New Member & Orientation Checklist

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Items to have on hand when speaking with non-members:

☐ Pocket Folder containing Welcome Book and 1187
☐ PSE Brochure
☐ Welcome To Career Flier *(Craft Specific)*
☐ APWU Member lanyards and badge holders for new member
☐ Local/State contact and website information *(Flier and/or Labels)*
  * See order form for assistance with labels
☐ APWU Health Benefit information

Various benefit brochures:

☐ Voluntary Benefits Plan Information To Order Materials call: 800-422-4492
☐ Accident Benefit Association Information To Order Materials call: 800-526-2890
☐ Union Plus benefits flier & materials To Order Materials call: 202-293-5330 or visit www.unionplus.org
☐ Aflac Information To Order Materials call: 855-378-4712
☐ Benefit information for those that might be offered thru Local or State Union

Other helpful organizing tools:

☐ Organizing Journal *(request from Organization Department)*
☐ Helpful answers to objections about joining the APWU
☐ Postal Support Employee and APWU Health Benefits
  http://www.apwu.org/organizers-tool-kit
☐ Collective Bargaining Agreement & JCIM Re: New employee orientation
☐ National MOUs that pertain to PSEs *(Include LMOUs)*

Missed opportunities to strengthen the APWU are happening every day. Each orientation for new hires, new career employees and PSE enrollment into Federal Employee Health Benefits (FEHB), is a chance for organizers and local union leaders to reach out to possible new members. Each of you can make a big impact by simply taking advantage of the language in the Collective Bargaining Agreement (CBA). We must jump on these crucial minutes to provide education, outreach and empowerment.