



UNITED STATES POSTAL SERVICE  
475 L'Enfant Plaza, SW  
Washington, DC 20260

November 10, 1983

Mr. Kenneth D. Wilson  
Assistant Director  
Clerk Division  
American Postal Workers  
Union, AFL-CIO  
317 14th Street, N.W.  
Washington, D.C. 20005-3399

ARTICLE	8
SECTION	4 B
SUBJECT	Forms Training

A 8-W-2489

Re: C. Wareham  
Salt Lake City, UT 84119  
H8C-5L-C 20067

Dear Mr. Wilson:

On several occasions, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

We mutually agreed that the issue in this grievance is not interpretive.

Employees will not be required to complete administrative training forms that are solely for the use and benefit of management on their own time. However, it is recognized that there are certain training exercises where involved employees, using de minimus time to record their own data, may expedite the process to their benefit.

This grievance is resolved based upon the fact circumstances.

Please sign and return the enclosed copy of this decision as acknowledgment of agreement to resolve this case.

Time limits extended by mutual consent.

Sincerely,

Robert L. Eugene  
Labor Relations Department

Kenneth D. Wilson  
Assistant Director  
Clerk Division  
American Postal Workers  
Union, AFL-CIO