



March 26, 2021

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Western Regional Coordinator, APWU
1350 Old Bayshore Hwy, Suite 360
Burlingame CA 94010

Due to the loss of lease for the San Francisco International Service Center (ISC), this notice is to advise you of the intent of the San Francisco District to utilize the provisions of Article **12.5** of the National Agreement to involuntarily reassign up to one hundred and sixty-nine (169) clerk craft employees from the San Francisco Bid Installation.

Bid Cluster	Event Number	Impacted Craft	Number of Impacted Employees
San Francisco ISC	67418	Clerk	169

The impacted employees will be notified of their involuntary reassignments by separate letter.

By copy of this notice, we will withhold one hundred and sixty-nine (169) full-time residual assignment in the maintenance, clerk, carrier, and/or mail handler crafts in sites within a 50-mile radius of the impacted bid cluster for placement of impacted employees.

Attached you will find copies of the automated impact statement, the operational data that supports the excessing event, the list of sites at which withholding has been authorized and the names of the impacted employees.

Please include this impact on the agenda for our next meeting. If you have any questions you may contact me at (858) 674-3193 or Brandi Jentgen, Area Complement Coordinator at (858) 663-1813.

Erie Ardrey
A/Manager, Labor Relations

cc: Area Manager Maintenance
Area Manager, Human Resources
Area Controller
DM/SPM – San Francisco District
Area Complement Coordinator with attachments
DMHR/DCC – San Francisco with attachments
NALC, National Business Agent
NPMHU, Regional Director/ Field Office Manager

WorkHour Impact Report

Impacted Bid Cluster	SAN FRANCISCO POST OFFICE
Installation Address	EVENT 67418
Area Name	WESTPAC RETAIL & DELIVERY
Impact Type	Reduction Other Than by Attrition
Date of Impact	06/04/2022
Period (Dates) of Review Performed	03/14/2020 thru 03/12/2021
Report Prepared By	Kyung Song
Report Prepared Date	03/25/2021
Reviewed By	Ramon Martinez
Phone	(415) 850-2779

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	30187	23678	-6509	-26036	-338468	-203	1664

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	4327	14.3%	-735	0		3592	15.2%

WorkHour Impact Report

Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
Not applicable - no casuals in the Clerk Craft	

Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
Not applicable - no MHAs in the Clerk Craft	

Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
No PTF Clerks at the SF ISC	

City Carrier Assistant (CCAs)

a. Current Number of CLERK CCAs on Rolls	0
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b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
Not applicable - no CCAs in the Clerk Craft	

Postal Support Employees (PSE)

a. Current Number of CLERK PSE on Rolls	152
b. Current Total Non-OverTime CLERK PSE Hours per Month	20992
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-5180
d. Number of CLERK PSE that will have Reduced Hours	0
e. Number of CLERK PSE that will be Terminated	-35
f. Number of CLERK PSE Remaining After Impact	117
g. Provide Narrative Justifying need for Remaining CLERK PSE	
Due to the loss of lease, all employees will be reassigned out of the SF ISC.	

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
No PTR Clerks in the Bid Cluster	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	786
b. Planned Number of CLERK FTR Positions After Impact	617
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	169
e. Provide Narrative Explaining need for Excessing	
Due to the loss of lease, all employees will be reassigned out of the SF ISC.	

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-20856
b. Planned Reduction in Total OT Hours per Month	-2940
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-5180
h. Total Planned Non-OT Hours per Month	94712
i. Total FTE Savings	-203