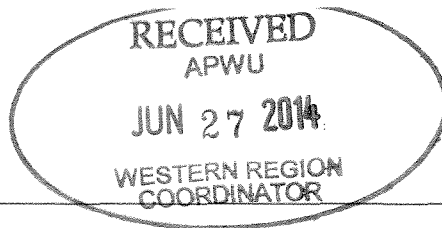


MANAGER, LABOR RELATIONS
Pacific Area



To: Pacific Area Local(s)
 Western Area Local(s)
 So. West Area Local(s)

June 23, 2014

USPS TRACKING # 9114 9011 5981 8136 6421 68
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com or call 1-800-222-1811.

Withholding Info
 Staffing Issue(s)
 Status Update
 Grievance Administration

Omar Gonzalez
Western Regional Coordinator, APWU
1350 Old Bayshore HWY. Suite 360
Burlingame, CA 94010

Please review, take action
and reduce issues to writing

Comments

Omar M. Gonzalez, Coordinator


This is to advise you of the intent of the Santa Ana District to utilize the provisions of Article 12.5.C.5 of the National Agreement to involuntarily reassign twenty-eight (28) full-time clerks from the craft and/or installation at the Santa Ana bid installation (Event 46701). This impact is based on a Function 1 baseline staffing model which incorporates the impact of load leveling on operations.

The impacted employees will be notified of their involuntary reassignment by separate letter.

By copy of this notice, we will withhold twenty-eight (28) full-time residual assignments in the clerk, carrier, mail handler and/or custodial crafts in sites within a 50 mile radius of the impacted bid cluster for placement of the impacted employees.

Attached you will find copies of the automated impact statement, the operational data that supports the excessing, the list of sites at which withholding has been authorized and the names of the impacted employees.

Please include this impact on the agenda for our next meeting. If you have any questions you may contact me at (858) 674-3193 or Linda Shumate, Area Complement Coordinator at (858) 674-3183.


Jay Roberts
Manager, Labor Relations

Attachments

- cc: Area Manager Operations Support
- Area Manager, Human Resources
- Area Manager, Finance
- Area Manager, In-Plant Support
- District Manager, Santa Ana District
- Area Complement Coordinator with attachments
- Manager, Human Resources – Santa Ana District with attachments
- District Complement Coordinator, Santa Ana District with attachments
- Chris Jackson, NALC with attachments
- David Ross, NPMHU with attachments
- TC's (2) with attachments

11255 RANCHO CARMEL DR. RM. 227
SAN DIEGO, CA 92197-4400
PHONE: 858-674-3180
FAX: 858-674-3131

WorkHour Impact Report

Impacted Bid Cluster	SANTA ANA POST OFFICE
Installation Address	Event 46701
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	09/20/2014
Period (Dates) of Review Performed	06/08/2013 thru 06/06/2014
Report Prepared By	Joseph Badalewski
Report Prepared Date	06/23/2014
Reviewed By	Abelardo Munoz
Phone	(714) 662-6300

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	21646	20304	-1342	-5368	-69784	-39	1768

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	730	3.4%	-143	0		587	2.9%

WorkHour Impact Report

Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
There are no casuals in the clerk craft.	

Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
There are no MHA employees in the clerk craft.	

Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTF clerks in the bid installation.	

City Carrier Assistant (CCAs)

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0

- f. Number of CLERK CCAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK CCAs

There are no CCA employees in the clerk craft.

Postal Support Employees (PSE)

- a. Current Number of CLERK PSE on Rolls 83
- b. Current Total Non-OverTime CLERK PSE Hours per Month 10712
- c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month -1560
- d. Number of CLERK PSE that will have Reduced Hours 35
- e. Number of CLERK PSE that will be Terminated -10
- f. Number of CLERK PSE Remaining After Impact 73

- g. Provide Narrative Justifying need for Remaining CLERK PSE

Ten PSE clerks will be separated and PSE hours will be reduced for 30 of those remaining on the rolls.

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no PTR employees in the clerk craft.	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	561
b. Planned Number of CLERK FTR Positions After Impact	533
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	28
e. Provide Narrative Explaining need for Excessing	
A review and analysis of the data resulted in a need to excess 28 FT clerks from the craft and/or bid installation.	

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-3808
b. Planned Reduction in Total OT Hours per Month	-572
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-1560
h. Total Planned Non-OT Hours per Month	81216
i. Total FTE Savings	-39

SA P&DC Baseline Staffing Model

File date: June 5, 2014

	WebCOINS		Proposed Staffing		SDO Ratio (1:25)		MDO Ratio (1:22 - 1:25)	
	On-Rolls (as of 06/5/2014)		Clerk	MH	Current	Earned	Current	Earned
	Clerk	MH						
Tour 1	216	116	194	106	12	12	2	2
(ORNA subset ->)	2	7	2	7				
Tour 2	6	17	6	17	1	1	1	0
(ORNA subset ->)	0	1	0	1				
Tour 3	144	128	122	112	12	9	1	1
(ORNA subset ->)	4	5	4	5				
Total	366	261	322	235	25	22	4	3
ORNA/NRP--NOT LDC 67 (long-term unavailable only)	6	13	6	13	3	3	1	1
Total F1	366	261	328	248	25	25	4	4
LDC 67 (Clerk, MH, EAS)	15	3	15	3	0	0	0	0
Grand Total	381	264	343	251	25	25	4	4

Craft Ratios	On-Rolls		Proposed			
Clerk						
FT	323	88.3%	295	89.9%	Up to 50% of Career Clerks Up to 20% of Career Clerks*	D/A 110
NTFT	3	0.8%	3	1.0%		D/A 210
PSE	40	10.9%	30	10.1%		D/A 813
	366	100.0%	328		*PSEs Capped by District	
Mail Handler						
FT	227	87.0%	217	87.5%	Only 200 Man-Year Offices Up to 15% of Career Mail Handlers* Up to 5% of Career Mail Handlers	D/A 120
PTR	12	4.6%	12	4.8%		D/A 320
PTF	0	0.0%		0.0%		D/A 420
MHA	16	6.1%	16	6.5%		D/A 820
Casual	6	2.3%	3	1.2%		D/A 620
	261	100.0%	248	100.0%	*Up to 20% Ttl MHA & Casuals	

	Clerk	MH	Total Craft
Proposed Staffing	328	248	576
Current Staffing (WebCoins On-Rolls)	366	261	627
+/- Current	-38	-13	-51

MPV Impacts:

Use last four non-holiday weeks data, if feasible; enter MPV % achievement, Work Hr Opportunity and # of weeks below.	Data Source: Variance WebSite/MPV	SA P&DC-- File date: June 5, 2014	If workload is added from other facilities, it must be converted to Earned Hours in the same multiple of weeks shown in Cell E46 and then added to Cell D46 and subtracted from Cell D47.
(enter value fm MPV rpt) (enter value fm MPV rpt)	MPV Week 28-31 FY14	64.61%	Added Earned Hours
	Earned Hrs # of Wks	51,854 4	
	Weekly Opportunity Hours	7,101	1-Wk Increase in Earned Hrs
	FTE Opp (35 hrs @)	203	4-Wk Increase in Earned Hrs
	70.31% MPV Tgt	5.7%	
	FTE(-) to 70.31%	47	Added Earned Hours
	75% MPV Stretch	10.4%	
	FTE(-) to 75%	81	
	Current F1 Craft Complement	627	
	Proposed F1 Craft Complement	576	
	OT HRs for MPV Wk(s)/Rate	1,605	2.0%
	OT Tgt	2.0%	
	OT FTE	0	
	Diff	-51	
	MPV Impact	6.1%	
	New MPV	70.7%	

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with work center-specific replacement and BMG OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

		Fri for Sat	Sat for Sun	Sun for Mon	Mon for Tue	Tue for Wed	Wed for Thu	Thu for Fri	Proposed Total Staffing	Current Filled Bids	Diff +/- Proposed to Current	Crew BT - ET
Tour 1 (100 Series P/Ls)												
Work Center	Ttl Tour Scheduler Excess	-	28	4	-	-	-	-				
AFSM-AI/ATHS W/C 101C	Staff per day	4	2	4	4	4	4	4	6	7	(1)	XXXX to XXXX
	% staffing daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
PL 153	Scheduler Profile	4	4	6	4	4	4	4				
	Scheduler Excess	-	2	2	-	-	-	-				
	People per day	3	2	3	3	3	3	3				
	% people daily	15.0%	10.0%	15.0%	15.0%	15.0%	15.0%	15.0%				
Replacement % 18%	Number of Machines											
	% daily TPH / NA-TPH											
Automation Des-Act 110 W/C 102C	Staff per day	67	24	65	65	66	66	67	89	104	(15)	XXXX to XXXX
	% staffing daily	16.0%	5.7%	15.5%	15.5%	15.7%	15.7%	16.0%				
PL 133, 134	Scheduler Profile	67	47	67	65	66	66	67				
	Scheduler Excess	-	23	2	-	-	-	-				
	People per day	57	20	55	55	56	56	57				
	% people daily	16.0%	5.6%	15.4%	15.4%	15.7%	15.7%	15.0%				
Replacement % 18%	Number of Machines											
	% daily TPH / NA-TPH											
Box Section / Callers W/C 103C	Staff per day	9	8	11	11	11	11	9	14	14	-	XXXX to XXXX
	% staffing daily	12.9%	11.4%	15.7%	15.7%	15.7%	15.7%	12.9%				
PL 186	Scheduler Profile	9	8	11	11	11	11	9				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	8	7	9	9	9	9	8				
	% people daily	13.6%	11.9%	15.3%	15.3%	15.3%	15.3%	13.6%				
Replacement % 18%	Number of Machines											
	% daily TPH / NA-TPH											
Expeditors W/C 104C	Staff per day	6	3	6	6	6	6	6	8	8	-	XXXX to XXXX
	% staffing daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
PL 110	Scheduler Profile	6	4	6	6	6	6	6				
	Scheduler Excess	-	1	-	-	-	-	-				
	People per day	5	3	5	5	5	5	5				
	% people daily	15.2%	9.1%	15.2%	15.2%	15.2%	15.2%	15.2%				
Replacement % 15%	Number of Machines											
	% daily TPH / NA-TPH											
Registry/Express W/C 105C	Staff per day	8	4	4	8	8	9	9	10	10	-	XXXX to XXXX
	% staffing daily	16.0%	8.0%	8.0%	16.0%	16.0%	18.0%	18.0%				
PL 184	Scheduler Profile	8	4	4	8	8	9	9				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	7	4	4	7	7	8	8				
	% people daily	15.6%	8.9%	8.9%	15.6%	15.6%	17.8%	17.8%				
Replacement % 12%	Number of Machines											
	% daily TPH / NA-TPH											
Manual (Ltrs / FIts/Nixie) W/C 106C	Staff per day	24	10	19	25	25	25	25	31	31	-	XXXX to XXXX
	% staffing daily	15.7%	6.5%	12.4%	16.3%	16.3%	16.3%	16.3%				
PL 143, 158	Scheduler Profile	24	12	19	25	25	25	25				
	Scheduler Excess	-	2	-	-	-	-	-				
	People per day	21	9	17	22	22	22	22				
	% people daily	15.6%	6.7%	12.6%	16.3%	16.3%	16.3%	16.3%				
Replacement % 15%	Number of Machines											
	% daily TPH / NA-TPH	15.0%	0.0%	16.0%	19.0%	18.0%	17.0%	15.0%				
Misc Ind W/C 107C	Staff per day	1	-	2	3	3	3	3	3	3	-	XXXX to XXXX
	% staffing daily	6.7%	0.0%	13.3%	20.0%	20.0%	20.0%	20.0%				
PL 193	Scheduler Profile	1	-	2	3	3	3	3				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	1	0	2	3	3	3	3				
	% people daily	6.7%	0.0%	13.3%	20.0%	20.0%	20.0%	20.0%				
Replacement % 0%	Number of Machines											
	% daily TPH / NA-TPH	19.0%	13.0%	7.0%	13.0%	16.0%	14.0%	17.0%				
Metered Mail Prep W 108c	Staff per day											XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Replacement % 17%	Number of Machines											
	% daily TPH / NA-TPH											
Automation PSEs W/C 109C	Staff per day	30	-	30	30	30	30	30	30	29	1	XXXX to XXXX
	% staffing daily	16.7%	0.0%	16.7%	16.7%	16.7%	16.7%	16.7%				
PL 136	Scheduler Profile	30	-	30	30	30	30	30				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	30	-	30	30	30	30	30				
	% people daily	16.7%	0.0%	16.7%	16.7%	16.7%	16.7%	16.7%				
Replacement % 0%	Number of Machines											
	% daily TPH / NA-TPH											
Automation NTFT W/C 110C	Staff per day	1	-	3	3	2	2	1	3	3	-	XXXX to XXXX
	% staffing daily	8.3%	0.0%	25.0%	25.0%	16.7%	16.7%	8.3%				
PL 133, 134	Scheduler Profile	1	-	3	3	2	2	1				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	1	0	3	3	2	2	1				
	% people daily	8.3%	0.0%	25.0%	25.0%	16.7%	16.7%	8.3%				
Replacement % 0%	Number of Machines											
	% daily TPH / NA-TPH	16.0%	13.0%	13.0%	14.0%	15.0%	15.0%	15.0%				
UARs W/C 111C	Staff per day									7	(7)	XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
PL 135	Scheduler Profile											
	Scheduler Excess											
	1 to PL 193 label room											

The "Current Filled Bids" formula has been edited to show only DA110
DA210 is mapped to W/C 110C

The "Current Filled Bids" formula has been edited to show only DA210
DA110 is mapped to W/C 102C

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with work center-specific replacement and BMG OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Replacement %	People per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%						
17%	% people daily	-	-	-	-	-	-	-						
	Number of Machines													
	% daily TPH / NA-TPH													
12	Staff per day													XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%						
	Scheduler Profile													
	Scheduler Excess													
	People per day													
Replacement %	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%						
25%	Number of Machines													
	% daily TPH / NA-TPH													
	Staffing per Tour - Total	150	51	144	155	155	156	154	194	216	-22			
	People per Tour - Total	133	45	128	137	137	138	137						
	Difference +/- to base requirement	17	6	16	18	18	18	17						

Tour 1 Clerks Staffing per day	Secondary W/C Field								Proposed Total Positions	Current Filled Bids	Diff: Over Plan +, Under Plan -
		S	S	M	T	W	T	F			
AFSM-Ai/ATHS	W/C 101C	4	2	4	4	4	4	4	6	7	1
Automation Des-Act 110	W/C 102C	67	24	65	65	66	66	67	89	104	15
Box Section / Callers	W/C 103C	9	8	11	11	11	11	9	14	14	0
Expeditors	W/C 104C	6	3	6	6	6	6	6	8	8	0
Registry/Express	W/C 105C	8	4	4	8	8	9	9	10	10	0
Manual (Ltrs / Flts/Nixie)	W/C 106C	24	10	19	25	25	25	25	31	31	0
Misc Ind	W/C 107C	1	0	2	3	3	3	3	3	3	0
Metered Mail Prep	W 108c	0	0	0	0	0	0	0	0	0	0
Automation PSEs	W/C 109C	30	0	30	30	30	30	30	30	29	-1
	Staffing per day - Total	150	51	144	155	155	156	154	194	216	22
	People per day - Total	133	45	128	137	137	138	137			
	Difference +/- to base requirement (including overage)	17	34	20	18	18	18	17			

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with work center-specific replacement and BMG OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 2		Sat	Sun	Mon	Tue	Wed	Thu	Fri	Proposed Total Staffing	Current Filled Bids	Proposed to Current	Diff +/-	Crew BT - ET
Work Center Name is linked to 11 tab, do not edit here.	Ttl Tour Scheduler Excess	-	-	-	1	-	-	-					
AFSM-Ai/ATHS W/C 201C	Staff per day												0800 to 1630
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
	% daily TPH / NA-TPH												
Automation Des-Act 110 W/C 202C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
	% daily TPH / NA-TPH												
Box Section / Callers W/C 203C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
17%	% daily TPH / NA-TPH												
Expeditors W/C 204C	Staff per day	3	2	2	3	3	3	3	4	4			XXXX to XXXX
	% staffing daily	15.8%	10.5%	10.5%	15.8%	15.8%	15.8%	15.8%					
PL 210, 233	Scheduler Profile	3	2	2	4	3	3	3					
	Scheduler Excess				1								
Expeditors 2/2/2/2/2/3 UAR 1/0/0/1/1/1/1	People per day	3	2	2	3	3	3	3					
	% people daily	15.8%	10.5%	10.5%	15.8%	15.8%	15.8%	15.8%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
15%	% daily TPH / NA-TPH												
Registry/Express W/C 205C	Staff per day			1	1	1	1	1	1	1			XXXX to XXXX
	% staffing daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%					
PL 284	Scheduler Profile			1	1	1	1	1					
	Scheduler Excess												
Registry 0/0/1/1/1/1/1	People per day	0	0	1	1	1	1	1					
	% people daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
15%	% daily TPH / NA-TPH												
Manual (Ltrs / Flts/Nixie) W/C 206C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
0%	% daily TPH / NA-TPH												
Misc Ind W/C 207C	Staff per day			1	1	1	1	1	1	1			XXXX to XXXX
	% staffing daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%					
PL 293	Scheduler Profile			1	1	1	1	1					
	Scheduler Excess												
Gen 0/0/1/1/1/1/1	People per day	0	0	1	1	1	1	1					
	% people daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
0%	% daily TPH / NA-TPH												
Metered Mail Prep W/C 208C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
0%	% daily TPH / NA-TPH												
Automation PSEs W/C 209C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
0%	% daily TPH / NA-TPH												
Automation NTFT W/C 210C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
0%	% daily TPH / NA-TPH												
UARs W/C 211C	Staff per day												XXXX to XXXX
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile												
	Scheduler Excess												
	People per day												
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
Replacement %	Number of Machines	-	-	-	-	-	-	-					
0%	% daily TPH / NA-TPH												
12	Staff per day												XXXX to XXXX

Clerks - Proposed Baseline

- **Staffing per day** is the result of using Days Off Scheduler with work center-specific replacement and BMG OT
 - **People per day** is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - **Number of Machines** is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - **% Daily TPH / NA-TPH** is the workload associated with the work group (column A)

W/C 212C	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Replacement %	Number of Machines											
0%	% daily TPH / NA-TPH											
	Staffing per Tour - Total	3	2	4	5	5	5	5	6	6	0	
	People per Tour - Total	3	2	4	5	5	5	5				
	Difference +/- to base requirement	0	0	0	0	0	0	0				

55-

Clerks - Proposed Baseline

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- People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
- Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
- % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 3		Sat	Sun	Mon	Tue	Wed	Thu	Fri	Proposed Total Staffing	Current Filled Bids	Diff +/- Proposed to Current	Crew BT - ET
Work Center Name is linked to 11 tab.												
Do not edit here.												
	Ttl Tour Scheduler Excess	2	-	2	4	-	-	-				
AFSM-AI/ATHS	Staff per day	-	2	4	4	4	4	4	5	9	(4)	1700 to 0130
W/C 301C	% staffing daily	0.0%	9.1%	18.2%	18.2%	18.2%	18.2%	18.2%				
PL 354	Scheduler Profile	1	2	5	5	4	4	4				
Expeditor to 373	Scheduler Excess	-	-	1	1	-	-	-				
	People per day	0	2	3	3	3	3	3				
	% people daily	0.0%	11.8%	17.6%	17.6%	17.6%	17.6%	17.6%				
Replacement % 18%	Number of Machines											
	% daily TPH / NA-TPH											
Automation Des-Act 110	Staff per day	23	21	77	77	77	77	77	86	92	(6)	XXXX to XXXX
W/C 302C	% staffing daily	5.4%	4.9%	17.9%	17.9%	17.9%	17.9%	17.9%				
PL 333, 334, 335	Scheduler Profile	23	21	77	78	77	77	77				
	Scheduler Excess	-	-	-	1	-	-	-				
LCREM/Mail Runner	People per day	20	18	67	67	67	67	67				
DBCS, DIOSS, AFCS	% people daily	5.4%	4.8%	18.0%	18.0%	18.0%	18.0%	18.0%				
Replacement % 15%	Number of Machines											
	% daily TPH / NA-TPH											
Box Section / Callers	Staff per day											XXXX to XXXX
W/C 303C	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Replacement % 0%	Number of Machines											
	% daily TPH / NA-TPH											
Expeditors	Staff per day	2	2	6	6	6	6	6	7	7	-	XXXX to XXXX
W/C 304C	% staffing daily	5.9%	5.9%	17.6%	17.6%	17.6%	17.6%	17.6%				
PL 310, 373	Scheduler Profile	2	2	6	7	6	6	6				
4 MH to 349	Scheduler Excess	-	-	-	1	-	-	-				
	People per day	2	2	5	5	5	5	5				
	% people daily	6.9%	6.9%	17.2%	17.2%	17.2%	17.2%	17.2%				
Replacement % 18%	Number of Machines											
	% daily TPH / NA-TPH											
Registry/Express	Staff per day	5	3	11	12	11	11	12	13	14	(1)	XXXX to XXXX
W/C 305C	% staffing daily	7.7%	4.6%	16.9%	18.5%	16.9%	16.9%	18.5%				
PL 382, 384	Scheduler Profile	5	3	11	12	11	11	12				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	4	3	10	11	10	10	11				
	% people daily	6.8%	5.1%	16.9%	18.6%	16.9%	16.9%	18.6%				
Replacement % 14%	Number of Machines											
	% daily TPH / NA-TPH											
Manual (Ltrs / Fits/Nixie)	Staff per day	-	2	6	6	6	6	6	7	7	-	XXXX to XXXX
W/C 306C	% staffing daily	0.0%	6.3%	18.8%	18.8%	18.8%	18.8%	18.8%				
PL 358	Scheduler Profile	1	2	7	7	6	6	6				
	Scheduler Excess	1	-	1	1	-	-	-				
	People per day	0	2	5	5	5	5	5				
	% people daily	0.0%	7.4%	18.5%	18.5%	18.5%	18.5%	18.5%				
Replacement % 18%	Number of Machines											
	% daily TPH / NA-TPH											
Misc Ind	Staff per day	1	-	1	2	2	2	2	2	2	-	XXXX to XXXX
W/C 307C	% staffing daily	10.0%	0.0%	10.0%	20.0%	20.0%	20.0%	20.0%				
PL 393	Scheduler Profile	1	-	1	2	2	2	2				
	Scheduler Excess	-	-	-	-	-	-	-				
Gen 0/0/1/1/1/1/1	People per day	1	0	1	2	2	2	2				
Ramp 1/0/0/1/1/1/1	% people daily	10.0%	0.0%	10.0%	20.0%	20.0%	20.0%	20.0%				
1 to PL 334	Number of Machines											
Replacement % 0%	% daily TPH / NA-TPH	9.0%	9.0%	13.0%	15.0%	18.0%	19.0%	17.0%				
Metered Mail Prep	Staff per day	-	-	2	2	2	2	2	2	2	-	XXXX to XXXX
W/C 308C	% staffing daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%				
PL 309	Scheduler Profile	-	-	2	2	2	2	2				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	0	0	2	2	2	2	2				
	% people daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%				
Replacement % 15%	Number of Machines											
	% daily TPH / NA-TPH											
Automation PSEs	Staff per day									11	(11)	XXXX to XXXX
W/C 309C	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
PL 336	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Replacement % 0%	Number of Machines											
	% daily TPH / NA-TPH	11.0%	7.0%	14.0%	16.0%	17.0%	17.0%	18.0%				
Automation NTFT	Staff per day											XXXX to XXXX
W/C 310C	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Replacement % 17%	Number of Machines											
	% daily TPH / NA-TPH											
UARS	Staff per day											XXXX to XXXX
W/C 311C	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Replacement % 0%	Number of Machines											
	% daily TPH / NA-TPH											
12	Staff per day											XXXX to XXXX
W/C 312C	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											

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	Scheduler Excess								
	People per day								
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
	Number of Machines								
Replacement %	% daily TPH / NA-TPH	13.0%	11.0%	14.0%	15.0%	16.0%	15.0%	16.0%	
25%									

FINANCE	OFFICE	LAST	FIRST	MI	JOB TITLE	D/A	SEN DATE	SEN #	IMPACTED	SHOP STEWAR D yes or no	LIMITED/ LIGHT DUTY enter LT or LMT
56928	SNA-CFS	HO	QUYEN	K	MARKUP CLERK - AUTOMATED		110 4/24/2006	1	28		
56928	SNA-CFS	KIM	JOHN	R	MARKUP CLERK - AUTOMATED		110 4/24/2006	2	27		LT
56937	SANTA ANA P&DC	PEREZ	ALEJANDRA		DATA COLL TECH		110 6/19/2006	1	BQ 1		
56937	SANTA ANA P&DC	PARK	HYUN	J	MAIL PROCESSING CLERK		110 6/24/2006	1	26		
56937	SANTA ANA P&DC	ACOSTA	ARLENE	N	MAIL PROCESSING CLERK		110 7/3/2006	2	25		
56937	SANTA ANA P&DC	VILLAPANDO	ARIEL	T	MAIL PROCESSING CLERK		110 7/10/2006	2	24		
56928	SNA-CFS	HOLMES	MYRLA	G	MARKUP CLERK - AUTOMATED		110 7/10/2006	3	23		
56937	SANTA ANA P&DC	HER	JOU	L	MAIL PROCESSING CLERK		110 9/11/2006	1	22		
56936	SANTA ANA PO	RIVERA	ORTENZIA		SALES,SVCS/DISTRIBUTION ASSOC		215 10/10/2006	1	21		
56928	SNA-CFS	TRUMP	WILLIAM		MARKUP CLERK - AUTOMATED		110 10/16/2006	1	20		
56928	SNA-CFS	YANG	JUDY		MARKUP CLERK - AUTOMATED		110 10/24/2006	1	19		LT
56928	SNA-CFS	OLMOS	NUNZIA	S	MARKUP CLERK - AUTOMATED		110 10/24/2006	2	18		
56928	SNA-CFS	GARCIA	MONICA		MARKUP CLERK - AUTOMATED		110 10/30/2006	1	17		
56937	SANTA ANA P&DC	RACELIS	CLAROCONDE	A	MAIL PROCESSING CLERK		110 11/6/2006	1	16		
56928	SNA-CFS	NGO	DENNY		MARKUP CLERK - AUTOMATED		110 12/4/2006	1	15		
56928	SNA-CFS	VU	CATHERINE	O	MARKUP CLERK - AUTOMATED		110 12/4/2006	2	14		LMT
56937	SANTA ANA P&DC	CORTES	JONATHAN	N	MAIL PROCESSING CLERK		110 12/11/2006	2	13		
56928	SNA-CFS	CHANG	JASMINE	M	MARKUP CLERK - AUTOMATED		110 12/18/2006	1	12		LMT
56928	SNA-CFS	NGUYEN	LIEN	T	MARKUP CLERK - AUTOMATED		110 12/18/2006	3	11		
56928	SNA-CFS	CHANG	YU LUN		MARKUP CLERK - AUTOMATED		110 12/18/2006	4	10		LMT
56928	SNA-CFS	DUONG	TONY	T	MARKUP CLERK - AUTOMATED		210 1/29/2007	6	9		
56939	SANTA ANA CS DISTRICT	CASONHUA	JULIE		ADDRESS MANAGEMENT SYS TECH		110 1/29/2007	8	BQ 2		
56928	SNA-CFS	TRAN	KHUAN		MARKUP CLERK - AUTOMATED		210 2/17/2007	1	8		
56928	SNA-CFS	NGUYEN	LAN	H	MARKUP CLERK - AUTOMATED		110 7/21/2007	1	7		
56937	SANTA ANA P&DC	TRIEU	KHUE	M	MAIL PROCESSING CLERK		110 7/21/2007	2	6		
56928	SNA-CFS	SUN	KATHERINE	F	MARKUP CLERK - AUTOMATED		210 8/18/2007	1	5		
56937	SANTA ANA P&DC	MENDOZA	ESTER	S	MAIL PROCESSING CLERK		110 9/15/2007	1	4		
56937	SANTA ANA P&DC	VUONG	TONY		MAIL PROCESSING CLERK		110 9/29/2007	3	3		
56939	SANTA ANA CS DISTRICT	HUYNH	BRIAN	L	DATA COLL TECH		110 10/13/2007	2	BQ 3		
56937	SANTA ANA P&DC	CHEN MAN	SHARRON	X	LEAD MAIL PROCESSING CLERK		110 10/13/2007	3	2		
56939	SANTA ANA CS DISTRICT	VALENCIA	JESSE	A	DATA COLL TECH		110 10/13/2007	3	BQ 4		
56936	SANTA ANA PO	WILLIAMS	JAMILIA	L	BULK MAIL TECH		110 11/10/2007	3	1		
56939	SANTA ANA CS DISTRICT	LOPEZ DE MONROY	AMALIA		COMPLAINTS & INQUIRY CLK		110 2/2/2008	1	BQ 5		
56939	SANTA ANA CS DISTRICT	LUDLUM	CHERYL	L	COMPLAINTS & INQUIRY CLK		110 6/21/2008	1	BQ 6		
56939	SANTA ANA CS DISTRICT	SARTIN	WANDA		COMPLAINTS & INQUIRY CLK		110 9/27/2008	1	BQ 7		LMT
56939	SANTA ANA CS DISTRICT	PURCELL III	LESTER	F	COMPLAINTS & INQUIRY CLK		110 5/9/2009	2	BQ 8		