## Resolutions

June 1 is the deadline for the submission of resolutions for publication in the Convention Book. Resolutions are accepted from local or state affiliates, or from Members-at-Large (who are the only members permitted to submit resolutions under their own signature). Resolutions adopted at craft division meetings, either during an off-year or immediately prior to the National Convention, are also accepted.

Resolutions from local or state affiliates must be submitted electronically through a special link on the union's website that will be accessible only to local/state presidents and to local/state secretaries, treasurers, and secretary-treasurers. There will be a box to check certifying that the submitter is the authorized officer, which will serve as an electronic signature.

Members-at-Large must sign and submit their resolutions directly to the National Secretary-Treasurer prior to the June 1 deadline. Resolutions must be typed, double-spaced and submitted individually (one per page). Resolutions not properly certified electronically or signed will be returned.

Per Article 5, Section 3, of the APWU Constitution, the Secretary-Treasurer will submit the resolutions to the Screening Committee, which works to eliminate repetition and consolidate issues. Once the committee has completed its review, locals and pre-registered delegates will have an opportunity to view the resolutions on the APWU website.

Resolutions received after June 1 will be referred to the appropriate committees and will be presented at the National Convention as addendums, provided they have been properly authorized and signed, and provided they do not deal with subjects otherwise covered by the Screening Committee.

To achieve uniformity, it is requested that resolutions be structured as follows:

- The name of the appropriate committee to review the resolution, e.g., Labor-Management Committee;
- The article number and section of the Collective Bargaining Agreement or APWU Constitution and Bylaws the resolution addresses, if applicable;
- The resolution title;
- The names of the sponsoring locals, state organizations and/or Member-at-Large;
- The body or text of the resolution itself.

A sample resolution format can be viewed online in the Member's Only section.