



UNITED STATES POSTAL SERVICE
Labor Relations Department
475 L'Enfant Plaza, SW
Washington, DC 20260-4100

May 27, 1977

ARTICLE	4
SECTION	
SUBJECT	IMPACT STATEMENT

Mr. William Burrus
Executive Vice President
American Postal Workers
Union, AFL-CIO
1300 L Street, NW
Washington, DC 20005-4107

Dear Mr. Burrus:

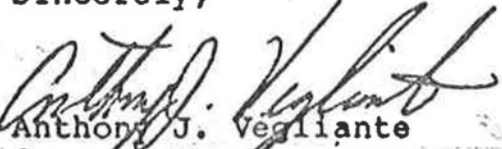
This is in response to a question you posed to Joan Palmer of my staff concerning Automation Impact Statements. You asked whether postal installations are required to resubmit a previously approved Automation Impact Statement when changes occur.

The U.S. Postal Service is committed to providing advance notice to the American Postal Workers Union relative to the impact of major new mechanization or equipment upon affected employees. To do this, we must prepare impact statements well in advance of the actual delivery of new mechanization or equipment. At a minimum, the process of preparing an impact statement occurs 120 days prior to the equipment delivery date.

Given the nature of this planning process, projections are subject to change. Therefore, it is our position that when the impact is significantly greater than originally projected, field installations will normally be required to submit a revised impact statement. Once the revision has been approved by U.S. Postal Service Headquarters, a copy will be provided to your office.

Should you have any questions concerning this matter, please contact Joan Palmer on 268-3842.

Sincerely,


Anthony J. Vegliante
General Manager

Programs and Policies Division
Office of Contract Administration