



June 7, 2017

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Subject: Withholding – Louisiana District
West Monroe Post Office

Attached are the impact statements from the Louisiana District that reflects the decreased workload reduction in staffing at the West Monroe Post Office resulting in changes in operations. It is anticipated that attrition alone will not be sufficient to avoid excessing outside the craft and/or installation.

<u>Office</u>	<u>Number of Impacted Employees</u>
West Monroe	2 FTR Level 6 clerk

Based on the attached, this is your notification that full-time residual vacancies in all crafts, level 6 and below, within this installation and within the surrounding 50 miles will be withheld in accordance with Article 12 of the Collective Bargaining Agreement, up to the number indicated.

Any involuntary reassignments necessitated will be effected in accordance with Article 12 of the Collective Bargaining Agreement.

If you have any questions, please contact James Oliver at 504-589-1551.

Sincerely,

A handwritten signature in black ink, appearing to read "Charisse Newberry".

Charisse Newberry

Attachments:

Cc: Manager, Human Resources, Louisiana District
Manager, Labor Relations, SA Office & Louisiana District

AFVU COOPERATOR

SOUTHERN REGION

WorkHour Impact Report

Impacted Bid Cluster	WEST MONROE POST OFFICE
Installation Address	
Area Name	SOUTHERN
Impact Type	Reduction Other Than by Attrition
Date of Impact	09/16/2017
Period (Dates) of Review Performed	05/28/2016 thru 05/26/2017
Report Prepared By	Robin Albrecht
Report Prepared Date	06/07/2017
Reviewed By	Stephen Hardin
Phone	(504) 589-1950

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	376	308	-68	-272	-3536	-2	1768

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	60	16%	-12	0		48	15.6%

WorkHour Impact Report

Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals Mail Volume Reduction	

Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs Mail Volume Reduction	

Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing Mail Volume Reduction	

City Carrier Assistant (CCAs)

a. Current Number of CLERK CCAs on Rolls	0
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b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs Mail Volume Reduction	

Postal Support Employees (PSE)

a. Current Number of CLERK PSE on Rolls	2
b. Current Total Non-OverTime CLERK PSE Hours per Month	144
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	0
d. Number of CLERK PSE that will have Reduced Hours	0
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	2
g. Provide Narrative Justifying need for Remaining CLERK PSE Mail Volume Reduction	

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation CLERK PTRs	NO 0
e. Provide Narrative Explaining need for Excessing Mail Volume Reduction	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	10
b. Planned Number of CLERK FTR Positions After Impact	8
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation If Yes how Many CLERK FTRs	YES 2
e. Provide Narrative Explaining need for Excessing Mail Volume Reduction	

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-272
b. Planned Reduction in Total OT Hours per Month	-48
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	0
h. Total Planned Non-OT Hours per Month	1232
i. Total FTE Savings	-2