



November 30, 2010

Sharyn Stone
Regional Coordinator (APWU)
330 South Wells Street, Suite 800
Chicago, IL 60606-7199
Certified no: 7008-1140-0000-3842-3098

Dianne Williams
Central Regional Director (NPMHU)
208 S. LaSalle Street, Suite 1328
Chicago, IL 60604-1003
Certified no: 7008-1140-0000-3842-3140

Neal Tisdale
National Business Agent (NALC)
3171 Greenhead Drive, Suite C
Springfield, IL 62711
Certified no: 7008-1140-0000-3842-3111

**SUBJECT: Clerk Craft Withholding -- Palatine Processing and Distribution Center CFS Consolidation
(Northern Illinois District)**

A study was performed to review the operational feasibility and cost savings associated with the consolidation of the Palatine PDC Computerized Forwarding System (CFS) into the South Suburban PDC. The consolidation study identified cost savings and increased operational efficiency, therefore, the Northern Illinois District is moving forward with the consolidation plan with a target date of March 5, 2011.

As information, there are plans underway to also consolidate the Chicago CFS Unit into the South Suburban PDC, with a target date of January 2011. This will result in the South Suburban CFS Unit being the only site for all three districts.

The Palatine PDC CFS Unit currently has twenty-two (22) clerk craft employees. The South Suburban PDC will be adding approximately six (6) newly created positions to its CFS Unit which is not enough to accommodate the impacts for both the Palatine PDC CFS Unit and the forthcoming Chicago CFS Unit.

Therefore, at the Palatine PDC it will be necessary to excess an additional twenty-two (22) level PS-6 clerk craft employees outside of the craft and/or installation at this facility. The phrase additional is being used here because of the current excessing that is underway in this installation.

Pursuant to Article 12.5(C)(5) of the National Agreement to minimize dislocation and inconvenience of the regular work force employees, consistent with the needs of the service, I am authorizing the withholding of twenty-two (22) full-time regular level PS-6 clerk craft positions, full-time regular mail handlers positions level PS-5 and below, full-time regular city carrier positions grade one (1), and full-time regular custodial positions level PS-4 and below be withheld within a 400-mile radius of this installation.

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Sharyn Stone
Regional Coordinator (APWU)
330 South Wells Street, Suite 800
Chicago, IL 60606-7199
Certified no: 7008-1140-0000-3842-3128

Dianne Williams
Central Regional Director (NPMHU)
208 S. LaSalle Street, Suite 1875
Chicago, IL 60604-1103
Certified no: 7008-1140-0000-3842-3135

Neal Tisdale
National Business Agent (NALC)
3171 Greenhead Drive, Suite C
Springfield, IL 62711
Certified no: 7008-1140-0000-3842-3142

SUBJECT: Cancellation of Clerk Craft Withholding – Palatine PDC (Northern Illinois District)

The excessing event at the Palatine PDC sent to your offices dated February 19, 2010 has been finalized with the exception of eight (8) employees that are impacted but are currently not working due to injuries. Of these eight injured employee six (6) currently are on the rolls of OWCP and the other two (2) have claims that are awaiting acceptance by the Department of Labor. It is the Postal Services intention that if these employees return to work they will be excessed to a position identified at the time of their return.

Enclosed is a copy of the final post excessing report. If you have any questions regarding this cancellation, please contact me.

A handwritten signature in black ink that reads "Nicole Collins-Earley".

Nicole Collins-Earley
Area Complement Coordinator

Enclosure

cc: Manager, Human Resources – Great Lakes Area, Eastern Area, Western Area
District Managers – Great Lakes Area

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