

# Manager Talking Points

## Multifactor Authentication Required on LiteBlue

\*This is not an employee handout\*

### Background

In response to recent cybersecurity threats, the U.S. Postal Service is strengthening its security measures by requiring multifactor authentication (MFA) for employees when accessing LiteBlue.

MFA is a verification method requiring users to provide two or more confirmation factors to gain access to an application, online account, or virtual private network.

Many Postal Service employees may be familiar with MFA in their transactions with their banking institution, online Thrift Savings Plan, or other personal applications they may use.

### Talking Points

- The U.S. Postal Service is strengthening its security measures by requiring MFA when accessing LiteBlue which is an additional tool to prevent cyberattacks.
- When you attempt to log in to LiteBlue after January 15, 2023, you will be required to establish your MFA preferences.
- To establish your MFA preferences you must complete the 4 following steps:
  1. Reset your Self-Service Profile (SSP) password.
  2. Verify answers to security questions.
  3. Verify the last four digits of your Social Security Number (new security enhancement).
  4. Establish MFA preferences.
- A step-by-step User Guide and short video clips on how to reset your SSP password and establish your MFA preferences can be found on *Blue* and *LiteBlue* at [www.LiteBlue.usps.gov](http://www.LiteBlue.usps.gov) and clicking on the multifactor authentication carousel.