

RECEIVED
APWU
MAY 18 2015
WESTERN REGION
COORDINATOR

To: () Pacific Area Local(s)
() Western Area Local(s)
() So. West Area Local(s)



AMENDED

- Withholding Info
- Staffing Issue(s)
- Status Update
- Grievance Administration
- Please review, take action and reduce issues to writing
- Comments

May 18, 2015

Omar Gonzalez
Western Region Coordinator
American Postal Workers Union, AFL-CIO
1350 Old Bayshore Hwy. Suite 360
Burlingame, CA 94010-1882

Omar M. Gonzalez, Coordinator

SUBJECT: Notice of Impacts in the Salt Lake City District

Dear Mr. Gonzalez,

This letter concerns the operational changes at the Provo, UT Post Office. In order to minimize the impact due to the operational changes we are authorizing the withholding of seventeen (17) residual vacancies at the same or lower level in surrounding installations within a 50-mile radius of the Provo, UT Post Office. As information the seventeen (17) affected Maintenance employees at the Provo, UT Post Office hold the position of eight (8) Electronic Technicians/Level 10/Occ. Code 8560020, one (1) Maintenance Mechanic MPE/Level 9 /Occ. Code 53500001, one (1) Maintenance Support Clerk/Level 7/Occ. Code 030302XX, and seven (7) Laborer Custodians/Level 4/350203XX.

If you have any questions, please contact Scott Sutton Western Area Labor Relations at 303-313-5449.

Scott Sutton for
Simon Storey
Manager Human Resources Western Area

Attachments: Impact Report, Radius Map, Maintenance Seniority List, Supportive Documentation

Cc: Manager Labor Relations Western Area
District Manager Salt Lake City
Senior Plant Manager Salt Lake City District
Manager Human Resources Salt Lake City District
Manager Labor Relations Salt Lake City District
Compliment Coordinator Salt Lake City District
NALC Region 4
NPMHU Regional Director Denver

WorkHour Impact Report

Impacted Bid Cluster	PROVO POST OFFICE
Installation Address	936 S 250 E, Provo, UT
Area Name	WESTERN
Impact Type	Reduction Other Than by Attrition
Date of Impact	07/25/2015
Period (Dates) of Review Performed	05/10/2014 thru 05/08/2015
Report Prepared By	Jenny Wilson
Report Prepared Date	05/12/2015
Reviewed By	Laura Hubrich
Phone	(801) 974-2948

WorkHour Impact Report

Craft = MAINTENANCE

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	834	287	-547	-2188	-28444	-16	1820

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	46	5.5%	-30	0		16	5.6%

WorkHour Impact Report

Casuals

a. Current Number of MAINTENANCE Casuals on Rolls	0
b. Current Total Non-OverTime MAINTENANCE Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE Casuals Hours per Month	0
d. Number of MAINTENANCE Casuals that will have Reduced Hours	0
e. Number of MAINTENANCE Casuals that will be Terminated	0
f. Number of MAINTENANCE Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE Casuals	
N/A	

Mail Handler (MHAs)

a. Current Number of MAINTENANCE MHAs on Rolls	0
b. Current Total Non-OverTime MAINTENANCE MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE MHA Hours per Month	0
d. Number of MAINTENANCE MHAs that will have Reduced Hours	0
e. Number of MAINTENANCE MHAs that will be Terminated	0
f. Number of MAINTENANCE MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE MHAs	
N/A	

Part Time Flexible (PTFs)

a. Current Number of MAINTENANCE PTFs on Rolls	0
b. Current Total Non-OverTime MAINTENANCE PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE PTFs Hours per Month	0
d. Number of MAINTENANCE PTFs that will have Reduced Hours	0
e. Will there be any MAINTENANCE PTFs Excessed from Craft or Installation	NO
If Yes how Many MAINTENANCE PTFs	0
f. Provide Narrative Explaining need for Excessing	
N/A	

City Carrier Assistant (CCAs)

a. Current Number of MAINTENANCE CCAs on Rolls	0
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b. Current Total Non-OverTime MAINTENANCE CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime MAINTENANCE CCA Hours per Month	0
d. Number of MAINTENANCE CCAs that will have Reduced Hours	0
e. Number of MAINTENANCE CCAs that will be Terminated	0
f. Number of MAINTENANCE CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE CCAs	
N/A	

Postal Support Employees (PSE)

a. Current Number of MAINTENANCE PSE on Rolls	2
b. Current Total Non-OverTime MAINTENANCE PSE Hours per Month	256
c. Planned Reduction in Total Non-OverTime MAINTENANCE PSE Hours per Month	-248
d. Number of MAINTENANCE PSE that will have Reduced Hours	0
e. Number of MAINTENANCE PSE that will be Terminated	-2
f. Number of MAINTENANCE PSE Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining MAINTENANCE PSE	
Due to AMP, reduction of (2) PSE's for lack of work.	

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of MAINTENANCE PTRs on Rolls	0
b. Planned Number of MAINTENANCE PTR Positions after Impact	0
c. Estimated Number of MAINTENANCE PTR Attrition	0
d. Will there be any MAINTENANCE PTRs Excessed from Craft or Installation	NO
MAINTENANCE PTRs	0
e. Provide Narrative Explaining need for Excessing	
N/A	

Full Time Regular (FTRs)

a. Current Number of MAINTENANCE FTRs on Rolls	22
b. Planned Number of MAINTENANCE FTR Positions After Impact	5
c. Estimated Number of MAINTENANCE FTR Attrition	0
d. Will there be any MAINTENANCE FTRs Excessed from Craft or Installation	YES
If Yes how Many MAINTENANCE FTRs	17
e. Provide Narrative Explaining need for Excessing	
Reduction of 17 FTR maintenance employees due to AMP.	

WorkHour Impact Report-MAINTENANCE

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-1940
b. Planned Reduction in Total OT Hours per Month	-120
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-248
h. Total Planned Non-OT Hours per Month	1148
i. Total FTE Savings	-16

Maintenance Operations
Western Area



April 7, 2014

MEMORANDUM FOR: MANAGER
 WESTERN AREA HUMAN RESOURCES

THROUGH: MANAGER
 WESTERN AREA OPERATIONS SUPPORT

SUBJECT: Function 3B Adjustment – Provo, UT, Post Office
 Zip Code 84605 Finance number 49-7174
 Grievance Settlement E10T-4E-C 12401964

The Salt Lake City District has requested an adjustment of the maintenance workload of the Provo, UT Post Office. Custodial staffing documents (PS-4852s) were submitted and reviewed by District maintenance personnel and discussed with Local and/or Area personnel. Previous validated data was used for any eWHEP sections not submitted. The submitted documentation meets the requirements of MS-47, MMO-074-00, MMO-110-09 and other appropriate criteria. If complement adjustments are needed, requests must be submitted using the Area and MMO procedures for Function 3B complement adjustments. Additional results of our analysis are as follow.

Laborer/Custodial, FTR Related

1. Increase the maintenance complement of the Provo Post Office by two (2) Laborer/Custodial, FTR, PS-04 positions, from the current level of eight (8), to a new level of ten (10), positions.
2. Increase the maintenance complement of the Provo Post Office by one (1) Laborer/Custodial, PTR, PS-04 positions, from the current level of zero (0), to a new level of one (1), position. **This is a result of grievance settlement E10T-4E-C 12401964**

With concurrence from the Manager, Western Area Operations Support, we request that the Western Area Human Resources office, if needed, take any actions necessary to assist in the adjustment of the maintenance complement of this office as recommended.

Upon receipt of this correspondence, we request that the District Human Resources Manager ensure that the impacted job slots are updated and maintained properly in the HCES database and the actions necessary to adjust the maintenance complement of this office as recommended are taken.

With appropriate approvals/concurrence the maximum authorized maintenance complement of this office is as follows:

Position Title	Level	Maximum Authorized Staffing
Laborer/Custodial, FTR	PS-04	10
Laborer/Custodial, PTR	PS-04	1
Total Maintenance Complement		11

Based on the documentation submitted and/or file at the Western Area Maintenance Support Office, and the present authorized maintenance complement, the following Function 3B work hours are supported:

Validated Function 3B workhours from documentation submitted.

Section 5 - MS-47/PS-4852 Custodial (LDC 3B)	18650.15 hrs.
Total Function 3B supported MS-47 LDC -38	18650.15 hrs.

The limit for Function 3B work hours is that provided in support documentation submitted and validated. In no case will the work hours exceed those supported by maintenance criteria documentation.

If there are any questions concerning these recommendations or this request please contact Andy Henderson at (303) 313-5990.



Andy Henderson
Maintenance Manager



Approved by Erica A. Brix
Manager, Operations Support (A)

Attachments

- cc: District Manager, Salt Lake City District
- Senior Plant Manager, Salt Lake City District
- Manager, Human Resources, Salt Lake City District
- Manager, Maintenance (Lead), Salt Lake City District
- Western Area Maintenance Operations

U.S. POSTAL SERVICE WORKLOAD ANALYSIS AND SUMMARY	POST OFFICE PROVO PO	GROSS INTERIOR AREA 130,056
	STATE AND ZIP CODE 936 SOUTH 250 EAST	EXTERIOR PAVED 179,022
	UNIT UT, 24805-8988 49-7174	EXTERIOR UNPAVED 33,707

Line No	JOB REQUIREMENT (A)	Operation (B)	UNIT OF MEASURE (C)	MINUTES PER SQ.FT OR UNIT (D)	WEEKLY QUANTITY (E)	WEEKLY MINS. (F)	Line No	JOB REQUIREMENT (G)	Operation (H)	UNIT OF MEASURE (J)	MINUTES PER SQ.FT OR UNIT (K)	QTY (L)	Frequency (M)	ANNUAL MINS. (N)

Σ SUBTOTAL → 16,736.62

(D)	WORK HOUR CALCULATIONS		(F)
A	MULTI TOTAL LINE C2 BY 52 WEEKS		818,262.59 MIN/HR
B	ENTER TOTAL FROM LINE 72		81,444.72 MIN/HR
C	TOTAL LINE A and B	908,707.30	MIN/HR
D	DIVIDE LINE C BY 60 MIN	15,145.12	WH/HR
E	MULTI LINE D BY % (TRG)	15,152	HR
F	MULTI LINE D BY % (BREAKS)	647.81	HR
G	MULTI LINE D BY % (WASH UPS)	210.37	HR
H	TOTAL LINE D + E + F + G	18,576.26	WH/HR
I	DIVIDE LINE H BY 52	357.23	WHR/HRS/YR
K	DIVIDE LINE H BY 1780	10.4	WORK YRS
L	TOTAL EMPLOYEES	9.4	

Σ SUBTOTAL → 91,444.72

REVIEWED BY [Signature] DATE _____

MSC MGR, OR, PLANT MAINTENANCE

APPROVED BY [Signature] DATE 4/1/14

MSC MANAGER OR MASTER - BMC MANAGER

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U.S. POSTAL SERVICE WORKLOAD ANALYSIS AND SUMMARY	POST OFFICE	MAIN POST OFFICE	GROSS INTERIOR AREA	22,984
	STATE AND ZIP CODE	35 WEST 100 SOUTH	EXTERIOR PAVED	82,444
	UNIT	OT, 248019998	EXTERIOR UNPAVED	3,080

Line No	JOB REQUIREMENT	Operation	UNIT OF MEASURE	MINUTES PER SQ. FT. OR UNIT	WEEKLY QUANTITY	WEEKLY MINS.	Line No	JOB REQUIREMENT	Operation	UNIT OF MEASURE	MINUTES PER SQ. FT. OR UNIT	QTY	Frequency	ANNUAL MINS.
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	

32 SUBTOTAL → 1,587.76

(Q) WORK HOUR CALCULATIONS		(R)	
A	MIN. & TOTAL LINE 32 BY 52 WEEKS	87,764.64	MIN/YR
B	ENTER TOTAL FROM LINE 32	28,043.68	MIN/YR
C	TOTAL LINE A MINUS B	115,808.12	MIN/YR
D	DIVIDE LINE C BY 60 MIN	1,930.80	WEEKS
E	MULT. LINE D BY 5 (DRG)	18.27	WEEKS
F	MULT. LINE D BY 5 (BREAKS)	18.25	WEEKS
G	MULT. LINE D BY 5 (WASH UPS)	39.45	WEEKS
H	TOTAL LINE D - E + F + G	2,075.77	WEEKS
I	DIVIDE LINE H BY 32	64.87	WEEKS
X	DIVIDE LINE H BY 1788	1.2	WORK YRS
1	TOTAL EMPLOYEES	1.2	

32 SUBTOTAL → 28,043.68

PREPARED BY: *Tom Gray* DATE: _____
 MISC. MGR. OR PLANT MAINTENANCE
 MISC. MANAGER / POST MASTER - MISC. MANAGER
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U.S. POSTAL SERVICE

POST OFFICE

PROVO PO

GROSS INTERIOR AREA

130.055

WORKLOAD ANALYSIS AND SUMMARY

STATE AND ZIP CODE

936 SOUTH 250 EAST

EXTERIOR PAVED

179.022

UNIT

UT, 84605-9998

EXTERIOR UNPAVED

33.707

Line No	JOB REQUIREMENT (A)	Operation (B)	UNIT OF MEASURE (C)	MINUTES PER SQ.FT OR UNIT (D)	WEEKLY QUANTITY (E)	WEEKLY MINS. (F)	Line No	JOB REQUIREMENT (G)	Operation (H)	UNIT OF MEASURE (J)	MINUTES PER SQ.FT OR UNIT (K)	QTY (L)	Frequency (M)	ANNUAL MINS. (N)
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37	SUBTOTAL	→	6,303.00
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(Q)	WORK HOUR CALCULATIONS	(R)
A	MULTI TOTAL LINE 32 BY 52 WEEKS	329,320.00 MIN/YR
B	ENTER TOTAL FROM LINE 32	80,099.81 MIN/YR
C	TOTAL LINE A AND B	475,409.81 MIN/YR
D	DIVIDE LINE C BY 60 MIN	7,923.49 W/YR
E	MULTI LINE D BY % (TRG)	79.90 HYR
F	MULTI LINE D BY % (BREAKS)	443.13 HYR
G	MULTI LINE D BY % (WASH UPS)	147.48 HYR
H	TOTAL LINE D + E + F + G	7,781.67 W/YR
I	DIVIDE LINE H BY 52	149.65 WK HRS/WK
K	DIVIDE LINE H BY 1760	4.4 WORK YRS
L	TOTAL EMPLOYEES	44

12	SUBTOTAL	→	90,099.81
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REVIEWED BY _____ DATE _____
MSC MGR, DIR, PLANT MAINTENANCE

APPROVED BY _____ DATE _____
MSC MANAGER/PSM MASTER - BMC MANAGER

U. S. POSTAL SERVICE WORKLOAD ANALYSIS AND SUMMARY	POST OFFICE	PROVO PO	GROSS INTERIOR AREA	130,055
	STATE AND ZIP CODE	936 SOUTH 250 EAST	EXTERIOR PAVED	179,022
	UNIT	UT. 84605-9998	EXTERIOR UNPAVED	33,707

Line No	JOB REQUIREMENT	Operation	UNIT OF MEASURE	MINUTES PER SQ.FT OR UNIT	WEEKLY QUANTITY	WEEKLY MINS.	Line No	JOB REQUIREMENT	Operation	UNIT OF MEASURE	MINUTES PER SQ.FT OR UNIT	QTY	Frequency	ANNUAL MINS.
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	
1	Workroom Toilets	CL	FX	4.5000	189	850.50	33	LP (Frontier)	DUST	FX	0.2500	541	4.0	541.00
2		PL	FX	1.5000	217	325.50	34	(Cloth)	DUST	FX	1.0000	0	0.0	0.00
3	Office Toilets	CL	FX	4.0000	12	48.00	35	(Vacuum)	DUST	FX	1.0000	497	4.0	1988.00
4	Lunch/Swing RMS	CL	SF	0.0320	9639	308.46	36	LP (Sponge)	WASH	FX	10.0000	262	1.0	2620.00
5		PI	SF	0.0106	9639	102.17	37	(Louver Tank)	WASH	FX	4.8000	3	0.0	0.00
6		WM	SF	0.0300	0	0.00	38	(Louver Machine)	WASH	FX	5.0000	516	1.0	2500.00
7	Locker RMS	CI	SF	0.0240	4839	116.14	39	Vertical blinds	DUST	DL	5.0000	76	1.0	380.00
8		PL	SF	0.0090	17743	141.34	40	Vertical Blinds	WASH	BL	30.0000	79	1.0	2370.00
9		WM	SF	3.5300	0	0.00	41	Lobby Glass	WASH	SF	0.1700	1678	12.0	1124.90
10	Workrooms	CL	SF	0.0106	41074	435.38	42	Exterior Glass	WASH	SF	0.1700	3737	2.0	978.27
11		PL	SF	0.0053	214403	1136.51	43	Interior Glass	WASH	SF	0.1700	1530	2.0	505.97
12	Offices	CL	SF	0.0376	3472	130.26	44	WR Pipes and Ducts	DUST	SF	0.0890	5126	1.0	4265.43
13	Supply RMS	CI	SF	0.0170	0	0.00	45	Other Pipes and Ducts	DUST	SF	0.0480	0	0.0	0.00
14	Freight elevators	PL	EA	10.0000	0	0.00	46	Lockout Galkery	CL	LP	0.4800	684	4.0	1313.28
15	Passenger Elevators	CI	FA	20.0000	0	0.00	47	Carrier Cases	CL	EA	4.0000	45	1.0	180.00
16	EXT Police	PL	SF	0.0012	212729	255.27	48	Other Cases	DUST	EA	1.5000	32	1.0	48.00
17	Platforms	CL	SF	0.0166	58221	917.14	49	Fxl. Paved (Brooms)	SWEEP	SF	0.0060	0	0.0	0.00
18		PL	SF	0.0093	254099	1084.89	50	Ext. Paved (Power Vac)	SWEEP	SF	0.0046	9540	0.0	1984.30
19	Service/Box Lobby	CI	SF	0.0180	12745	213.56	51	Ext. Paved (Rider)	SWEEP	SF	0.0012	169482	0.0	10575.68
20		PL	SF	0.0020	2870	5.74	52	Active Storage	CL	SF	0.0120	6024	12.0	867.46
21		WM	SF	0.0360	2657	79.71	53	Inactive Storage	CI	SF	0.0170	70793	4.0	3035.18
22		VS	SF	0.0094	0	0.00	54	Resilient Fl.	DM	SF	0.0150	88242	12.0	15963.58
23		DM	SF	0.0166	2657	39.86	55	Resilient FL	INT	SF	0.2400	0	0.0	0.00
24	Stairways 12	CL	FL	8.0000	3	24.00	56	Resilient FL	PERI	SF	0.0960	80735	3.0	26131.66
25		PL	FL	2.4000	4	9.60	57	Terrazzo FL	INT	SF	0.2400	0	0.0	0.00
26	Corridors	CL	SF	0.0080	1740	10.34	58	Terrazzo Fl.	PERI	SF	0.1200	0	0.0	0.00
27		DM	SF	0.0150	1740	26.10	59	Concrete Fl.	INT	SF	0.2400	27257	1.0	6541.69
28		VS	SF	0.0054	1740	11.14	60	Concrete FL	PERI	SF	0.0960	2629	0.0	0.00
29		PL	SF	0.0020	3504	7.01	61	Carpet	SHAMP	SF	0.2400	3369	1.0	806.56
30	Shop Area	CL	SF	0.0170	0	0.00	62	Carpet	SPOT	SF	0.1700	0	0.0	0.00
31	Janit Closet	CL	EA	10.0000	28	280.00	63	Wood FL	INT	SF	0.2400	0	0.0	0.00
							64	Wood FL	PERI	SF	0.1200	0	0.0	0.00
							65	Lawns (Push)	MOW	SF	0.0120	2439	24.0	727.57
							66	Lawns (Blow)	MOW	SF	0.0080	27594	24.0	2089.75
							67	Shrubs/Strubs	TRIM	LP	1.2000	685	1.0	825.00
							68	Snow	REMOV	SF	0.0180	9640	12.0	1117.20
							69	PO Box	CL	EA	2.0000	1431	3.0	0.00
							70	Walls	WASH	SF	0.1080	5133	1	708.25
32	SUBTOTAL					6,333.08								

(O) WORK HOUR CALCULATIONS		(P)
A	MULTI TOTAL LINE 32 BY 52 WEEKS	329,320.00 MINYR
B	ENTER TOTAL FROM LINE 72	98,089.81 MINYR
C	TOTAL LINE A and B	426,409.81 MINYR
D	DIVIDE LINE C BY 60 MIN	7,090.16 WELYR
E	MULTI LINE D BY % (TRG)	70.90 HYR
F	MULTI LINE D BY % (BREAKS)	443.13 HYR
G	MULTI LINE D BY % (WASH UPS)	747.48 HYR
H	TOTAL LINE D - E + F + G	1,751.87 WELYR
J	DIVIDE LINE H BY 52	148.07 WK HRSWK
K	DIVIDE LINE H BY 1760	4.4 WORK YRS
L	TOTAL EMPLOYERS	4.4
72	SUBTOTAL	98,089.81

REVIEWED BY: _____ DATE: _____ APPROVED BY: _____ DATE: _____
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U.S. POSTAL SERVICE

POST OFFICE

PROVO PO

GROSS INTERIOR AREA

130,055

WORKLOAD ANALYSIS AND SUMMARY

STATE AND ZIP CODE

936 SOUTH 250 EAST

EXTERIOR PAVED

179,022

UNIT

UT, 84605-9998

EXTERIOR UNPAVED

33,707

Line No	JOB REQUIREMENT	Operation	UNIT OF MEASURE	MINUTES PER SQ. FT. OR UNIT	WEEKLY QUANTITY	WEEKLY MINS.	Line No	JOB REQUIREMENT	Operation	UNIT OF MEASURE	MINUTES PER SQ. FT. OR UNIT	QTY	Frequency	ANNUAL MINS.
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(J)	(K)	(L)	(M)	(N)		
1	Workroom Toilets	CL	FX	4.5000	0	0.00	30	LP (Feather)	DUST	FX	0.2500	0	0.0	0.00
2		PL	FX	1.5000	0	0.00	34	Cloth	DUST	FX	1.5000	0	0.0	0.00
3	Office Toilets	CL	FX	4.0000	0	0.00	35	Vacuum	DUST	FX	1.0000	0	0.0	0.00
4	Lunch/Swing RMS	CL	SF	0.0300	0	0.00	36	LP (Sponge)	WASH	FX	10.0000	0	0.0	0.00
5		PL	SF	0.0100	0	0.00	37	Loover Tank	WASH	FX	5.0000	0	0.0	0.00
6		WM	SF	0.0300	0	0.00	38	Loover Machine	WASH	FX	5.0000	0	0.0	0.00
7	Locker RMS	CL	SF	0.0240	0	0.00	39	Venetian Blinds	DUST	BL	5.0000	0	0.0	0.00
8		PI	SF	0.0080	0	0.00	40	Venetian Blinds	WASH	BL	30.0000	0	0.0	0.00
9		WM	SF	0.0300	0	0.00	41	Lobby Glass	WASH	SF	0.1750	0	0.0	0.00
10	Workrooms	CL	SF	0.0100	0	0.00	42	Exterior Glass	WASH	SF	0.1750	0	0.0	0.00
11		PL	SF	0.0060	0	0.00	43	Interior Glass	WASH	SF	0.1750	0	0.0	0.00
12	Offices	CL	SF	0.0375	0	0.00	44	W/I Pipes and Ducts	DUST	SF	0.0500	0	0.0	0.00
13	Supply RMS	CL	SF	0.0120	0	0.00	45	Other Pipes and Ducts	DUST	SF	0.0400	0	0.0	0.00
14	Freight Elevators	PI	FA	10.0000	0	0.00	46	Lookout Gallery	CL	FA	0.4000	0	0.0	0.00
15	Passenger Elevators	CL	EA	20.0000	0	0.00	47	Corner Cases	CL	FA	4.0000	0	0.0	0.00
16	EXT Police	PL	SF	0.0012	0	0.00	48	Other Cases	DUST	EA	1.0000	0	0.0	0.00
17	Platforms	CL	SF	0.0100	0	0.00	49	Ext. Haved (Broom)	SWEEP	SF	0.0060	0	0.0	0.00
18		PL	SF	0.0050	0	0.00	50	Ext. Paved (Power Vac)	SWEEP	SF	0.0500	0	0.0	0.00
19	Service/Box Lobby	CL	SF	0.0160	0	0.00	51	Ext. Paved (Rider)	SWEEP	SF	0.0012	0	0.0	0.00
20		PL	SF	0.0020	0	0.00	52	Active Storage	CL	SF	0.0120	0	0.0	0.00
21		WM	SF	0.0300	0	0.00	53	Inactive Storage	CL	SF	0.0120	0	0.0	0.00
22		VS	SF	0.0084	0	0.00	54	Resilient FL	DM	SF	0.0150	0	0.0	0.00
23		DM	SF	0.0150	0	0.00	55	Resilient FL	INT	SF	0.2400	0	0.0	0.00
24	Stairways 18	CL	FL	10.0000	0	0.00	56	Resilient FL	PERI	SF	0.0900	0	0.0	0.00
25		PL	FL	2.4000	0	0.00	57	Terrazzo FL	INT	SF	0.2400	0	0.0	0.00
26	Corridors	CL	SF	0.0550	0	0.00	58	Terrazzo FL	PERI	SF	0.1200	0	0.0	0.00
27		DM	SF	0.0180	0	0.00	59	Concrete FL	INT	SF	0.2400	0	0.0	0.00
28		VS	SF	0.0084	0	0.00	60	Concrete FL	PERI	SF	0.0900	0	0.0	0.00
29		PL	SF	0.0020	0	0.00	61	Carpet	SHAMP	SF	0.2400	0	0.0	0.00
30	Shop Area	CL	SF	0.0120	0	0.00	62	Carpet	SPOY	SF	0.1200	0	0.0	0.00
31	Jan Closet	CL	EA	10.0000	0	0.00	63	Wood Fl	INT	SF	0.2400	0	0.0	0.00
							64	Wood Fl	PERI	SF	0.1200	0	0.0	0.00
							65	Lawns (Push)	MOW	SF	0.0120	0	0.0	0.00
							66	Lawns (Rider)	MOW	SF	0.0500	0	0.0	0.00
							67	Hedges/Shrubs	TRIM	LF	1.2000	0	0.0	0.00
							68	Snow	RTMOV	SF	0.0150	0	0.0	0.00
							69	PO Box	CL	EA	2.0000	0	0.0	0.00

32 SUBTOTAL ➔ 6,333.28

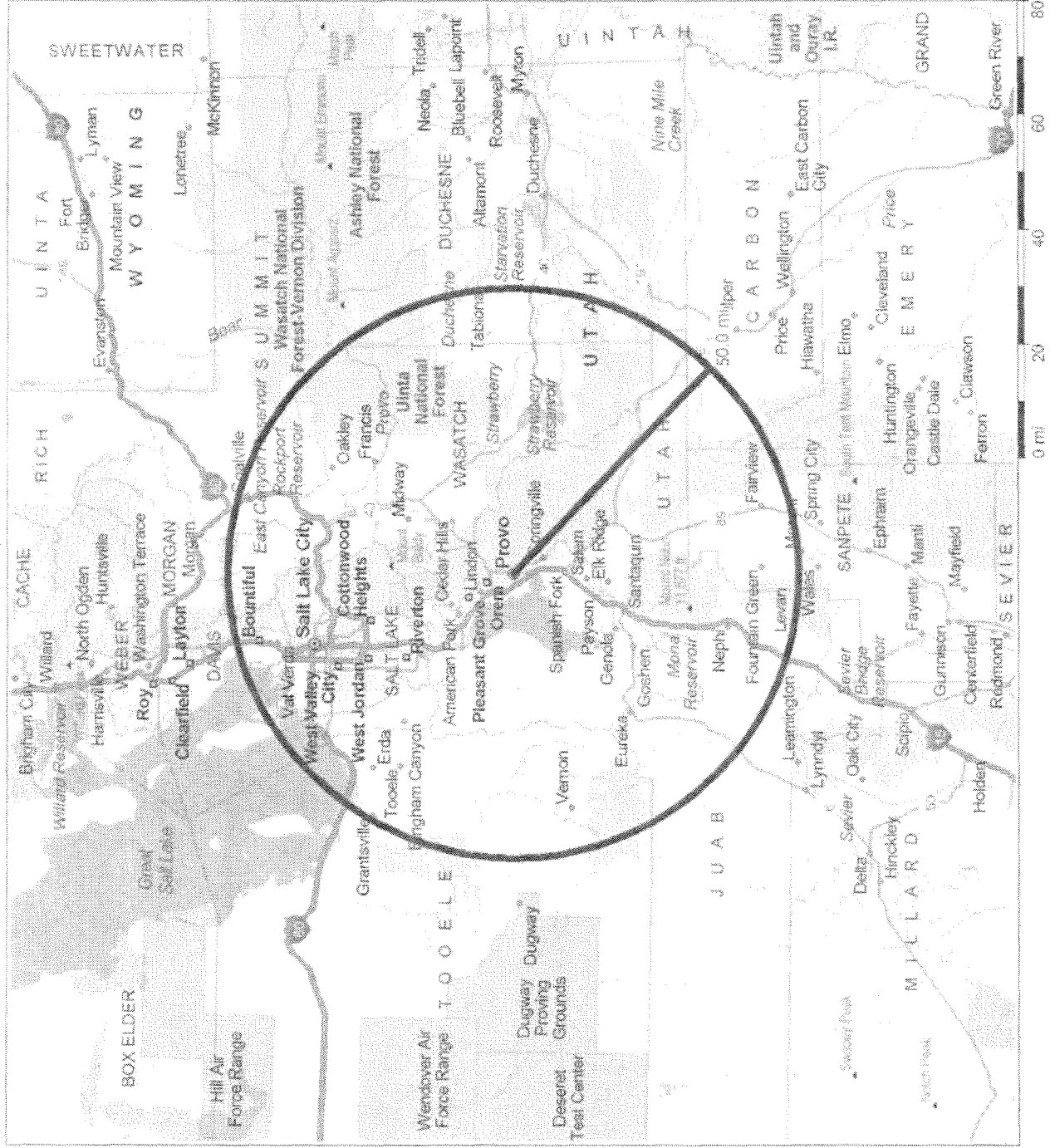
(O)	WORK HOUR CALCULATIONS	(P)
A	MULTI TOTAL LINE 32 BY 62 WEEKS	329,329.00 MIN/YR
B	ENTER TOTAL FROM LINE 32	96,088.51 MIN/YR
C	TOTAL LINE A and B	428,409.51 MIN/YR
D	DIVIDE LINE C BY 60 MIN	7,140.16 W/HR
E	MULTI LINE D BY % (BRG)	70.90 HYR
F	MULTI LINE D BY % (BREAKS)	443.13 HYR
G	MULTI LINE D BY % (WASH UPS)	147.48 HYR
H	TOTAL LINE D + E + F + G	7,751.67 W/HR
I	DIVIDE LINE H BY 52	149.07 WK HRS/WK
J	DIVIDE LINE I BY 1760	4.4 WORK YRS
K	TOTAL EMPLOYEES	4.4

72	SUBTOTAL	➔ 96,088.51
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REVIEWED BY: _____ DATE: _____
 MSC MGR. DIR. PLANT MAINTNANCE
 PS Form 11-77-82 4852 MAR-18-75 07.41 PM

APPROVED BY: _____ DATE: _____
 MSC MANAGER/POST MASTER - BMC MANAGER

Utah, United States, North America



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FINANCE	OFFICE	FULL NAME	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	OCC CODE	SEN DATE	VET PREF
497174	PROVO PO	BURTON PAUL D.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	3/1/2008	N
497174	PROVO PO	WEBB NICHOLAS	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	3/17/2007	N
497174	PROVO PO	BRINKERHOFF ROGER L.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	8/14/2010	Y
497174	PROVO PO	MERRELL DAVID L.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	8/31/1985	N
497174	PROVO PO	SHIMAMEK JACOB D.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	12/15/2001	N
497174	PROVO PO	CLAYTON JERRY A.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	12/3/1981	Y
497174	PROVO PO	REIMSCHISSEL GARRY L.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	2/24/2001	N
497174	PROVO PO	JOHANSSON CHRISTER E.	ELECTRONIC TECHNICIAN	10	168	3B	36	8560020	10/23/2000	Y
497174	PROVO PO	WALKING EAGLE ALLIE G.	MAINTENANCE MECHANIC MPE	9	168	3B	36	53500001	12/30/2000	N
497174	PROVO PO	JOHNSON DIANNE M.	MAINTENANCE SUPPORT CLERK	7	169	3B	39	030302XX	5/1/1999	N
497174	PROVO PO	KARJALAINEN ROBIN M.	LABORER CUSTODIAL	4	166	3B	38	350203XX	1/29/2011	N
497174	PROVO PO	JARVIS LEISA A.	LABORER CUSTODIAL	4	166	3B	38	350203XX	1/24/2015	N
497174	PROVO PO	MATTINSON CHAD G.	LABORER CUSTODIAL	4	166	3B	38	350203XX	1/24/2015	Y
497174	PROVO PO	BANKS JANALEE S.	LABORER CUSTODIAL	4	166	3B	38	350203XX	9/17/2005	N
497174	PROVO PO	MAYHEW MIKE	LABORER CUSTODIAL	4	166	3B	38	350203XX	3/6/2004	Y
497174	PROVO PO	TOMLINSON GARY L.	LABORER CUSTODIAL	4	166	3B	38	350203XX	3/1/2008	N
497174	PROVO PO	LADIG DANIEL L.	LABORER CUSTODIAL	4	166	3B	38	350203XX	11/5/2011	Y
497174	PROVO PO	HARRISON KAREN M.	LABORER CUSTODIAL	4	166	3B	38	350203XX	11/12/2005	N
497174	PROVO PO	PERRY JANET	LABORER CUSTODIAL	4	166	3B	38	350203XX	9/8/2012	N
497174	PROVO PO	ADAMSON MARK L.	LABORER CUSTODIAL	4	166	3B	38	350203XX	11/17/2012	Y
497174	PROVO PO	BUTLER LINDSEY A.	LABORER CUSTODIAL	4	166	3B	38	350203XX	1/24/2015	N
497174	PROVO PO	HENINGER JOHN M.	LABORER CUSTODIAL	4	166	3B	38	350203XX	3/25/2000	N