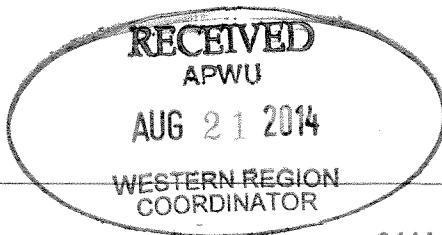


MANAGER, LABOR RELATIONS
Pacific Area



To: Pacific Area Local 49
 Western Area Local 49
 So. West Area Local 49



Withholding Info
 Staffing Issue(s)
 Status Update
 Grievance Administrator
 Please review, take action and reduce issues to writing
 Comments

August 19, 2014

USPS TRACKING # 9114 9011 5981 8136 6426 94
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com or call 1-800-222-1811.

Omar Gonzalez
Western Regional Coordinator, APWU
1350 Old Bayshore HWY. Suite 360
Burlingame, CA 94010

Omar M. Gonzalez, Coordinator

This is to advise you of the intent of the Los Angeles District to utilize the provisions of Article 12.5.C.5 of the National Agreement to involuntarily reassign thirteen (13) full-time clerks from the craft and/or installation at four (4) separate offices. The specifics as to the number of clerks to be excessed from each of the four (4) offices can be found below. These impacts are based on Function 4 staffing and scheduling reviews.

EVENT #	BID INSTALLATION	FT IMPACT
46722	Artesia	2
47565	Palos Verdes Peninsula	4
46745	Santa Monica	4
46746	Venice	3
TOTAL		13

the impacted employees will be notified of their involuntary reassignments by separate letter.

By copy of this notice, we will withhold thirteen (13) full-time residual assignments in the clerk, carrier, mail handler, and/or custodial crafts in sites within a 50 mile radius of the impacted bid cluster.

Attached you will find copies of the automated impact statement, the operational data that supports the excessing, the list of sites at which withholding has been authorized and the names of the junior impacted employees.

Please include this impact on the agenda for our next meeting. If you have any questions you may contact me at (858) 674-3193 or Linda Shumate, Area Complement Coordinator at (858) 674-3183.

Jay Roberts
Manager, Labor Relations

Attachments

11255 RANCHO CARMEL DR. RM. 227
SAN DIEGO, CA 92197-4400
PHONE: 858-674-3180
FAX: 858-674-3131

cc: Area Manager Operations Support
Area Manager, Human Resources
Area Controller
Area Manager, In-Plant Support
District Manager, Los Angeles District
Area Complement Coordinator with attachments
Manager, Human Resources – Los Angeles with attachments
District Complement Coordinator, Lo Angeles District with attachments
Chris Jackson, NALC with attachments
David Ross, NPMHU with attachments
TC's (2) with attachments

WorkHour Impact Report

Impacted Bid Cluster	ARTESIA POST OFFICE
Installation Address	Event 46722
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	12/27/2014
Period (Dates) of Review Performed	07/06/2013 thru 06/20/2014
Report Prepared By	Joannie Wilson
Report Prepared Date	08/07/2014
Reviewed By	Eduardo Ruiz
Phone	(323) 586-1200

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	648	572	-76	-304	-3952	-2	1872

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	60	9.3%	-32	0		28	4.9%

WorkHour Impact Report

Casuals

- a. Current Number of CLERK Casuals on Rolls 0
- b. Current Total Non-OverTime CLERK Casuals Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month 0
- d. Number of CLERK Casuals that will have Reduced Hours 0
- e. Number of CLERK Casuals that will be Terminated 0
- f. Number of CLERK Casuals Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK Casuals

Casuals are not authorized in the clerk craft

Mail Handler (MHAs)

- a. Current Number of CLERK MHAs on Rolls 0
- b. Current Total Non-OverTime CLERK MHA Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month 0
- d. Number of CLERK MHAs that will have Reduced Hours 0
- e. Number of CLERK MHAs that will be Terminated 0
- f. Number of CLERK MHAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK MHAs

MHA's are not authorized in the clerk craft

Part Time Flexible (PTFs)

- a. Current Number of CLERK PTFs on Rolls 0
- b. Current Total Non-OverTime CLERK PTFs Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month 0
- d. Number of CLERK PTFs that will have Reduced Hours 0
- e. Will there be any CLERK PTFs Excessed from Craft or Installation NO
If Yes how Many CLERK PTFs 0
- f. Provide Narrative Explaining need for Excessing

There are no PTFs in this office

City Carrier Assistant (CCAs)

- a. Current Number of CLERK CCAs on Rolls 0
- b. Current Total Non-OverTime CLERK CCA Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month 0
- d. Number of CLERK CCAs that will have Reduced Hours 0
- e. Number of CLERK CCAs that will be Terminated 0

- f. Number of CLERK CCAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK CCAs
CCA's are not authorized in the clerk craft

Postal Support Employees (PSE)

- a. Current Number of CLERK PSE on Rolls 2
- b. Current Total Non-OverTime CLERK PSE Hours per Month 288
- c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month -16
- d. Number of CLERK PSE that will have Reduced Hours 2
- e. Number of CLERK PSE that will be Terminated 0
- f. Number of CLERK PSE Remaining After Impact 2
- g. Provide Narrative Justifying need for Remaining CLERK PSE
PSE hours will be reduced

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
PTR's are not authorized in the clerk craft	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	16
b. Planned Number of CLERK FTR Positions After Impact	14
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	2
e. Provide Narrative Explaining need for Excessing	

A staffing and scheduling review resulted in a need to excess 2FT clerks from the craft and/or installation

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-288
b. Planned Reduction in Total OT Hours per Month	-128
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-16
h. Total Planned Non-OT Hours per Month	2288
i. Total FTE Savings	-2

MPOO AREA (3) Customer Service Variance Summary 76 Customer Service												
Days 05/03/2014 to 08/01/2014												
Tot Auto/Mech Var Hrs: 0			Tot Manual Var Hrs: 341			Tot Retail Var Hrs: 675			Tot Admin Var Hrs: - 7			
Tot Auto/Mech Var Vol: 0			Tot Manual Var Vol: - 1,322			Tot Retail Trans: - 24,556			Tot Fun 4 Var Hrs: 1,009			
FTES CLERKS/MAILHANDLERS				FTES CLERKS/MAILHANDLERS				FTES Variance: 2.0				
ACTUAL: 17				EARNED: 15								
Unit Name	Auto Mech		Retail Admin		Auto Mech		Total F4		Total F4		FTES	
	% Achd	Hours	% Achd	Hours	% Achd	Hours	% Achd	Hours	% Achd	Hours	Actual	Earned
	% Achd	Hours	% Achd	Hours	% Achd	Hours	% Achd	Hours	% Achd	Hours	Actual	Earned
ARTESIA PO (LA)	0.00	87.49	77.57	100.24	0.00	-22.67	-	88.33	1,009.45	17.19	15.18	2.01
							22.38					

SECRET

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
50348	ARTESIA PO	HOVENDEN	CONNIE	A	3101054	95034659	DIST WINDOW CLK	6	110	4	45	9/5/1981	1
50348	ARTESIA PO	ANDERSON	DELBERT	E	2959001	95030500	DIST WINDOW CLK	6	110	4	45	8/4/1984	1
50348	ARTESIA PO	PADILLA	TONY	J	3086915	95034276	MAIL PROCESSING CLERK	6	110	4	48	3/30/1985	1
50348	ARTESIA PO	BLETHROW	CHERYL	S	3078329	70206934	SALES,SVCS/DIST RIBUTION ASSOC	6	110	4	43	4/15/1985	1
50348	ARTESIA PO	RAMSAY	MARILYN	K	3299642	95040527	WINDOW CLK	6	110	4	45	3/11/1986	1
50348	ARTESIA PO	LYNCH	DEANNA	L	3339415	95041715	WINDOW CLK	6	110	4	45	3/15/1986	1
50348	ARTESIA PO	JARAMILLO	OFIR		3389032	95043141	WINDOW CLK	6	110	4	45	7/5/1986	1
50348	ARTESIA PO	TANG	VICTOR	K	3007959	95031990	MAIL PROCESSING CLERK	6	110	4	43	8/30/1986	1
50348	ARTESIA PO	DE NOON	MICHELLE	I	3355910	70206935	SALES,SVCS/DIST RIBUTION ASSOC	6	110	4	43	3/2/1987	1
50348	ARTESIA PO	UYAN	KITS	D	2991541	95031489	MAIL PROCESSING CLERK	6	110	4	43	1/16/1988	1

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
50348	ARTESIA PO	THUMWANIT	NARUMOL		3096365	95034531	DIST WINDOW CLK	6	110	4	45	7/29/1989	1
50348	ARTESIA PO	DE LOS SANTOS	EMMANUEL	B	3400780	95043494	LEAD SALES & SERVICES ASSOCIATE	7	110	4	48	4/18/1994	1
50348	ARTESIA PO	DACONES	JORGE	R	3311202	95040868	DIST WINDOW CLK	6	110	4	45	5/31/1994	1
50348	ARTESIA PO	DALDE	CORAZON	E	3143057	95035852	DIST WINDOW CLK	6	215	4	43	4/17/1995	1
50348	ARTESIA PO	WU	AN BOWN		3062399	70707499	LEAD SALES & SERVICES ASSOCIATE	7	110	4	43	4/12/1997	1
50348	ARTESIA PO	DALDE	ROBERTO	A	3413013	95043878	DIST WINDOW CLK	6	210	4	43	8/15/1998	1

Inspected

WorkHour Impact Report

Impacted Bid Cluster	PALOS VERDES PENINS POST OFFIC
Installation Address	Event 47565
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	01/10/2015
Period (Dates) of Review Performed	08/03/2013 thru 08/01/2014
Report Prepared By	Joannie Wilson
Report Prepared Date	08/04/2014
Reviewed By	Eduardo Ruiz
Phone	(323) 586-1200

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	618	494	-124	-496	-6448	-4	1508

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	39	6.3%	-11.5	0		28	5.6%

WorkHour Impact Report

Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
Casuals are not authorized in the clerk craft	

Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
MHA's are not authorizd in the clerkd craft	

Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTF's in this office	

City Carrier Assistant (CCAs)

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0

- f. Number of CLERK CCAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK CCAs
CCA's are not authorized in the clerk crafr

Postal Support Employees (PSE)

- a. Current Number of CLERK PSE on Rolls 0
- b. Current Total Non-OverTime CLERK PSE Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month 0
- d. Number of CLERK PSE that will have Reduced Hours 0
- e. Number of CLERK PSE that will be Terminated 0
- f. Number of CLERK PSE Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK PSE
There are n PSE's in this office

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
PTR's are not authorized in the clerk craft	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	21
b. Planned Number of CLERK FTR Positions After Impact	17
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	4
e. Provide Narrative Explaining need for Excessing	

A staffing and sceduling review resulted in a need to excess 4 FT clerks from the craft and/or installation

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-496
b. Planned Reduction in Total OT Hours per Month	-46
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	0
h. Total Planned Non-OT Hours per Month	1976
i. Total FTE Savings	-4

MPOO AREA (2) Customer Service Variance Summary 76 Customer Service												
Days 05/03/2014 to 08/01/2014												
Tot Auto/Mech Var Hrs: 0			Tot Manual Var Hrs: - 36			Tot Retail Var Hrs: 1,345			Tot Admin Var Hrs: 710			
Tot Auto/Mech Var Vol: 0			Tot Manual Var Vol: - 1,533			Tot Retail Trans: - 20,078			Tot Fun 4 Var Hrs: 2,019			
FTES CLERKS/MAILHANDLERS ACTUAL:				FTES CLERKS/MAILHANDLERS EARNED:				FTES Variance: 4.0				
15				11								
Unit Name	Auto Mech % Achd	Manual Hours % Achd	Retail Hours % Achd	Admin Hours % Achd	Auto Mech Volume % Var	Manual Volume % Var	Retail Trans % Var	Total F4 Hours Achd	Total F4 Hours Var	FTES Actual	FTES Earned	FTES Variance
PALOS VERDES PENIN PO (LA)	0.00	98.56	52.06	59.77	0.00	-16.41	-	70.97	1,946.79	13.33	9.46	3.87
								24.49				
PAL-PALOS VERDES EST	0.00	2,435.84	61.91	810.32	0.00	-36.47	-	89.55	72.22	1.37	1.23	0.14
								19.43				

05/03/2014

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
55820	PALOS VERDES PENIN PO	SPEARS-THOMAS	RHONDA		3081906	95587403	MAIL PROCESSING CLERK	6	110	4	43	7/29/1989	1
55820	PALOS VERDES PENIN PO	PARK	SUN	H	3197605	95473800	DIST WINDOW CLK	6	110	4	45	9/23/1989	1
55821	PAL-PALOS VERDES EST	STEPHENSON	ROSEMARY	D	3165458	95616864	SALES AND SERVICES ASSOCIATE	6	110	4	45	2/23/1991	1
55820	PALOS VERDES PENIN PO	MOKHTARIFAR	PARVIN		3359117	70806312	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	4/30/1994	1
55821	PAL-PALOS VERDES EST	BAPTISTE-GATES	JOANN	J	3313350	95543934	DIST WINDOW CLK	6	110	4	45	5/28/1994	1
55820	PALOS VERDES PENIN PO	MARINKOVICH	KEVIN	J	3280689	95665285	WINDOW CLK	6	110	4	45	6/24/1995	1
55820	PALOS VERDES PENIN PO	PABROS	RUBY	D	3282705	95482270	MAIL PROCESSING CLERK	6	110	4	48	5/27/1997	1
55820	PALOS VERDES PENIN PO	KUHARAJAN	VASUKI		3408718	70704324	LEAD MAIL PROCESSING CLERK	7	110	4	43	11/10/1997	2
55820	PALOS VERDES PENIN PO	KELLEY	RITA	L	3429073	95842980	SALES, SVCS/DI STRIBUTION ASSOC	6	210	4	45	7/18/1998	1
55820	PALOS VERDES PENIN PO	BLAS	VANESSA	D	3083577	95818073	DIST WINDOW CLK	6	210	4	43	8/31/1998	1

3 + 1 = 4 *longer*

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
55820	PALOS VERDES PENIN PO	ROMO	ESTELA		3667015	95680144	SALES, SVCS/DI STRIBUTION ASSOC	6	210	4	45	5/27/2006	2

Depend

WorkHour Impact Report

Impacted Bid Cluster	SANTA MONICA POST OFFICE
Installation Address	Event 46745
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	12/27/2014
Period (Dates) of Review Performed	07/06/2013 thru 06/20/2014
Report Prepared By	Joannie Wilson
Report Prepared Date	07/25/2014
Reviewed By	Eduardo Ruiz
Phone	(323) 586-1200

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	802	668	-134	-536	-6968	-4	1612

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	146	18.2%	-81.6	0		64	9.6%

WorkHour Impact Report

Casuals

- a. Current Number of CLERK Casuals on Rolls 0
- b. Current Total Non-OverTime CLERK Casuals Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month 0
- d. Number of CLERK Casuals that will have Reduced Hours 0
- e. Number of CLERK Casuals that will be Terminated 0
- f. Number of CLERK Casuals Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK Casuals

Casuals are not authorized in the clerk craft

Mail Handler (MHAs)

- a. Current Number of CLERK MHAs on Rolls 0
- b. Current Total Non-OverTime CLERK MHA Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month 0
- d. Number of CLERK MHAs that will have Reduced Hours 0
- e. Number of CLERK MHAs that will be Terminated 0
- f. Number of CLERK MHAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK MHAs

MHA's are not authorized in the clerk craft

Part Time Flexible (PTFs)

- a. Current Number of CLERK PTFs on Rolls 0
- b. Current Total Non-OverTime CLERK PTFs Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month 0
- d. Number of CLERK PTFs that will have Reduced Hours 0
- e. Will there be any CLERK PTFs Excessed from Craft or Installation NO
- If Yes how Many CLERK PTFs 0
- f. Provide Narrative Explaining need for Excessing

PTF's are not authorized in the clerk craft

City Carrier Assistant (CCAs)

- a. Current Number of CLERK CCAs on Rolls 0
- b. Current Total Non-OverTime CLERK CCA Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month 0
- d. Number of CLERK CCAs that will have Reduced Hours 0
- e. Number of CLERK CCAs that will be Terminated 0

- f. Number of CLERK CCAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK CCAs
CCA's are not authorized in the clerk craft

Postal Support Employees (PSE)

- a. Current Number of CLERK PSE on Rolls 1
- b. Current Total Non-OverTime CLERK PSE Hours per Month 136
- c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month -8
- d. Number of CLERK PSE that will have Reduced Hours 1
- e. Number of CLERK PSE that will be Terminated 0
- f. Number of CLERK PSE Remaining After Impact 1
- g. Provide Narrative Justifying need for Remaining CLERK PSE
PSE hours will e reduced

WorkHour Impact Report

Part Time Regular (PTRs)

- | | |
|---|----|
| a. Current Number of CLERK PTRs on Rolls | 0 |
| b. Planned Number of CLERK PTR Positions after Impact | 0 |
| c. Estimated Number of CLERK PTR Attrition | 0 |
| d. Will there be any CLERK PTRs Excessed from Craft or Installation | NO |
| CLERK PTRs | 0 |
| e. Provide Narrative Explaining need for Excessing | |
| PTR's are not authorized in the clerk craft | |

Full Time Regular (FTRs)

- | | |
|--|-----|
| a. Current Number of CLERK FTRs on Rolls | 25 |
| b. Planned Number of CLERK FTR Positions After Impact | 21 |
| c. Estimated Number of CLERK FTR Attrition | 0 |
| d. Will there be any CLERK FTRs Excessed from Craft or Installation | YES |
| If Yes how Many CLERK FTRs | 4 |
| e. Provide Narrative Explaining need for Excessing | |
| a staffing and scheduling review resulted in a need to excess 4 Ft clerks from the craft aand/or installlation | |

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-528
b. Planned Reduction in Total OT Hours per Month	-326
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-8
h. Total Planned Non-OT Hours per Month	2672
i. Total FTE Savings	-4

MPOO AREA (1) Customer Service Variance Summary 76 Customer Service												
Days 05/03/2014 to 08/01/2014												
Tot Auto/Mech Var Hrs: 0			Tot Manual Var Hrs: 1,284			Tot Retail Var Hrs: 991			Tot Admin Var Hrs: 179			
Tot Auto/Mech Var Vol: 0			Tot Manual Var Vol: 5,874			Tot Retail Trans: - 57,529			Tot Fun 4 Var Hrs: 2,453			
FTES CLERKS/MAILHANDLERS ACTUAL:				FTES CLERKS/MAILHANDLERS EARNED:				FTES Variance: 4.9				
30				25								
Unit Name	Auto Mech % Achd	Manual Hours % Achd	Retail Hours % Achd	Admin Hours % Achd	Auto Mech % Var	Manual Volume % Var	Retail Trans % Var	Total F4 Hours % Achd	Total F4 Hours Var	FTES Actual	FTES Earned	FTES Variance
SANTA MONICA PO (S:2) (LA)	0.00	80.45	66.00	97.58	0.00	157.74	-	84.27	1,988.70	25.13	21.17	3.95
							44.02					
SMO-OCEAN PARK STA	0.00	78.82	81.07	53.33	0.00	8.10	-	75.92	256.72	2.12	1.61	0.51
							18.86					
SMO-WILL ROGERS STA (LA)	0.00	47.63	87.55	113.94	0.00	21.26	-	85.17	207.82	2.78	2.37	0.41
							27.29					

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
56978	SANTA MONICA PO	MARTINEZ	REYNA		3264929	70887705	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	45	11/14/1994	1
56974	SMO-WILL ROGERS STA	MCKAY	TRACY	M	2986724	70277692	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	45	5/24/1997	1
56978	SANTA MONICA PO	FRANCO	LUIS	E	3108772	70278060	MAIL PROCESSING CLERK	6	110	4	48	1/5/1998	4
56978	SANTA MONICA PO	LEE	PEI	F	3131074	70278124	MAIL PROCESSING CLERK	6	110	4	48	1/17/1998	1

Imported

WorkHour Impact Report

Impacted Bid Cluster	VENICE POST OFFICE
Installation Address	Event 46746
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	12/27/2014
Period (Dates) of Review Performed	08/03/2013 thru 08/01/2014
Report Prepared By	Joannie Wilson
Report Prepared Date	08/04/2014
Reviewed By	Eduardo Ruiz
Phone	(323) 586-1200

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	704	606	-98	-392	-5096	-3	1560

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	152	21.6%	-92.5	0		60	9.8%

WorkHour Impact Report

Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
Casuals are not authorized in the clerk craft	

Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
MHA's are not authorized in the clerk craft	

Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
there are no PTF's in this office	

City Carrier Assistant (CCAs)

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0

- f. Number of CLERK CCAs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK CCAs
CCA's are not authorized in the clerk craft

Postal Support Employees (PSE)

- a. Current Number of CLERK PSE on Rolls 4
- b. Current Total Non-OverTime CLERK PSE Hours per Month 512
- c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month -16
- d. Number of CLERK PSE that will have Reduced Hours 2
- e. Number of CLERK PSE that will be Terminated 0
- f. Number of CLERK PSE Remaining After Impact 4
- g. Provide Narrative Justifying need for Remaining CLERK PSE
PSE hours will be reduced

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
PTR's are not authorized in the clerk craft	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	19
b. Planned Number of CLERK FTR Positions After Impact	16
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	3
e. Provide Narrative Explaining need for Excessing	
a staffing and scheduling review resulted in a need to excess 3 FT clerks from the craft and/or installation	

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-376
b. Planned Reduction in Total OT Hours per Month	-370
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-16
h. Total Planned Non-OT Hours per Month	2424
i. Total FTE Savings	-3

MPOO AREA (1) Customer Service Variance Summary 76 Customer Service															
Days 05/03/2014 to 08/01/2014															
Tot Auto/Mech Var Hrs: 0				Tot Manual Var Hrs: 1,355				Tot Retail Var Hrs: 1,056				Tot Admin Var Hrs: - 231			
Tot Auto/Mech Var Vol: 0				Tot Manual Var Vol: 1,827				Tot Retail Trans: - 23,418				Tot Fun 4 Var Hrs: 2,180			
FTES CLERKS/MAILHANDLERS ACTUAL: 18				FTES CLERKS/MAILHANDLERS EARNED: 14				FTES Variance: 4.3							
Unit Name	Auto Mech % Achd	Manual Hours % Achd	Retail Hours % Achd	Admin Hours % Achd	Auto Mech % Var	Manual Volume % Var	Retail Trans % Var	Total F4 Hours Achd	Total F4 Hours Var	FTES Actual	FTES Earned	FTES Variance			
VENICE PO (LA)	0.00	65.21	79.10	128.47	0.00	40.57	3.49	79.70	1,329.93	13.02	10.38	2.64			
VEN-MARINA DEL REY ST (LA)	0.00	82.46	60.33	72.40	0.00	15.91	-	65.07	849.83	4.83	3.15	1.69			
							35.18								

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
58106	VENICE PO	CARRILLO	ISABEL	I	3004956	70440946	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	9/6/1994	1
58106	VENICE PO	YVANEZ	CHARLENE	E	3346186	95546776	MAIL PROCESSING CLERK	6	110	4	48	4/1/1995	1
58106	VENICE PO	HAWKINS	BRIGETTE	A	3189659	70783054	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	45	5/11/1998	2
58106	VENICE PO	LEE	KYONG	H	3326834	70273767	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	45	3/15/1999	1
58110	VEN-MARINA DEL REY ST	GARZON	CARMELITA	C	3063803	70273443	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	45	5/10/1999	1
58106	VENICE PO	KIM	BOKSUN		3208619	70431564	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	12/6/1999	1
58110	VEN-MARINA DEL REY ST	O NEILL	SEAN	M	3666994	95659535	SALES, SVCS/DISTRIBUTION ASSOC	6	210	4	43	5/27/2006	1
58106	VENICE PO	LY- DOWLAND	RVICKY		3669126	95859108	SALES, SVCS/DISTRIBUTION ASSOC	6	210	4	43	6/10/2006	2
58110	VEN-MARINA DEL REY ST	LEE	BRIAN	K	3188687	70431562	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	3/16/2008	1

Imported

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
58106	VENICE PO	PHILLIPS	STEVEN	C	3348100	70440945	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	8/10/1973	1
58110	VEN-MARINA DEL REY ST	ELI	JAMES	N	3090260	70273445	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	8/23/1978	1
58106	VENICE PO	GREEN	LOIS	J	3286029	70431561	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	4/13/1985	1
58110	VEN-MARINA DEL REY ST	CHOI	JUNGHYE		3213223	95474217	LEAD SALES & SERVICES ASSOCIATE	7	110	67	67	9/13/1986	2
58106	VENICE PO	VERALLO	MARY LOU	D	3340303	70431565	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	9/13/1986	1
58106	VENICE PO	SIERRA	SERAFIN		2967061	95579790	BULK MAIL CLERK	7	110	4	45	2/27/1988	1
58106	VENICE PO	SAGUN	LINA	C	3344059	70431566	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	10/8/1988	1
58110	VEN-MARINA DEL REY ST	RED	JERRY	O	2968120	70272505	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	44	3/6/1989	1
58106	VENICE PO	ESPIRITU	JOCELYN	S	3284656	70463678	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	1/13/1990	1
58106	VENICE PO	TOMBOC	MIRIAM	M	3297100	70431568	SALES, SVCS/DISTRIBUTION ASSOC	6	110	4	43	8/22/1994	1