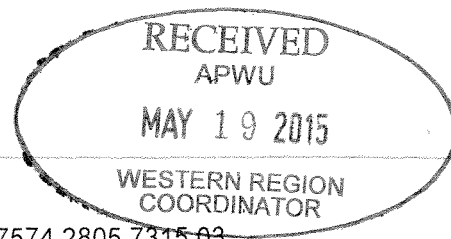


HUMAN RESOURCES
SAN DIEGO DISTRICT



Tracking # 9114 9010 7574 2805 7315 03

May 11, 2015

DIANA VALENZUELA
PO BOX 533
DESERT CENTER CA 92239-0533

EIN: 4350870
Current Bid Installation: DESERT CENTER PO

You have been identified as a PSE Clerk employed in the San Diego District who is within 50 miles of a PTF Clerk vacancy. Opportunity for conversion to a career PTF Clerk vacancy are offered in order of current installation relative standing, as long as your installation is **within 50 miles of the vacancy**.

This letter and the PTF Clerk Vacancy list does not guarantee that you will be converted to a career position at this time. There may be more PSE Clerks than residual vacancies being offered in your district. You will be considered by your current installation relative standing. The Preference Sheet identifying the PTF Clerk Vacancies is provided to you along with this letter.

You may elect to turn down a conversion opportunity and remain on the rolls as a PSE Clerk. You will be eligible for subsequent opportunities. Note: There are no relocation benefits or costs payable for any Clerk Craft PSE accepting conversion to career.

The procedures in the APWU Transfer Memorandum of Understanding apply with a 12 or 18 month lock-in period upon being provided a career opportunity.

Please follow the instructions below and once you have completed your form, return the PSE Clerk Preference Bid Sheet by Wednesday, May 20, 2015 to the San Diego DCC Office, 11251 Rancho Carmel Dr, San Diego CA 92199 by mail or fax to 650-577-2568, Attn: DCC Office.

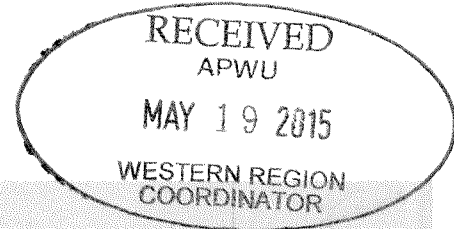
1. **Print** your name, EIN, and installation near the top of the page.
2. Please use the Preference Sheet and indicate "Yes or No", regarding your interest for this position. If you are interested and within 50 miles of more than 1 vacancy, please also number your preference (i.e. 1 for your first choice, 2 for your second choice, etc).
3. **Sign and date** the Preference Sheet at the bottom of the page.
4. If you do not submit a preference sheet by close of business, May 20, 2015, it will be considered a declination and you will remain on the list for subsequent opportunities

If you have any questions, please call the District Complement Office at 858-674-0432/0437

Thank you.

Sharon DeVega
District Complement Coordinator

cc: File M:LR SOM APWU



PSE Clerk Preferencing Bid Sheet

Opens: May 11, 2015 Closes: May 20, 2015

Please Return All Completed Pages By Close Of Business Wednesday, May 20, 2015 to:
 USPS HR, ATTN: DCC, 11251 Rancho Carmel Dr, SD CA 92199 or FAX to 650-577-2568

Name (Print): _____

Employee ID: _____

Current Installation: _____ **Zip Code:** _____

Note: Only PSE Clerks within 50 miles of the PTF Clerk vacancy are eligible to submit a preference form. Positions will be awarded by current installation relative standing. If necessary to resolve a tie in seniority, the criteria outlined in Article 37.2.D.4. will be applied.

Schedules Varies

MECCA PTF Clerk Vacancy

						DCC OFFICE USE ONLY:		
Craft	Yes / No	If Yes, list choice #	Office with PTF Clerk Vacancy	Comments	PSE Seniority Date	Seniority Number	Approximate distance from PSEs current location to clerk vacancy ZIP CODE	
APWU			Mecca Post Office 91307 Second Street Mecca CA 92254	Position 71343064. Window required. Avg 20-29 hours. May also be required to work in Oro Grande PO.				

Name (Sign): _____

Date: _____