

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
UNITED STATES POSTAL SERVICE
AND THE
AMERICAN POSTAL WORKERS UNION, AFL-CIO**

Re: Bulk Mail Tech and Mailing Requirement Clerk Position Qualification - Extension

The parties agree that the Memorandum of Understanding, *Re: Bulk Mail Tech and Mailing Requirement Clerk Position Qualification*, dated April 3, 2020, is extended through April 8, 2022.



Shannon R. Richardson
Director, Labor Relations (APWU)
United States Postal Service



Lamont Brooks
Director, Clerk Craft
American Postal Workers Union, AFL-CIO

Date: February 9, 2022

WK# 1	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
HOUR	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
0700	Module 1	Module 6	Module 10	Module 15	Module 20
0715	Introductions	<i>PostalOne!</i> Basics	Mail Prep	SOX	IMb
0730		Continued	FCM		
0745			Non-Machinable		
0800	Module 2	Module 7		Module 16	Module 21
0815	BME Function	Processing		Nonauto Flats	Auto Letters
0830		Categories	Module 11	Addressing	
0845			Presort Basics		Module 22
0900	BREAK	BREAK	BREAK	BREAK	BREAK
0915	Module 3		Module 11	Module 17	Module 22
0930	Basic Internet		PS Forms 3600 &	Machinable	Auto Flats
0945	Skills		3602 & PS	Review of	
1000			Form 8125	Mailability	Module 23
1015		Module 8	Module 12	Module 18	Excp & Appeals
1030	Module 4	Classes of	Mail Acpt &	Nonprofit	Course Review
1045	Ref & Addressing	Mail	Verification		
1100					
1115	Lunch	Lunch	Lunch	Lunch	Lunch
1130					
1145					
1200					
1215	Module 4	Classes of	Module 12	Module 18	Course
1230	Continued	Mail	Continued	Continued	Review
1245		(Continued)			Continued
1300					
1315	Module 5		Module 13	Module 19	
1330	Customer Service		Performance of	Enhanced Carrier	
1345	Module 6	Module 9	Verifications	Route	Practice Test
1400	<i>PostalOne!</i>	Postage		BREAK	
1415	Basics	Payment		Self-Study	BREAK
1430		Methods		Time -- Practice	Practice
1445	BREAK	BREAK	BREAK	Test	Test
1500	Self-Study Time	Self-Study Time	Self-Study Time	Review -- Practice	
1515	1 hour	1 hour	1 hour	Test	Review Practice
1530					Test
1545					
1600					

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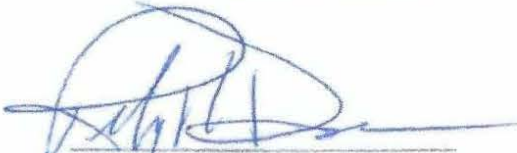
Re: Bulk Mail Tech and Mailing Requirement Clerk Position Qualification

For the duration of this Memorandum of Understanding (MOU), the following will apply to those employees who are, or will be, pending qualification for Bulk Mail Tech and Mailing Requirement Clerk (MRC) positions.

- Before employees will be deemed as pending qualification, they will still be required to pass the necessary pre-requisite training.
- Once employees are determined to be pending qualification, they will be detailed to the Bulk Mail Tech or MRC positions while completing the necessary qualification.
- The training will be 80 hours and done as a combination of virtual learning and on-the-job training (OJT). The virtual learning will be conducted at the PEDC training room. The virtual learning schedule is attached to this agreement.
- Social distancing will be practiced when completing the virtual learning and during OJT.
- Proctored Exam 427 will be suspended.
- The virtual learning and OJT will serve as the qualification necessary for placement in the position.
- For those employees who are unable to meet/completed the obligations of the training due to leave associated with COVID-19, the training will be delayed/deferred until they return to work.
- The training does not have to be performed consecutively, but should be completed as soon as reasonably possible based on local circumstances.
- Upon expiration of this agreement, any employees who have not begun the qualification training will take the training at NCED.

The parties will revisit this issue immediately prior to this MOU's expiration to determine if extension is appropriate.

This MOU will expire May 30, 2020.



Rickey Dean
Manager, Labor Relations (APWU)
United States Postal Service



Lamont Brooks
Director, Clerk Craft
American Postal Workers Union, AFL-CIO

Date: April 3, 2020