

## UNITED STATES POSTAL SERVICE 475 L'Enfant Plaza, SW Washington, DC 20260

Mr. Jim Lingberg
National Representative-at-Large
Maintenance Craft Division
American Postal Workers
Union, AFL-CIO
1300 L Street, N.W.
Washington, DC 20005-4107

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Re: Local

Palm Springs, CA 92262

H4C-5L-C 46765

Dear Mr. Lingberg:

On September 15, 1988, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The issue in this grievance is whether local management established work and time standards for window clerks.

During our discussion, we mutually agreed that window clerks will be given a reasonable amount of time in which to complete their set up and close out duties. In order to maintain an efficient operation, management may set time frames during which certain duties should be completed. Any additional time necessary due to unanticipated circumstances should be brought to the attention of a supervisor and not unreasonably denied. These time frames are guidelines, and were not intended to be absolutes.

Please sign and return the enclosed copy of this decision as your acknowledgment of agreement to settle this case.

Time limits were extended by mutual consent.

Sincerely,

Samuel M. Pulcrano

Grievance & Arbitration

Division

James Lingberg

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Maintenance Craft Division

American Postal Workers

Union, AFL-CIO

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