## MEMORANDUM OF UNDERSTANDING BETWEEN THE UNITED STATES POSTAL SERVICE AND THE AMERICAN POSTAL WORKERS UNION, AFL-CIO

## RE: Step 1 Discussion

The intent of the parties is to resolve cases at the lowest possible level whether it is done by telephone, in person, or through electronic communication. Normally, the parties will meet on Step 1 grievances in person; however, a request by either party to accommodate the process by discussing a Step 1 grievance by telephone should not be unreasonably denied. Whenever possible, facilitation of the Step 1 discussion and possible resolution through means of telephonic or electronic communication and/or information sharing is encouraged.

Director, Industrial Relations

American Postal Workers Union, AFL-CIO

Manager, Fleld Labor Relations

United States Postal Service

Date: June 5, 2013