CVY	AA	Conveyor Extendible Trundle	MMO-080-98	28.9	0	0.0
CVY	AA	Conveyor Piggyback		21.8	0	0.0
CVY	AA	Conveyor Other Conveyor Systems	Pub 247 Historical Data	10.0	0	0.0
DOCKS	AA	Dockramp-Flipramp-Dockleveler or Equivalent (Do not in		16.0	0	0.0
FLATS	AA	Flats Canceler All Types Models		6.0	0	0.0
FMPCS	AA	Fixed Mechanization Process Control System	MMO-137-98	5.1	0	0.0
HDUMP	AA	Hamper Dumper All Types and Models	MMO-065-02	17.3	1	17.3
MOPE	AA	Forklift Ride or Walk Motorized		50.0	3	150.0
MOPE	DA	Mobile Operating Equipment Other		1.0	0	0.0
MOPE	CA	Pallet Truck Non Motorized		1.0	11	11.0
MOPE	BA	Tractor (Item #S1929-A B C 1930-A)		52.0	8	416.0
NDCBU	AA	Use Historical Data	see Historical Data	0.0	0	1087.4
POBOX	AA	Post Office Lobby Boxes All Types Models		0.0	0	0.0
PPC	AA	Conveyor Portable (Powered) All Other Except Model CF	MS-58	10.0	0	0.0
PPC	AA	Conveyor Portable Aluminum Model L Item Nos. 1920-A	MS-58	10.0	0	0.0
PPC	AA	Conveyor Portable Single-Tilt Model H Item Nos. 1921-A	MS-58	10.0	0	0.0
PPC	AA	Conveyor Portable Powered Model CF-89 All	MMO-005-01	19.1	4	76.4
RACK	AB	DBCS Pie Racks - Use Historical Data	see Historical Data	0.0	0	481.0
RACK	AA	Rack Pouch-Sack - With Casters Item Nos. - Multiple		1.0	0	0.0
RACK	AA	Rack Pouch-Sack - Without Casters Item Nos. - Multiple		0.1	0	0.0
RCOOP	AA	Rack Mailing Co-op (2- or 3- hole)		0.5	0	0.0
SAFES	AA	Vault Door (All Models-Types)		2.5	0	0.0
SCALE	AA	Scale Digital Floor Platform Dock and Manual Scales; A	Pub 247	3.0	0	0.0
SCALE	AA	Scale Portable Platform 1000-2000 lb Item Nos. 0-855	Pub 247	5.0	0	0.0
SCALE	AA	Scale over 500 lb (Except MODSS)	Pub 247	5.0	0	0.0
SSPU	HA	Self Service Postal Unit Structure Housing		250.0	0	0.0
SSPU	HA	Self-Service Postal Center (SSPC) Drive-Up Unit (Structu		250.0	0	0.0
SSPU	HA	Self-Service Postal Center (SSPC) Screen-Line Unit		100.0	0	0.0
SSPU	HA	Self-Service Postal Center (SSPC) Walk-Up Unit		200.0	0	0.0
STRAP	AA	Strapping Machine All Types Models	Historical Data	120.0	1	60.0

SECTION 2-A

VEND	AA	Machine Stamp Vending - All Models (Claim only if not ma	19.0	0	0.0
				Total	3994.62

09-23-2014

WORKSHEET 2C
ADDITIONAL REQUIRMENTS

LAST PACKAGE APPROVAL DATE

eWHEP Version 1.0

August 30, 2014 12:00 AM

Requirments for Additional Resources must be Documented

TACOMA PDC

Acronym	Qty	Equipment Description / Justification	MM5/MM6 HOURS	MM-7 HOURS	MPE-9 HOURS	ET-10 HOURS	Total Hours
TABBER	1	Tabber Machine . Local PM	0	0.0	208.00	0.00	208.00
VACSYS	10	CENTRAL VAC SYSTEMS	0	260.0	0.00	0.00	260.00

Total	0	260	208.00	0.00	468
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