

Manager, Labor Relations  
Pacific Area



To: Local Presidents/State President  
Re: Impact Statement

Please find a copy of an Impact Statement. Please review all documents. Educate your members on potential impacts. Submit all concerns to this office as soon as possible and follow National strategies.

Thanks,  
*Omar M. Gonzalez*  
Omar M Gonzalez  
Western Region Coordinator

June 19, 2017

cc: NBAs  
USPS Tracking # 9114 9014 9645 0774 6478 08

Omar Gonzalez  
Western Regional Coordinator, APWU  
1350 Old Bayshore HWY, Suite 360  
Burlingame, CA 94010

This is to advise you of the intent of the Sierra Coastal District to utilize the provisions of Article 12.5.C.5 of the National Agreement to involuntarily reassign up to thirteen (13) full-time clerks and four (4) Part-Time Flexible from the craft and/or installation from ten (10) separate offices. The specifics as to the number of impacted employees in each of the ten (10) offices can be found below. These impacts are based on a loss of workload. Specifically, the career staffing exceeds the required staffing based on the current workload.

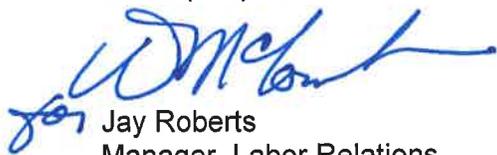
EVENT	BID INSTALLATION	FT IMPACTS	PTF IMPACTS
56555	Guadalupe	0	2
56096	Nipomo	0	1
55881	North Hollywood	3	0
56076	Ojai	0	1
56041	Palmdale	1	0
56013	Reseda	1	0
55960	Ridgecrest	1	0
56105	Santa Barbara	5	0
56019	Tujunga	1	0
56032	Tulare	1	0
TOTAL		13	4

The impacted employees will be notified of their involuntary reassignments by separate letter.

By copy of this notice, we will withhold thirteen (13) full-time residual assignments and four (4) part-time flexible assignments in the clerk, carrier, mail handler and/or custodial crafts in the sites within a 50 mile radius of the impacted bid cluster for placement of the impacted employees.

Attached you will find copies of the automated impact statement, the operational data that supports the excessing event, the list of sites at which withholding has been authorized and the names of the junior impacted employees.

Please include this impact on the agenda for our next meeting. If you have any questions you may contact me at (858) 674-3193 or Carmen Rodriguez, Area Complement Coordinator at (858) 674-2604.

A handwritten signature in blue ink, appearing to read "Jay Roberts".

Jay Roberts  
Manager, Labor Relations

Attachments:

cc: Area Manager Operations Support  
Area Manager, Human Resources  
Area Controller  
Area Manager, In-Plant Support  
District Manager, Sierra Coastal District  
Area Complement Coordinator with attachments  
Manager, Human Resources – Sierra Coastal with attachments  
District Complement Coordinator, Sierra Coastal with attachments  
Bryant Almario, NALC with attachments  
David Ross, NPMHU with attachments

## WorkHour Impact Report

<b>Impacted Bid Cluster</b>	GUADALUPE POST OFFICE
<b>Installation Address</b>	<b>F4 Clerk Event 56555</b>
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/15/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	87	29	-58	-232	-3016	0	0

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	3	3.4%	-2.2	0		1	2.8%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	3
b. Current Total Non-OverTime CLERK PTFs Hours per Month	348
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	232
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	YES
If Yes how Many CLERK PTFs	2
f. Provide Narrative Explaining need for Excessing	

Due to a reduction in mail volume it will be necessary to excess 2-PTF clerks from the craft/installation.

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	0
b. Current Total Non-OverTime CLERK PSE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	0
d. Number of CLERK PSE that will have Reduced Hours	0
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK PSE	
There are no PSE clerks in Guadalupe	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation CLERK PTRs	NO 0
e. Provide Narrative Explaining need for Excessing There are no PTR clerks in the clerk craft.	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	0
b. Planned Number of CLERK FTR Positions After Impact	0
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation If Yes how Many CLERK FTRs	NO 0
e. Provide Narrative Explaining need for Excessing N/A	

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	0
b. Planned Reduction in Total OT Hours per Month	-9
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	-232
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	0
h. Total Planned Non-OT Hours per Month	116
i. Total FTE Savings	0

FINANCE OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
53204	GUADALUPE PO	ERIK	M	3682774	95524889	SALES.SVCS/DISTRIBUTION ASSOC	6	410	4	47	8/19/2006	1	N
53204	GUADALUPE PO	PRISCILLA	M	4213952	71237914	SALES.SVCS/DISTRIBUTION ASSOC	6	410	4	47	2/21/2015	1	N
53204	GUADALUPE PO	GONZALEZ JARDON		4543124	71762352	SALES.SVCS/DISTRIBUTION ASSOC	6	410	4	47	1/21/2017	1	N

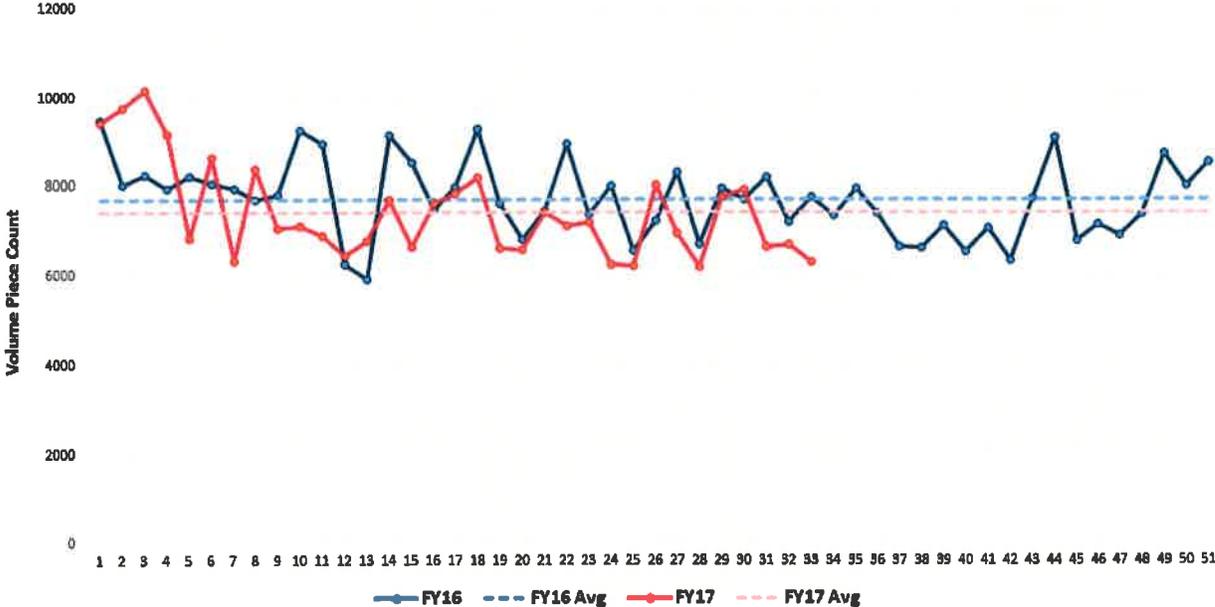
1994 – n/a (not a CSV office)

CSV/SOV (Guadalupe not a CSV office)

THE SOV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.					
SMALL OFFICE VARIANCE - COMPLEMENT					
Delivery Days: 302		GUADALUPE PO - GUADALUPE PO 053204		DATE: 08/07/2017	
<b>Leave Replacement Calculation</b>					
Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned	
Annual Leave	11.23	10.50%	(CSV Avg Daily Hours x 10.50% x (6 day wk/40 hr WHwk))=	0.18	Clerk/MH(s)
Sick Leave	11.23	4.00%	(CSV Avg Daily Hours x 4.00% x (6 day wk/40 hr WHwk))=	0.07	Clerk/MH(s)
LWOP	11.23	1.00%	(CSV Avg Daily Hours x 1.00% x (6 day wk/40 hr WHwk))=	0.02	Clerk/MH(s)
(Subtract Overtime)	11.23	5.00%	(CSV Avg Daily Hours x 5.00% x (6 day wk/40 hr WHwk))=	0.08	Clerk/MH(s)
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	0.18	Clerk/MH(s)
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.02	Clerk/MH(s)
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	0.20	Clerk/MH(s)
<b>Current on Rolls</b>			<b>Earned Complement</b>		
Postmaster		1	Postmaster		1
PMR / PSE		0	PMR / PSE		
Full Time Clerk		0	Full Time Clerk		
Part Time Flexible Clerk		3	Part Time Flexible Clerk		
Part Time Regular Clerk		0	Part Time Regular Clerk		
Non-Traditional Full-Time Clerk		0	Non-Traditional Full-Time Clerk		
Flex Non-Traditional Full-Time Clerk		0	Flex Non-Traditional Full-Time Clerk		
Full Time Mailhandler		0	Full Time Mailhandler		
Part Time Flexible Mailhandler		0	Part Time Flexible Mailhandler		
Part Time Regular Mailhandler		0	Part Time Regular Mailhandler		
MailHandler Assistant		0	Mailhandler Assistant		
<b>Total on Rolls</b>		<b>4</b>	<b>Total Earned</b>		<b>1.89</b>
Workload Window	Start Time	End Time	Target	Daily Hrs	Employees
Auto/Mech (0.00 hours)			Auto/Mech		
Manual (4.75 hours)	06:45	11:30	Manual	1.70	0.36
Retail (Lunch=0.00) (7.00 hrs)	09:00	16:00	Retail	2.76	0.39
Admin (10.25 hours)	06:45	17:00	Admin	6.77	0.66
Actual	Daily Hrs	Employees	Total Earned Daily Hrs	11.23	
LDC 47	8.17	1.23	LDC 47	4.60	0.70
LDC 80	6.74	1.02	LDC 80	6.62	1.00
<b>Total Actual Daily Hrs</b>	14.91	2.25	<b>Total Earned Daily Hrs</b>	11.23	1.70
Daily Hours Actual		14.91	Daily Hours Earned		11.23
Current Complement		4	Target Complement		1.89
FTEE Current		1126	FTEE Target		1792
Projected Annual Hrs Actual		4,503	Projected Annual Hrs Earned		3,391
<b>On Duty Required Totals</b>		<b>1.70</b>	<b>Full Time Equiv Employee (Hrs per)</b>		<b>1792</b>
<b>Leave Replacement Totals</b>		<b>0.20</b>	<b>Variance FTEE</b>		<b>2.11</b>
<b>Complement Total</b>		<b>1.89</b>	<b>Complement % Achieved</b>		<b>47.30%</b>

# F4 VOLUME TREND

## GUADALUPE PO Volume Trend



## WorkHour Impact Report

<b>Impacted Bid Cluster</b>	NIPOMO POST OFFICE
<b>Installation Address</b>	F4 Clerk Event 56096
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

**Craft = CLERK**

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	184	147	-37	-148	-1924	-1	1924

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	12	6.5%	-4	0		8	5.4%

## WorkHour Impact Report

### Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

### Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

### Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	2
b. Current Total Non-OverTime CLERK PTFs Hours per Month	296
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	-148
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	YES
If Yes how Many CLERK PTFs	1
f. Provide Narrative Explaining need for Excessing	

Due to a reduction in mail volume it will be necessary to excess 1-PTF clerk from the craft/installation.

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	1
b. Current Total Non-OverTime CLERK PSE Hours per Month	144
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	0
d. Number of CLERK PSE that will have Reduced Hours	0
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	1
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours to be reduced to the extent possible.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Exceeded from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no PTRs in the clerk craft.	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	2
b. Planned Number of CLERK FTR Positions After Impact	2
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Exceeded from Craft or Installation	NO
If Yes how Many CLERK FTRs	0
e. Provide Narrative Explaining need for Excessing	
No change to FT staffing	

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	0
b. Planned Reduction in Total OT Hours per Month	-16
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	-148
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	0
h. Total Planned Non-OT Hours per Month	588
i. Total FTE Savings	-1

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
55418	NIPOMO PO	PACAOAN	ALAN	L	3147747	95575267	SALES.SVCS/DISTRIBUTION ASSOC	6	410	4	43	5/28/2005	1	N
55418	NIPOMO PO	STEPHENSON	MICHAEL	R	4260256	71367059	SALES.SVCS/DISTRIBUTION ASSOC	6	410	4	45	5/30/2015	1	N

THE CSV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.

**CUSTOMER SERVICE VARIANCE - CLERK/MAILHANDLER COMPLEMENT**

Delivery Days: 302

NIPOMO PO - NIPOMO PO 055418

DATE: 02/07/2017

**Leave Replacement Calculation**

Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned
Annual Leave	26	10.50%	{CSV Avg Daily Hours x 10.50%x(6 day wk/40 hr WHwk)=	0.40 Clerk/MH(s)
Sick Leave	26	4.00%	{CSV Avg Daily Hours x 4.00%x(6 day wk/40 hr WHwk)=	0.15 Clerk/MH(s)
LWOP	26	1.00%	{CSV Avg Daily Hours x 1.00%x(6 day wk/40 hr WHwk)=	0.04 Clerk/MH(s)
(Subtract Overtime)	26	5.00%	{CSV Avg Daily Hours x 5.00%x(6 day wk/40 hr WHwk)=	0.19 Clerk/MH(s)
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	0.40 Clerk/MH(s)
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.04 Clerk/MH(s)
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	0.45 Clerk/MH(s)

Current on Rolls		Earned Complement	
Full Time Clerk	2	Full Time Clerk	
Part Time Flexible Clerk	2	Part Time Flexible Clerk	
Part Time Regular Clerk	0	Part Time Regular Clerk	
Postal Support Employee	1	Postal Support Employee	
Non-Traditional Full-Time	0	Non-Traditional Full-Time	
Flex Non-Traditional Full-Time	0	Flex Non-Traditional Full-Time	
Full Time Mailhandler	0	Full Time Mailhandler	
Part Time Flexible Mailhandler	0	Part Time Flexible Mailhandler	
Part Time Regular Mailhandler	0	Part Time Regular Mailhandler	
Mailhandler Assistant	0	Mailhandler Assistant	
<b>Total F4 on Rolls</b>	<b>5</b>	<b>Total F4 Earned</b>	<b>4</b>

Current Actual	Daily Hrs	Employees	Target	Daily Hrs	Employees
LDC 41 Clerk/MH(s)	0.00	0.00	LDC 41 Clerk/MH(s)	0.00	0.00
LDC 42 Clerk/MH(s)	1.19	0.18	LDC 42 Clerk/MH(s)	1.13	0.17
LDC 43 Clerk/MH(s)	8.16	1.23	LDC 43 Clerk/MH(s)	7.20	1.09
LDC 44 Clerk/MH(s)	2.29	0.35	LDC 44 Clerk/MH(s)	2.27	0.34
LDC 45 Clerk/MH(s)	12.43	1.88	LDC 45 Clerk/MH(s)	8.66	1.31
LDC 48 Clerk/MH(s)	5.35	0.81	LDC 48 Clerk/MH(s)	6.27	0.95
<b>Total Actual Daily Hrs</b>	<b>29.42</b>	<b>4.44</b>	<b>Total Earned Daily Hrs</b>	<b>25.53</b>	<b>3.85</b>
Daily Hours Actual		29.42	Daily Hours Earned		25.53
Current Complement		5	Target Complement		4.30
FTEE Current		1777	FTEE Target		1792
Projected Annual Hrs Actual		8,885	Projected Annual Hrs Earned		7,710
<b>On Duty Required Totals</b>		<b>3.85</b>	<b>Full Time Equiv Employee (Hrs per)</b>		<b>1792</b>
<b>Leave Replacement Totals</b>		<b>0.45</b>	<b>Variance FTEE</b>		<b>0.70</b>
<b>Complement Total</b>		<b>4.30</b>	<b>Complement % Achieved</b>		<b>80.00%</b>

# 1994

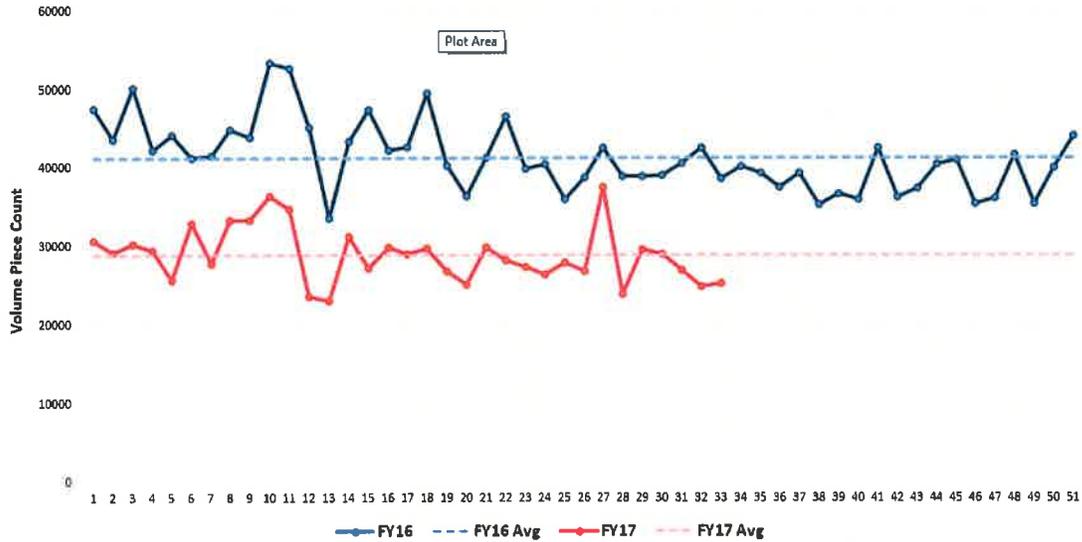
	Job Type	Hours	SAT	SUN	MON	TUE	WED	THU	FRI
1	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
2	Part Time Flex	34.25	5.50	NS	6.50	6.25	5.25	5.25	5.50
3	Part Time Flex	36.75	5.75	NS	7.50	7.00	5.50	5.50	5.50
4	Part Time Flex	28.25	NS	NS	5.25	7.25	5.25	5.00	5.50
5	Part Time Flex	22.75	NS	NS	6.25	NS	5.50	5.50	5.50
<a href="#">Back to Bids</a>		<a href="#">Export to Excel</a>							

Weekly Summary				TUE Summary				W-F Summary				MON Summary				SAT-SUN Summary			
LDC's	1994 Hours	CSV Hours	VAR Hours	LDC's	1994 Hours	CSV Hours	VAR Hours	LDC's	1994 Hours	CSV Hours	VAR Hours	LDC's	1994 Hours	CSV Hours	VAR Hours	LDC's	1994 Hours	CSV Hours	VAR Hours
LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.0	0.00	0.00
LDC 42	4.75	4.36	0.39	LDC 42	0.75	0.73	0.02	LDC 42	3.00	2.18	0.82	LDC 42	1.00	0.73	0.27	LDC 42	0.0	0.73	-0.73
LDC 43	40.75	27.05	13.70	LDC 43	6.00	4.51	1.49	LDC 43	20.50	13.52	6.98	LDC 43	8.50	4.51	3.99	LDC 43	5.8	-4.51	1.24
LDC 43 (Stat)	0.00	11.75	-11.75	LDC 43 (Stat)	0.00	1.96	-1.96	LDC 43 (Stat)	0.00	5.88	-5.88	LDC 43 (Stat)	0.00	1.96	-1.96	LDC 43 (Stat)	0.0	1.96	-1.96
LDC 44	14.00	13.13	0.87	LDC 44	3.00	2.19	0.81	LDC 44	6.00	6.56	-0.56	LDC 44	3.00	2.19	0.81	LDC 44	2.0	2.19	-0.19
LDC 45	64.25	52.25	12.00	LDC 45	12.00	8.71	3.29	LDC 45	39.00	26.13	12.87	LDC 45	13.25	8.71	4.54	LDC 45	0.0	8.71	-8.71
LDC 48	33.50	37.19	-3.69	LDC 48	6.00	6.20	-0.20	LDC 48	17.25	18.60	-1.35	LDC 48	6.75	6.20	0.55	LDC 48	3.5	6.20	-2.70
LDC 48 (Stat)	4.75	0.00	0.00	LDC 48 (Stat)	0.75	0.00	0.75	LDC 48 (Stat)	3.00	0.00	0.75	LDC 48 (Stat)	1.00	0.00	0.00	LDC 48 (Stat)	0.0	0.00	0.00
MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	(0.00)		
<b>Total</b>	<b>162.00</b>	<b>145.74</b>	<b>16.26</b>	<b>Total</b>	<b>28.50</b>	<b>24.29</b>	<b>4.21</b>	<b>Total</b>	<b>88.75</b>	<b>72.87</b>	<b>15.88</b>	<b>Total</b>	<b>33.50</b>	<b>24.29</b>	<b>9.21</b>	<b>Total</b>	<b>11.25</b>	<b>24.29</b>	<b>-13.04</b>

## F4 VOLUME TREND

### NIPOMO PO

#### Volume Trend



# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	NORTH HOLLYWOOD POST OFFICE
<b>Installation Address</b>	<b>F4 Clerk Event 55881</b>
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

**Craft = CLERK**

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	1690	1582	-108	-432	-5616	-3	1768

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	122	7.2%	-6	0		116	7.3%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
N/A	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	7
b. Current Total Non-OverTime CLERK PSE Hours per Month	740
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-12
d. Number of CLERK PSE that will have Reduced Hours	3
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	7
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours will be reduced to the extent possible.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

- a. Current Number of CLERK PTRs on Rolls 0
- b. Planned Number of CLERK PTR Positions after Impact 0
- c. Estimated Number of CLERK PTR Attrition 0
- d. Will there be any CLERK PTRs Excessed from Craft or Installation NO
- CLERK PTRs 0
- e. Provide Narrative Explaining need for Excessing  
N/A

## Full Time Regular (FTRs)

- a. Current Number of CLERK FTRs on Rolls 44
- b. Planned Number of CLERK FTR Positions After Impact 41
- c. Estimated Number of CLERK FTR Attrition 0
- d. Will there be any CLERK FTRs Excessed from Craft or Installation YES
- If Yes how Many CLERK FTRs 3
- e. Provide Narrative Explaining need for Excessing  
Due to workload reduction it will be necessary to excess 3-FT clerks from the craft/installation.

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-420
b. Planned Reduction in Total OT Hours per Month	-24
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction In MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-12
h. Total Planned Non-OT Hours per Month	6328
i. Total FTE Savings	-3

FINANCE OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	DIA	FUNC	LDC	SEN DATE	SEN #	VET PREF
55448	NORTH HOLLYWOOD PO	BASSEY	L	3148400	70170661	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	7/11/1981	1	N
55448	NORTH HOLLYWOOD PO	VALENZUELA		3144769	95638080	DIST WINDOW CLK	6 110	4	43	4	3/31/1984	1	N
55448	NORTH HOLLYWOOD PO	CEBALLOS	A	3275775	95701436	MAIL PROCESSING CLERK	6 110	4	43	4	7/30/1984	1	N
55448	NORTH HOLLYWOOD PO	JOHAL	K	3205388	95782206	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	7/4/1987	1	N
55448	NORTH HOLLYWOOD PO	DANG		3050922	95509665	MAIL PROCESSING CLERK	6 110	4	42	4	4/9/1988	1	N
55449	NOH-CHANDLER STA	CHEN		3334648	95504385	MAIL PROCESSING CLERK	6 110	4	43	4	11/5/1988	1	N
55449	NOH-CHANDLER STA	KIM	Y	3165868	95784091	WINDOW CLK	6 110	4	45	4	2/25/1989	1	N
55448	NORTH HOLLYWOOD PO	THORNTON		3367928	95516947	MAIL PROCESSING CLERK	6 110	4	43	4	3/11/1989	1	N
55450	NOH-STUDIO CITY BR	GUAN	L	3131462	95750406	SALES AND SERVICES ASSOCIATE	6 110	4	45	4	3/25/1989	2	N
55450	NOH-STUDIO CITY BR	YEH	A	3224002	70831999	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	3/25/1989	3	N
55448	NORTH HOLLYWOOD PO	DES VERNEY	J	3048699	95599095	MAIL PROCESSING CLERK	6 110	4	48	4	4/22/1989	1	N
55448	NORTH HOLLYWOOD PO	TRUONG	N	3019607	70961674	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	5/6/1989	2	N
55448	NORTH HOLLYWOOD PO	CAMPOS		2992830	95533481	DIST WINDOW CLK	6 110	4	43	4	6/3/1989	1	N
55449	NOH-CHANDLER STA	ONG		3347669	70169677	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	12/1/1990	1	N
55449	NOH-CHANDLER STA	PON		2968573	95807204	SALES AND SERVICES ASSOCIATE	6 110	4	45	4	2/23/1991	1	N
55450	NOH-STUDIO CITY BR	ARROYO	M	3293433	71764868	MAIL PROCESSING CLERK	6 110	4	43	4	3/9/1991	1	N
55449	NOH-CHANDLER STA	FERRER	A	3259516	95637083	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	7/24/1993	2	N
55449	NOH-CHANDLER STA	PARCHAMENTO	B	3168143	95687610	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	9/4/1993	2	N
55449	NOH-CHANDLER STA	MONTES		3274143	95591848	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	9/4/1993	3	N
55448	NORTH HOLLYWOOD PO	KIM	S	3344643	70169679	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	10/16/1993	1	N
55448	NORTH HOLLYWOOD PO	TANG		3426422	95543570	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	48	4	6/25/1994	1	N
55448	NORTH HOLLYWOOD PO	PAMBUENA	D	3349928	70165293	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	7/23/1994	1	N
55449	NOH-CHANDLER STA	EAKTAVEWUT		3135743	70169676	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	1/6/1996	1	N
55448	NORTH HOLLYWOOD PO	PALANCA	A	2983584	70985378	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	4/13/1996	1	N
55448	NORTH HOLLYWOOD PO	LEE		3338640	70617517	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	2/28/1998	2	N
55449	NOH-CHANDLER STA	CHAE	P	3288666	95679126	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	2/28/1998	2	N
55448	NORTH HOLLYWOOD PO	WU	J	2943835	70832026	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	3/14/1998	2	N
55448	NORTH HOLLYWOOD PO	LIM	Y	3109498	70959109	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	3/28/1998	1	N
55448	NORTH HOLLYWOOD PO	GREVE	A	3234783	70170660	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	10/24/1998	1	N
55450	NOH-STUDIO CITY BR	INDA	J	3216924	70169692	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	3/6/2004	1	N
55448	NORTH HOLLYWOOD PO	MURADYAN		3511133	95487955	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	5/14/2005	1	N
55448	NORTH HOLLYWOOD PO	LEONG-CHU	Y	3587206	70169682	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	5/28/2005	1	N
55449	NOH-CHANDLER STA	SPARKS	S	3250103	70120477	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	5/28/2005	2	N
55450	NOH-STUDIO CITY BR	GOMEZ		3501405	70273645	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	5/28/2005	3	N
55450	NOH-STUDIO CITY BR	MAHBUB	A	3750906	95633768	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	48	4	8/23/2014	1	N
55448	NORTH HOLLYWOOD PO	MARTEL JR		4199259	70789942	LEAD SALES & SERVICES ASSOCIATE	7 110	4	48	4	4/18/2015	1	N
55450	NOH-STUDIO CITY BR	JANOLINO	A	4348870	95803745	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	4/18/2015	2	N
55448	NORTH HOLLYWOOD PO	TOLGMANIAN		4354984	71322635	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	9/19/2015	1	N
55448	NORTH HOLLYWOOD PO	CHAPMAN	D	4397073	71715072	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	10/29/2016	1	N
55450	NOH-STUDIO CITY BR	RUFUS	S	4169482	71594968	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	4/1/2017	1	N
55448	NORTH HOLLYWOOD PO	FOUNTAIN	K	3629633	70169686	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	4/29/2017	1	N

## Customer Service Variance Summary

Lead Unit NORTH HOLLYWOOD PO (0554448) 214 Customer Service Days 10/01/2016 - 06/16/2017

TOTAL LDC 41	TOTAL LDC 42	TOTAL LDC 43	TOTAL LDC 44	TOTAL LDC 45	TOTAL LDC 48	TOTAL CSV
Achieved: 0.00%	Achieved: 98.72%	Achieved: 104.33%	Achieved: 47.34%	Achieved: 89.23%	Achieved: 79.66%	Achieved: 89.56%
Actual: 0	Actual: 2,135	Actual: 20,836	Actual: 2,898	Actual: 23,013	Actual: 19,953	Actual: 68,835
Earned: 0	Earned: 2,108	Earned: 21,739	Earned: 1,372	Earned: 20,534	Earned: 15,894	Earned: 61,646*
Variance: 0	Variance: 27	Variance: -903	Variance: 1,526	Variance: 2,479	Variance: 4,059	Variance: 7,189

FTES Clerks/MailHandlers Actual: 49      FTES Clerks/MailHandlers Earned: 43      FTES Variance: 5.1

Unit Name	LDC 41		LDC 42		LDC 43		LDC 44		LDC 45		LDC 48		Total F4 Hours Var	FTES Actual	FTES Earned	FTES Variance
	% Ach	% Ach	% Ach	% Ach	% Ach	% Ach	% Ach	% Ach	% Trans	% Achd	% Var	% Var				
NORTH HOLLYWOOD PO (m POS)(S)	0.00	100.00	98.68	34.26	80.74	73.76	-6.23	2.25	83.35	5,891.24	24.97	20.81	4.16			
NOH-STUDIO CITY BR (m POS)(S)	0.00	100.00	117.94	45.60	91.84	70.62	-6.26	-1.14	89.96	1,321.63	9.29	8.36	0.93			
NOH-CHANDLER STA (m POS)(S)	0.00	86.29	106.88	92.92	97.12	98.84	8.30	-7.80	100.12	-23.49	14.31	14.33	-0.02			

# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	OJAI POST OFFICE
<b>Installation Address</b>	F4 Clerk Event 56076
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos ^
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

**Craft = CLERK**

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	206	172	-34	-136	-1768	-1	1820

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	20	9.7%	-6.5	0		14	7.8%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	4
b. Current Total Non-OverTime CLERK PTFs Hours per Month	544
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	- 136
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	YES
If Yes how Many CLERK PTFs	1
f. Provide Narrative Explaining need for Excessing	

Due to a reduction in mail volume it will be necessary to excess 1-PTF clerk from the craft/installation.

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	0
b. Current Total Non-OverTime CLERK PSE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	0
d. Number of CLERK PSE that will have Reduced Hours	0
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK PSE	
No PSEs in Ojai	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no PTRs in the clerk craft.	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	2
b. Planned Number of CLERK FTR Positions After Impact	2
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	NO
If Yes how Many CLERK FTRs	0
e. Provide Narrative Explaining need for Excessing	
No Change	

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	0
b. Planned Reduction in Total OT Hours per Month	-26
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	-136
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	0
h. Total Planned Non-OT Hours per Month	688
i. Total FTE Savings	-1

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
55580	OJAI PO	CALUPE	JAY	V	3554259	95563266	SALES.SVCS/DISTRIBUTION ASSOC	6 410	6 410	4	48	6/11/2005	1	N
55580	OJAI PO	MUNEZ	KENNETH		3077713	71166738	SALES.SVCS/DISTRIBUTION ASSOC	6 410	6 410	4	45	11/15/2014	1	Y
55580	OJAI PO	QUINTANA	ANTHONY	M	4355509	71386529	SALES.SVCS/DISTRIBUTION ASSOC	6 410	6 410	4	45	8/22/2015	1	N
55580	OJAI PO	EDWARDS	CLAUDIA	S	4425993	71573997	SALES.SVCS/DISTRIBUTION ASSOC	6 410	6 410	4	45	9/17/2016	1	N

THE CSV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.					
CUSTOMER SERVICE VARIANCE - CLERK/MAILHANDLER COMPLEMENT					
Delivery Days: 302		OJAI PO - OJAI PO 055580		DATE: 06/07/2017	
<b>Leave Replacement Calculation</b>					
Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned	
Annual Leave	31	10.50%	(CSV Avg Daily Hours x 10.50% x (6 day wk/40 hr WHwk))=	0.49	Clerk/MH(s)
Sick Leave	31	4.00%	(CSV Avg Daily Hours x 4.00% x (6 day wk/40 hr WHwk))=	0.19	Clerk/MH(s)
LWOP	31	1.00%	(CSV Avg Daily Hours x 1.00% x (6 day wk/40 hr WHwk))=	0.05	Clerk/MH(s)
(Subtract Overtime)	31	5.00%	(CSV Avg Daily Hours x 5.00% x (6 day wk/40 hr WHwk))=	0.23	Clerk/MH(s)
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	0.49	Clerk/MH(s)
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.05	Clerk/MH(s)
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	0.54	Clerk/MH(s)
<b>Current on Rolls</b>			<b>Earned Complement</b>		
Full Time Clerk		2	Full Time Clerk		
Part Time Flexible Clerk		4	Part Time Flexible Clerk		
Part Time Regular Clerk		0	Part Time Regular Clerk		
Postal Support Employee		0	Postal Support Employee		
Non-Traditional Full-Time		0	Non-Traditional Full-Time		
Flex Non-Traditional Full-Time		0	Flex Non-Traditional Full-Time		
Full Time Mailhandler		0	Full Time Mailhandler		
Part Time Flexible Mailhandler		0	Part Time Flexible Mailhandler		
Part Time Regular Mailhandler		0	Part Time Regular Mailhandler		
Mailhandler Assistant		0	Mailhandler Assistant		
<b>Total F4 on Rolls</b>		<b>6</b>	<b>Total F4 Earned</b>		<b>5</b>
Current Actual	Daily Hrs	Employees	Target	Daily Hrs	Employees
LDC 41 Clerk/MH(s)	0.00	0.00	LDC 41 Clerk/MH(s)	0.00	0.00
LDC 42 Clerk/MH(s)	0.33	0.05	LDC 42 Clerk/MH(s)	0.32	0.05
LDC 43 Clerk/MH(s)	12.94	1.96	LDC 43 Clerk/MH(s)	10.75	1.62
LDC 44 Clerk/MH(s)	4.32	0.65	LDC 44 Clerk/MH(s)	1.85	0.28
LDC 45 Clerk/MH(s)	14.38	2.18	LDC 45 Clerk/MH(s)	11.05	1.67
LDC 48 Clerk/MH(s)	2.55	0.39	LDC 48 Clerk/MH(s)	6.89	1.04
<b>Total Actual Daily Hrs</b>	<b>34.52</b>	<b>5.21</b>	<b>Total Earned Daily Hrs</b>	<b>30.86</b>	<b>4.66</b>
Daily Hours Actual		34.52	Daily Hours Earned		30.86
Current Complement		6	Target Complement		5.21
FTEE Current		1738	FTEE Target		1790
Projected Annual Hrs Actual		10,425	Projected Annual Hrs Earned		9,319
<b>On Duty Required Totals</b>		<b>4.68</b>	<b>Full Time Equip Employee (Hrs per)</b>		<b>1790</b>
<b>Leave Replacement Totals</b>		<b>0.54</b>	<b>Variance FTEE</b>		<b>0.79</b>
<b>Complement Total</b>		<b>5.21</b>	<b>Complement % Achieved</b>		<b>83.33%</b>

# 1994

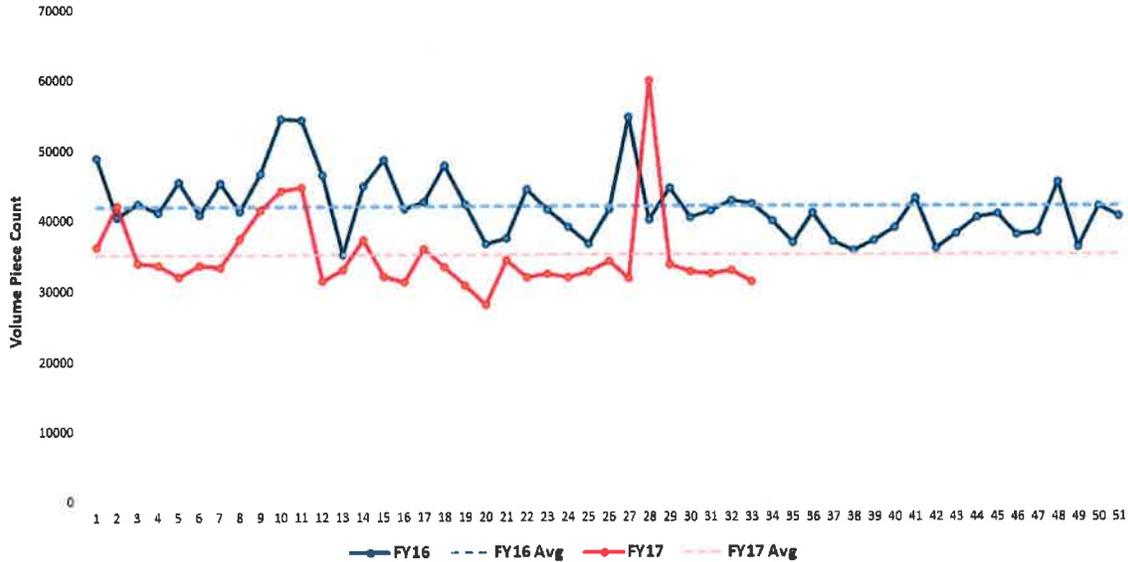
	Job Type	Hours	SAT	SUN	MON	TUE	WED	THU	FRI
1	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
2	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
3	Part Time Flex	30.50	8.00	NS	4.75	4.50	4.50	4.25	4.50
4	Part Time Flex	31.50	8.00	NS	5.00	4.50	4.50	4.50	5.00
5	Part Time Flex	36.50	4.00	NS	7.00	6.75	6.50	6.50	5.75
<a href="#">Back to Bids</a>		<a href="#">Export to Excel</a>							

Weekly Summary				TUE Summary				W-F Summary				MON Summary				SAT-SUN Summary			
LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours
LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.0	0.00	0.00
LDC 42	1.50	1.87	-0.37	LDC 42	0.50	0.31	0.19	LDC 42	0.75	0.94	-0.19	LDC 42	0.25	0.31	-0.06	LDC 42	0.0	0.31	-0.31
LDC 43	49.00	40.01	8.99	LDC 43	8.25	6.67	1.58	LDC 43	23.25	20.00	3.25	LDC 43	10.00	6.67	3.33	LDC 43	7.5	6.67	0.83
LDC 43 (Adj)	6.25	15.34	-9.09	LDC 43 (Adj)	0.50	2.56	-2.06	LDC 43 (Adj)	3.50	7.67	-4.17	LDC 43 (Adj)	1.25	2.56	-1.31	LDC 43 (Adj)	1.0	2.56	-1.56
LDC 44	12.25	11.87	0.38	LDC 44	1.75	1.98	-0.23	LDC 44	7.00	5.93	1.07	LDC 44	1.50	1.98	-0.48	LDC 44	2.0	1.98	0.02
LDC 45	83.25	64.90	18.35	LDC 45	14.00	10.82	3.18	LDC 45	45.50	32.45	13.05	LDC 45	15.00	10.82	4.18	LDC 45	8.8	10.82	-2.07
LDC 48	24.50	41.38	-16.88	LDC 48	6.25	6.90	-0.65	LDC 48	13.50	20.69	-7.19	LDC 48	4.00	6.90	-2.90	LDC 48	0.8	6.90	-6.15
LDC 48 (Adj)	1.75	0.00	0.00	LDC 48 (Adj)	0.50	0.00	0.50	LDC 48 (Adj)	0.50	0.00	0.50	LDC 48 (Adj)	0.75	0.00	0.00	LDC 48 (Adj)	0.0	0.00	0.00
MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	(0.00)		
Total	178.50	175.38	3.12	Total	31.75	29.23	2.52	Total	94.00	87.69	6.31	Total	32.75	29.23	3.52	Total	20.00	29.23	-9.23

Note that the Avg Daily Hours is from 04-01-2016 to 07-01-2016.

## F4 VOLUME TREND

### OJAI PO Volume Trend



# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	PALMDALE POST OFFICE
<b>Installation Address</b>	F4 Clerk Event 56041
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	632	596	-36	-144	-1872	-1	1768

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	69	10.9%	-4	0		65	10.9%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTFs in this office.	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	5
b. Current Total Non-OverTime CLERK PSE Hours per Month	760
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-8
d. Number of CLERK PSE that will have Reduced Hours	2
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	5
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours will be reduced to the extent possible.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no PTRs in the clerk craft.	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	13
b. Planned Number of CLERK FTR Positions After Impact	12
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	1
e. Provide Narrative Explaining need for Excessing	
Due to a reduction in mail volume it will be necessary to excess 1-FT clerk from the craft/installation.	

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-136
b. Planned Reduction in Total OT Hours per Month	-16
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-8
h. Total Planned Non-OT Hours per Month	2384
i. Total FTE Savings	-1

THE CSV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.						
CUSTOMER SERVICE VARIANCE - CLERK/MAILHANDLER COMPLEMENT						
Delivery Days: 302		PALMDALE PO - PALMDALE PO 055784			DATE: 06/07/2017	
<b>Leave Replacement Calculation</b>						
Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned		
Annual Leave	101	10.50%	{CSV Avg Daily Hours x 10.50% x (6 day wk/40 hr WHwk)}=	1.60	Clerk/MH(s)	
Sick Leave	101	4.00%	{CSV Avg Daily Hours x 4.00% x (6 day wk/40 hr WHwk)}=	0.61	Clerk/MH(s)	
LWOP	101	1.00%	{CSV Avg Daily Hours x 1.00% x (6 day wk/40 hr WHwk)}=	0.15	Clerk/MH(s)	
(Subtract Overtime)	101	5.00%	{CSV Avg Daily Hours x 5.00% x (6 day wk/40 hr WHwk)}=	0.76	Clerk/MH(s)	
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	1.60	Clerk/MH(s)	
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.17	Clerk/MH(s)	
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	1.77	Clerk/MH(s)	
<b>Current on Rolls</b>			<b>Eamed Complement</b>			
Full Time Clerk		9	Full Time Clerk			
Part Time Flexible Clerk		0	Part Time Flexible Clerk			
Part Time Regular Clerk		0	Part Time Regular Clerk			
Postal Support Employee		5	Postal Support Employee			
Non-Traditional Full-Time		3	Non-Traditional Full-Time			
Flex Non-Traditional Full-Time		1	Flex Non-Traditional Full-Time			
Full Time Mailhandler		0	Full Time Mailhandler			
Part Time Flexible Mailhandler		0	Part Time Flexible Mailhandler			
Part Time Regular Mailhandler		0	Part Time Regular Mailhandler			
MailHandler Assistant		0	Mailhandler Assistant			
<b>Total F4 on Rolls</b>		<b>18</b>	<b>Total F4 Eamed</b>			<b>17</b>
Current Actual	Daily Hrs	Employees	Target	Daily Hrs	Employees	
LDC 41 Clerk/MH(s)	0.00	0.00	LDC 41 Clerk/MH(s)	0.00	0.00	
LDC 42 Clerk/MH(s)	1.81	0.27	LDC 42 Clerk/MH(s)	1.80	0.27	
LDC 43 Clerk/MH(s)	42.41	6.41	LDC 43 Clerk/MH(s)	48.41	7.31	
LDC 44 Clerk/MH(s)	3.33	0.50	LDC 44 Clerk/MH(s)	2.21	0.33	
LDC 45 Clerk/MH(s)	25.74	3.89	LDC 45 Clerk/MH(s)	21.74	3.28	
LDC 48 Clerk/MH(s)	33.92	5.13	LDC 48 Clerk/MH(s)	27.03	4.08	
<b>Total Actual Daily Hrs</b>	<b>107.22</b>	<b>16.19</b>	<b>Total Eamed Daily Hrs</b>	<b>101.20</b>	<b>15.28</b>	
Daily Hours Actual		107.22	Daily Hours Eamed		101.20	
Current Complement		18	Target Complement		17.07	
FTEE Current		1799	FTEE Target		1790	
Projected Annual Hrs Actual		32,380	Projected Annual Hrs Eamed		30,563	
<b>On Duty Required Totals</b>		<b>15.28</b>	<b>Full Time Equiv Employee (Hrs per)</b>		<b>1790</b>	
<b>Leave Replacement Totals</b>		<b>1.77</b>	<b>Variance FTEE</b>		<b>0.93</b>	
<b>Complement Total</b>		<b>17.07</b>	<b>Complement % Achieved</b>		<b>94.44%</b>	

1994

	Job Type	Hours	SAT	SUN	MON	TUE	WED	THU	FRI
1	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
2	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
3	Full Time Reg	40.00	8.00	NS	8.00	8.00	NS	8.00	8.00
4	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
5	Full Time Reg	39.75	7.75	NS	8.00	NS	8.00	8.00	8.00
6	Full Time Reg	40.00	8.00	NS	8.00	8.00	8.00	8.00	NS
7	Full Time Reg	40.00	8.00	NS	8.00	NS	8.00	8.00	8.00
8	Full Time Reg	40.00	8.00	NS	8.00	8.00	8.00	8.00	NS
9	Full Time Reg	40.00	8.00	NS	8.00	8.00	NS	8.00	8.00
10	NTFT	40.00	8.00	NS	8.00	8.00	8.00	NS	8.00
11	NTFT	45.00	7.50	NS	7.50	7.50	7.50	7.50	7.50
12	Full Time Reg	40.00	8.00	NS	8.00	8.00	8.00	NS	8.00
13	PSE	42.75	6.00	6.75	6.00	6.00	6.00	6.00	6.00
14	PSE	16.50	3.50	NS	4.00	NS	4.00	NS	5.00
15	PSE	24.00	4.00	NS	4.00	4.00	4.00	4.00	4.00
16	PSE	24.25	NS	NS	5.00	5.00	4.75	4.75	4.75
<a href="#">Back to Bids</a>	<a href="#">Export to Excel</a>								

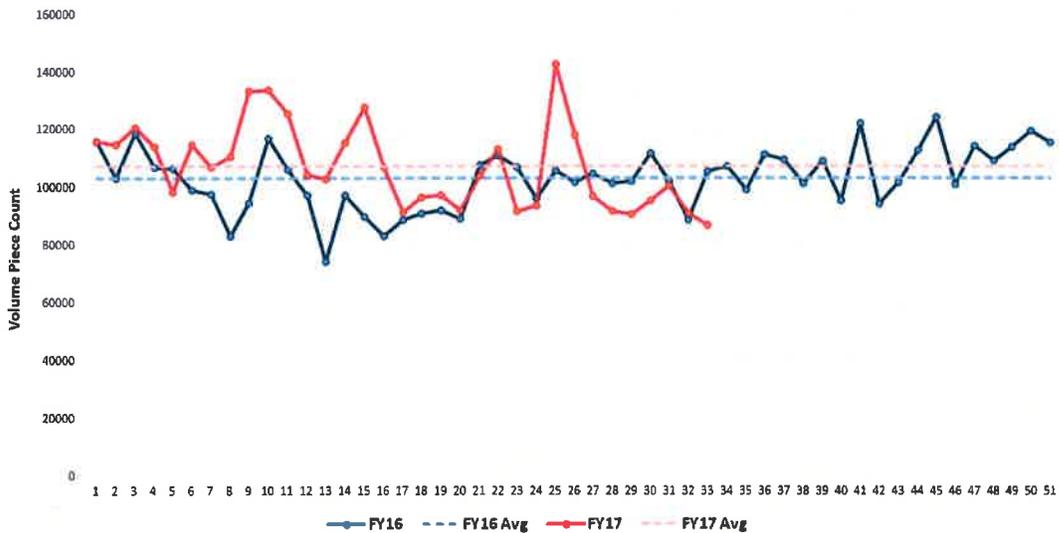
Weekly Summary				TUE Summary				W-F Summary				MON Summary				SAT-SUN Summary			
LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours
LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.0	0.00	0.00
LDC 42	8.00	9.43	-1.43	LDC 42	1.00	1.57	-0.57	LDC 42	4.00	4.71	-0.71	LDC 42	2.00	1.57	0.43	LDC 42	1.0	1.57	-0.57
LDC 43	178.25	178.93	-0.68	LDC 43	23.50	29.82	-6.32	LDC 43	88.00	89.46	-1.46	LDC 43	32.00	29.82	2.18	LDC 43	34.8	29.82	4.93
LDC 43 (13.00)	78.75	78.51	0.24	LDC 43 (13.00)	6.25	13.09	-6.84	LDC 43 (13.00)	41.50	39.26	2.24	LDC 43 (13.00)	17.50	13.09	4.41	LDC 43 (13.00)	13.5	13.09	0.41
LDC 44	9.75	9.92	-0.17	LDC 44	2.25	1.65	0.60	LDC 44	5.00	4.96	0.04	LDC 44	1.50	1.65	-0.15	LDC 44	1.0	1.65	-0.65
LDC 45	159.25	131.58	27.67	LDC 45	31.00	21.93	9.07	LDC 45	77.75	65.79	11.96	LDC 45	30.50	21.93	8.57	LDC 45	20.0	21.93	-1.93
LDC 48	155.25	156.26	-1.01	LDC 48	30.25	26.04	4.21	LDC 48	72.75	78.13	-5.38	LDC 48	31.00	26.04	4.96	LDC 48	21.3	26.04	-4.79
LDC 48 (0.00)	3.00	0.00	0.00	LDC 48 (0.00)	0.25	0.00	0.25	LDC 48 (0.00)	2.75	0.00	0.25	LDC 48 (0.00)	0.00	0.00	0.00	LDC 48 (0.00)	0.0	0.00	0.00
MGT HRS		0.00		MGT HRS		0.00		MGT HRS		0.00		MGT HRS		0.00		MGT HRS		(0.00)	
Total	592.25	564.66	27.59	Total	94.50	94.11	0.39	Total	291.75	282.33	9.42	Total	114.50	94.11	20.39	Total	91.50	94.11	-2.61

\*Note that the Avg Daily Hours is from 04/02/2016 to 07/01/2016.

F4 VOLUME TREND

PALMDALE PO

Volume Trend



FINANCE OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNG	LDC	SEN DATE	SEN #	VET PREF
55784	PALMDALE PO SINGH	NEELAM		2951495	95804587	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	45	4	1/28/1989	1	N
55784	PALMDALE PO WILLIAMS	MARY	M	3384487	95504012	MAIL PROCESSING CLERK	6 110	4	43	4	11/18/1989	1	N
55784	PALMDALE PO GIBSON	ALCIDA		3110894	95849926	SALES AND SERVICES ASSOCIATE	6 110	4	45	4	7/28/1990	1	N
55784	PALMDALE PO PINEDO	BERTHA		3252565	70913243	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45	4	12/15/1990	1	N
55784	PALMDALE PO JALANDONI	RESURECCION	A	3103351	71313328	MAIL PROCESSING CLERK	6 110	4	43	4	11/13/1993	1	N
55784	PALMDALE PO GUTE	LISA	A	3075460	71313327	MAIL PROCESSING CLERK	6 110	4	43	4	1/17/1998	1	N
55784	PALMDALE PO SERVIN	CHRISTINE	A	3134784	70691191	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	43	4	1/31/1998	1	N
55784	PALMDALE PO MCCLELLAND	RONDA	R	3011315	70709342	LEAD CUSTOMER SERVICE CLERK	7 110	4	43	4	3/14/1998	1	N
55784	PALMDALE PO BEVANS	DONNA	E	2951843	95755999	SALES AND SERVICES ASSOCIATE	6 110	4	45	4	8/26/2000	1	N
55784	PALMDALE PO HARRIS	SANDRA	M	3396081	71371873	MAIL PROCESSING CLERK	6 215	4	43	4	2/5/2005	1	N
55784	PALMDALE PO STEVENSON	VALERIE	L	3581023	71371874	MAIL PROCESSING CLERK	6 210	4	43	4	4/30/2005	1	N
55784	PALMDALE PO CABANG	MELCHOR	C	3095456	70690325	SALES.SVCS/DISTRIBUTION ASSOC	6 210	4	45	4	10/10/2009	1	N
55784	PALMDALE PO GRIFFIN	JAQUISHA	M	4231336	71553550	MAIL PROCESSING CLERK	6 210	4	43	4	4/1/2017	1	N

# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	RESEDA POST OFFICE
<b>Installation Address</b>	F4 Clerk Event 56013
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	342	303	-39	-156	-2028	-1	1820

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	10	2.9%	-1	0		9	3%

## WorkHour Impact Report

### Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

### Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

### Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTFs in this office.	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	2
b. Current Total Non-OverTime CLERK PSE Hours per Month	248
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-16
d. Number of CLERK PSE that will have Reduced Hours	2
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	2
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours will be reduced to the extent possible.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

- |   |    |
|---|----|
| a. Current Number of CLERK PTRs on Rolls                            | 0  |
| b. Planned Number of CLERK PTR Positions after Impact               | 0  |
| c. Estimated Number of CLERK PTR Attrition                          | 0  |
| d. Will there be any CLERK PTRs Excessed from Craft or Installation | NO |
| CLERK PTRs  | 0  |
| e. Provide Narrative Explaining need for Excessing                  |    |
| There are no PTRs in the clerk craft.                               |    |

## Full Time Regular (FTRs)

- |  |     |
|--|-----|
| a. Current Number of CLERK FTRs on Rolls   | 8   |
| b. Planned Number of CLERK FTR Positions After Impact  | 7   |
| c. Estimated Number of CLERK FTR Attrition   | 0   |
| d. Will there be any CLERK FTRs Excessed from Craft or Installation                                      | YES |
| If Yes how Many CLERK FTRs   | 1   |
| e. Provide Narrative Explaining need for Excessing   |     |
| Due to a reduction in mail volume it will be necessary to excess 1-FT clerk from the craft/installation. |     |

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-140
b. Planned Reduction in Total OT Hours per Month	-4
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-16
h. Total Planned Non-OT Hours per Month	1212
i. Total FTE Savings	-1

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
56420	RESEDA PO	MARTINEZ	MARTHA	A	3017235	71096424	LEAD CUSTOMER SERVICE CLERK	7	110	4	43	6/20/1987	1	N
56420	RESEDA PO	HILL	GRACIE	J	2935987	95492751	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	10/22/1988	1	N
56420	RESEDA PO	HUYNH	TRJET	V	3418593	95763368	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	8/3/1996	1	N
56420	RESEDA PO	PAUL	KAYLA	S	3252780	70691196	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	10/10/1998	1	N
56420	RESEDA PO	MC GEE	MICHELLE	R	3179540	70709050	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	3/27/2010	1	N
56420	RESEDA PO	HERNANDEZ	BRENDA	E	3652927	70690528	SALES.SVCS/DISTRIBUTION ASSOC	6	215	4	45	10/18/2014	2	N
56420	RESEDA PO	BEARD	BRITTANY	E	4213732	71236809	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	3/21/2015	1	N
56420	RESEDA PO	SONG	SALLY		3403733	71576976	MAIL PROCESSING CLERK	6	110	4	43	9/17/2016	1	N

**THE CSV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.**

**CUSTOMER SERVICE VARIANCE - CLERK/MAILHANDLER COMPLEMENT**

Delivery Days: 302

RESEDA PO - RESEDA PO 056420

DATE: 06/07/2017

**Leave Replacement Calculation**

Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned
Annual Leave	56	10.50%	{CSV Avg Daily Hours x 10.50% x (6 day wk/40 hr WHwk)}=	0.89 Clerk/MH(s)
Sick Leave	56	4.00%	{CSV Avg Daily Hours x 4.00% x (6 day wk/40 hr WHwk)}=	0.34 Clerk/MH(s)
LWOP	56	1.00%	{CSV Avg Daily Hours x 1.00% x (6 day wk/40 hr WHwk)}=	0.08 Clerk/MH(s)
(Subtract Overtime)	56	5.00%	{CSV Avg Daily Hours x 5.00% x (6 day wk/40 hr WHwk)}=	0.42 Clerk/MH(s)
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	0.89 Clerk/MH(s)
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.09 Clerk/MH(s)
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	0.98 Clerk/MH(s)

Current on Rolls		Earned Complement	
Full Time Clerk	7	Full Time Clerk	
Part Time Flexible Clerk	0	Part Time Flexible Clerk	
Part Time Regular Clerk	0	Part Time Regular Clerk	
Postal Support Employee	2	Postal Support Employee	
Non-Traditional Full-Time	0	Non-Traditional Full-Time	
Flex Non-Traditional Full-Time	1	Flex Non-Traditional Full-Time	
Full Time Mailhandler	0	Full Time Mailhandler	
Part Time Flexible Mailhandler	0	Part Time Flexible Mailhandler	
Part Time Regular Mailhandler	0	Part Time Regular Mailhandler	
MailHandler Assistant	0	Mailhandler Assistant	
<b>Total F4 on Rolls</b>	<b>10</b>	<b>Total F4 Earned</b>	<b>9</b>

Current Actual	Daily Hrs	Employees	Target	Daily Hrs	Employees
LDC 41 Clerk/MH(s)	0.00	0.00	LDC 41 Clerk/MH(s)	0.00	0.00
LDC 42 Clerk/MH(s)	0.22	0.03	LDC 42 Clerk/MH(s)	0.22	0.03
LDC 43 Clerk/MH(s)	20.76	3.14	LDC 43 Clerk/MH(s)	20.65	3.12
LDC 44 Clerk/MH(s)	2.90	0.44	LDC 44 Clerk/MH(s)	1.53	0.23
LDC 45 Clerk/MH(s)	21.01	3.18	LDC 45 Clerk/MH(s)	15.68	2.37
LDC 48 Clerk/MH(s)	11.49	1.74	LDC 48 Clerk/MH(s)	17.89	2.70
<b>Total Actual Daily Hrs</b>	<b>56.38</b>	<b>8.51</b>	<b>Total Earned Daily Hrs</b>	<b>55.96</b>	<b>8.45</b>
Daily Hours Actual		56.38	Daily Hours Earned		55.96
Current Complement		10	Target Complement		9.43
FTEE Current		1703	FTEE Target		1791
Projected Annual Hrs Actual		17,028	Projected Annual Hrs Earned		16,898
<b>On Duty Required Totals</b>		<b>8.45</b>	<b>Full Time Equiv Employee (Hrs per)</b>		<b>1791</b>
<b>Leave Replacement Totals</b>		<b>0.98</b>	<b>Variance FTEE</b>		<b>0.57</b>
<b>Complement Total</b>		<b>9.43</b>	<b>Complement % Achieved</b>		<b>90.00%</b>

# 1994

	Job Type	Hours	SAT	SUN	MON	TUE	WED	THU	FRI
1	Full Time Reg	40.00	8.00	NS	8.00	NS	8.00	8.00	8.00
2	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
3	Full Time Reg	40.00	8.00	NS	8.00	8.00	NS	8.00	8.00
4	Full Time Reg	39.75	8.00	NS	NS	8.00	7.75	8.00	8.00
5	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
6	Full Time Reg	40.00	8.00	NS	8.00	NS	8.00	8.00	8.00
7	Full Time Reg	40.00	8.00	NS	8.00	8.00	8.00	NS	8.00
8	Full Time Reg	40.00	8.00	NS	8.00	8.00	8.00	8.00	NS
9	PSE	4.00	NS	NS	NS	4.00	NS	NS	NS

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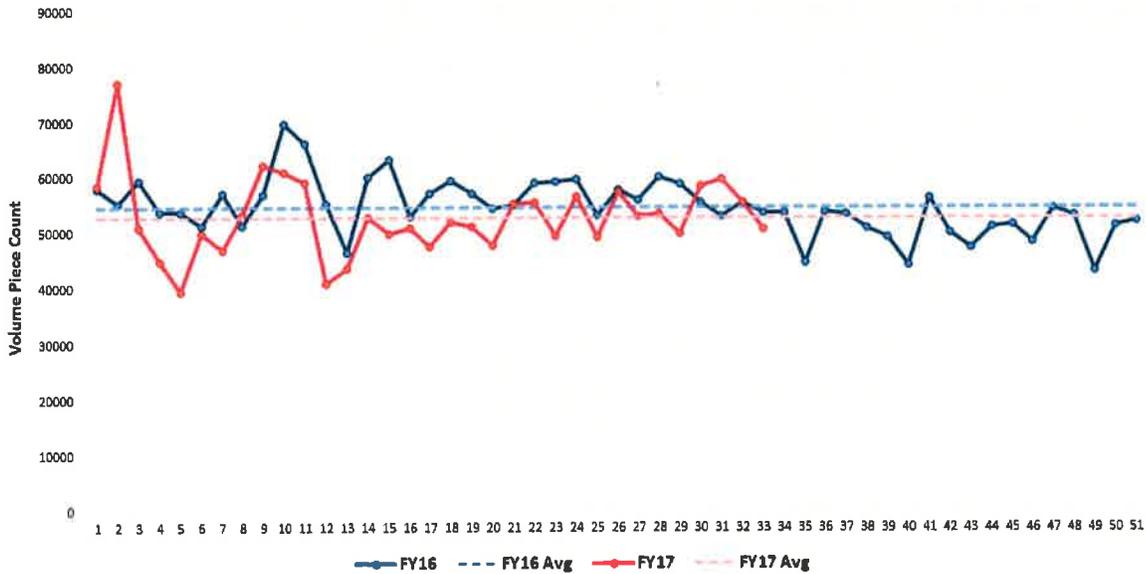
Weekly Summary				TUE Summary				W-F Summary				MON Summary				SAT-SUN Summary			
LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours
LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.0	0.00	0.00
LDC 42	1.50	1.25	0.25	LDC 42	0.25	0.21	0.04	LDC 42	0.75	0.62	0.13	LDC 42	0.25	0.21	0.04	LDC 42	0.3	0.21	0.04
LDC 43	76.50	70.89	5.61	LDC 43	12.75	11.82	0.93	LDC 43	35.25	35.45	-0.20	LDC 43	16.50	11.82	4.68	LDC 43	12.0	11.82	0.18
LDC 43 (Alt)	23.75	44.07	-20.32	LDC 43 (Alt)	4.25	7.34	-3.09	LDC 43 (Alt)	10.00	22.03	-12.03	LDC 43 (Alt)	5.00	7.34	-2.34	LDC 43 (Alt)	4.5	7.34	-2.84
LDC 44	9.00	8.82	0.18	LDC 44	1.50	1.47	0.03	LDC 44	4.50	4.41	0.09	LDC 44	1.50	1.47	0.03	LDC 44	1.5	1.47	0.03
LDC 45	144.75	94.97	49.78	LDC 45	21.00	15.83	5.17	LDC 45	82.50	47.48	35.02	LDC 45	22.25	15.83	6.42	LDC 45	19.0	15.83	3.17
LDC 48	68.25	103.95	-35.70	LDC 48	12.25	17.33	-5.08	LDC 48	34.75	51.98	-17.23	LDC 48	10.50	17.33	-6.83	LDC 48	10.8	17.33	-6.58
LDC 48 (Alt)	0.00	0.00	0.00	LDC 48 (Alt)	0.00	0.00	0.00	LDC 48 (Alt)	0.00	0.00	0.00	LDC 48 (Alt)	0.00	0.00	0.00	LDC 48 (Alt)	0.0	0.00	0.00
MGT HRS	0.00	0.00	0.00	MGT HRS	0.00	0.00	0.00	MGT HRS	0.00	0.00	0.00	MGT HRS	0.00	0.00	0.00	MGT HRS	(0.00)	(0.00)	(0.00)
Total	323.75	323.94	-0.19	Total	52.00	53.99	-1.99	Total	167.75	161.97	5.78	Total	56.00	53.99	2.01	Total	48.00	53.99	-5.99

Note that the Avg Daily Hours is from 04/01/2016 to 07/01/2016.

## F4 VOLUME TREND

### RESEDA PO

#### Volume Trend



# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	RIDGECREST POST OFFICE
<b>Installation Address</b>	<b>F4 Clerk Event 55960</b>
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/19/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	367	330	-37	-148	-1924	-1	1716

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	44	12%	-8.5	0		36	10.8%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTF clerks in this office	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	2
b. Current Total Non-OverTime CLERK PSE Hours per Month	288
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-20
d. Number of CLERK PSE that will have Reduced Hours	1
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	2
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours will be reduced.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

- |   |    |
|---|----|
| a. Current Number of CLERK PTRs on Rolls                            | 0  |
| b. Planned Number of CLERK PTR Positions after Impact               | 0  |
| c. Estimated Number of CLERK PTR Attrition                          | 0  |
| d. Will there be any CLERK PTRs Excessed from Craft or Installation | NO |
| CLERK PTRs  | 0  |
| e. Provide Narrative Explaining need for Excessing                  |    |
| There are no PTRs in this office                                    |    |

## Full Time Regular (FTRs)

- |  |     |
|--|-----|
| a. Current Number of CLERK FTRs on Rolls   | 9   |
| b. Planned Number of CLERK FTR Positions After Impact  | 8   |
| c. Estimated Number of CLERK FTR Attrition   | 0   |
| d. Will there be any CLERK FTRs Excessed from Craft or Installation                                      | YES |
| If Yes how Many CLERK FTRs   | 1   |
| e. Provide Narrative Explaining need for Excessing   |     |
| Due to a reduction in mail volume it will be necessary to excess 1 FT clerk from the craft/installation. |     |

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-128
b. Planned Reduction in Total OT Hours per Month	-34
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-20
h. Total Planned Non-OT Hours per Month	1320
i. Total FTE Savings	-1

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
56474	RIDGECREST PO	DAWSON	DIANA	L	3193943	95868625	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	4	45	1/16/1988	1	N
56474	RIDGECREST PO	KHUU UNG	JACKIE	P	3396855	71074935	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	4	43	9/18/1993	1	N
56474	RIDGECREST PO	ERLANDSON	SUSAN	L	3382827	71074916	LEAD SALES & SERVICES ASSOCIATE	7 110	4	4	43	7/9/1994	1	N
56474	RIDGECREST PO	VILLARREAL	RICARDO	R	3104039	71074918	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	4	43	7/16/1994	1	N
56474	RIDGECREST PO	MARSH	LYNN	R	3315257	95844144	DIST WINDOW CLK	6 210	4	4	43	4/8/2000	1	N
56474	RIDGECREST PO	ZURITA	YOLANDA	G	3086056	70657250	SALES, SVCS/DISTRIBUTION ASSOC	6 110	4	4	43	7/1/2000	1	N
56474	RIDGECREST PO	PRESLEY	CINDY	C	3061590	71793336	SALES, SVCS/DISTRIBUTION ASSOC	6 215	4	4	43	5/14/2005	1	N
57926	TRONA PO	FAULKINBURY	JESSICA	E	4251261	71236590	SALES, SVCS/DISTRIBUTION ASSOC	6 210	4	4	47	12/13/2014	1	N
56474	RIDGECREST PO	BROWN	CYNTHIA	D	4251311	71395427	SALES, SVCS/DISTRIBUTION ASSOC	6 215	4	4	43	4/7/2017	1	N

THE CSV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.

**CUSTOMER SERVICE VARIANCE - CLERK/MAILHANDLER COMPLEMENT**

Delivery Days: 382

RIDGECREST PO - RIDGECREST PO 058474

DATE: 06/07/2017

**Leave Replacement Calculation**

Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned
Annual Leave	49	10.50%	(CSV Avg Daily Hours x 10.50%x(6 day wk/40 hr WHwk)=	0.77 Clerk/MH(s)
Sick Leave	49	4.00%	(CSV Avg Daily Hours x 4.00%x(6 day wk/40 hr WHwk)=	0.29 Clerk/MH(s)
LWOP	49	1.00%	(CSV Avg Daily Hours x 1.00%x(6 day wk/40 hr WHwk)=	0.07 Clerk/MH(s)
(Subtract Overtime)	49	5.00%	(CSV Avg Daily Hours x 5.00%x(6 day wk/40 hr WHwk)=	0.37 Clerk/MH(s)
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	0.77 Clerk/MH(s)
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.08 Clerk/MH(s)
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	0.85 Clerk/MH(s)

Current on Rolls		Earned Complement	
Full Time Clerk	5	Full Time Clerk	
Part Time Flexible Clerk	0	Part Time Flexible Clerk	
Part Time Regular Clerk	0	Part Time Regular Clerk	
Postal Support Employee	2	Postal Support Employee	
Non-Traditional Full-Time	2	Non-Traditional Full-Time	
Flex Non-Traditional Full-Time	1	Flex Non-Traditional Full-Time	
Full Time Mailhandler	0	Full Time Mailhandler	
Part Time Flexible Mailhandler	0	Part Time Flexible Mailhandler	
Part Time Regular Mailhandler	0	Part Time Regular Mailhandler	
MailHandler Assistant	0	Mailhandler Assistant	
<b>Total F4 on Rolls</b>	<b>10</b>	<b>Total F4 Earned</b>	<b>8</b>

Current Actual	Daily Hrs	Employees	Target	Daily Hrs	Employees
LDC 41 Clerk/MH(s)	0.00	0.00	LDC 41 Clerk/MH(s)	0.00	0.00
LDC 42 Clerk/MH(s)	0.70	0.11	LDC 42 Clerk/MH(s)	0.70	0.11
LDC 43 Clerk/MH(s)	16.67	2.52	LDC 43 Clerk/MH(s)	16.09	2.43
LDC 44 Clerk/MH(s)	4.34	0.66	LDC 44 Clerk/MH(s)	2.13	0.32
LDC 45 Clerk/MH(s)	18.49	2.80	LDC 45 Clerk/MH(s)	17.07	2.58
LDC 48 Clerk/MH(s)	11.76	1.78	LDC 48 Clerk/MH(s)	12.54	1.89
<b>Total Actual Daily Hrs</b>	<b>51.97</b>	<b>7.85</b>	<b>Total Earned Daily Hrs</b>	<b>48.53</b>	<b>7.33</b>

Daily Hours Actual	51.97	Daily Hours Earned	48.53
Current Complement	10	Target Complement	8.19
FTEE Current	1570	FTEE Target	1790
Projected Annual Hrs Actual	15,695	Projected Annual Hrs Earned	14,657
<b>On Duty Required Totals</b>	<b>7.33</b>	<b>Full Time Equiv Employee (Hrs per)</b>	<b>1790</b>
<b>Leave Replacement Totals</b>	<b>0.85</b>	<b>Variance FTEE</b>	<b>1.81</b>
<b>Complement Total</b>	<b>8.19</b>	<b>Complement % Achieved</b>	<b>80.00%</b>

# 1994

	Job Type	Hours	SAT	SUN	MON	TUE	WED	THU	FRI
1	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
2	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
3	Full Time Reg	39.75	8.00	NS	8.00	7.75	8.00	NS	8.00
4	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
5	NTFT	42.00	6.00	NS	8.00	8.00	8.00	8.00	4.00
6	Flex-NTFT	40.50	6.50	NS	7.00	6.00	7.00	6.75	7.25
7	Flex-NTFT	39.25	3.50	NS	5.50	6.75	8.00	7.50	8.00

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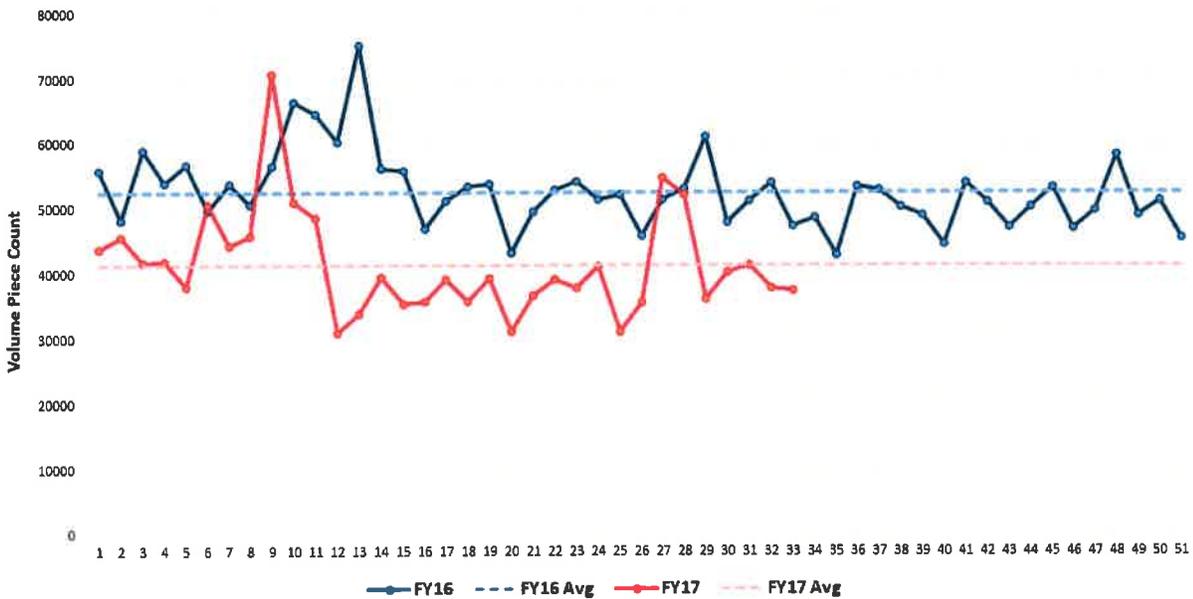
Weekly Summary				TUE Summary				W-F Summary				MON Summary				SAT-SUN Summary			
LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours
LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.0	0.00	0.00
LDC 42	5.75	5.53	0.22	LDC 42	1.00	0.92	0.08	LDC 42	3.50	2.77	0.73	LDC 42	1.00	0.92	0.08	LDC 42	0.3	0.92	-0.67
LDC 43	59.50	59.70	-0.20	LDC 43	10.75	9.95	0.80	LDC 43	34.00	29.85	4.15	LDC 43	9.75	9.95	-0.20	LDC 43	5.0	9.95	-4.95
LDC 43 (Abs)	27.50	27.67	-0.17	LDC 43 (Abs)	5.00	4.61	0.39	LDC 43 (Abs)	16.00	13.83	2.17	LDC 43 (Abs)	4.00	4.61	-0.61	LDC 43 (Abs)	2.5	4.61	-2.11
LDC 44	12.25	12.22	0.03	LDC 44	2.00	2.04	-0.04	LDC 44	6.25	6.11	0.14	LDC 44	2.00	2.04	-0.04	LDC 44	2.0	2.04	-0.04
LDC 45	102.25	88.93	13.32	LDC 45	20.75	14.82	5.93	LDC 45	57.75	44.47	13.28	LDC 45	16.25	14.82	1.43	LDC 45	7.5	14.82	-7.32
LDC 48	74.25	74.56	-0.31	LDC 48	13.00	12.43	0.57	LDC 48	35.00	37.28	-2.28	LDC 48	19.50	12.43	7.07	LDC 48	6.8	12.43	-5.68
LDC 48 (Sub)	0.00	0.00	0.00	LDC 48 (Sub)	0.00	0.00	0.00	LDC 48 (Sub)	0.00	0.00	0.00	LDC 48 (Sub)	0.00	0.00	0.00	LDC 48 (Sub)	0.0	0.00	0.00
MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	(0.00)		
<b>Total</b>	<b>281.50</b>	<b>268.62</b>	<b>12.88</b>	<b>Total</b>	<b>52.50</b>	<b>44.77</b>	<b>7.73</b>	<b>Total</b>	<b>152.50</b>	<b>134.31</b>	<b>18.19</b>	<b>Total</b>	<b>52.50</b>	<b>44.77</b>	<b>7.73</b>	<b>Total</b>	<b>24.00</b>	<b>44.77</b>	<b>-20.77</b>

Note that the Avg Daily Hours is from 04/03/2018 to 07/01/2018.

## F4 VOLUME TREND

### RIDGECREST PO

#### Volume Trend



# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	SANTA BARBARA POST OFFICE
<b>Installation Address</b>	<b>F4 Clerk Event 56105</b>
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/19/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	7805	7626	-179	-716	-9308	-5	1820

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	814	10.4%	-15	0		799	10.5%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTFs in 200 MY office.	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	33
b. Current Total Non-OverTime CLERK PSE Hours per Month	4708
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-4
d. Number of CLERK PSE that will have Reduced Hours	1
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	33
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours will be reduced.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are not PTRs in the clerk craft.	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	190
b. Planned Number of CLERK FTR Positions After Impact	185
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	5
e. Provide Narrative Explaining need for Excessing	
Due to a reduction in mail volume, it will be necessary to excess 5-FT clerks from the craft/installation.	

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-712
b. Planned Reduction in Total OT Hours per Month	-60
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction In PSE Non-OT Hours per Month	-4
h. Total Planned Non-OT Hours per Month	30504
i. Total FTE Savings	-5

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF	
56944	SANTA BARBARA CA P&DC	DAVIS	THOMAS	D	3056334	95519301	MAIL PROCESSING CLERK	6 110	6	110	1	14	11/10/1973	1 Y	
56944	SANTA BARBARA CA P&DC	MADIX	LINDA	M	3425610	95629442	DATA COLL TECH	7 110	0	2			8/1/1977	1 N	
56944	SANTA BARBARA CA P&DC	BABCOCK JR	JOHN	E	3363699	98210111	MAIL PROCESSING CLERK	6 110	1	18			10/11/1977	1 N	
56944	SANTA BARBARA CA P&DC	SHIPE-DAVIS	BECKI	L	3046747	71266726	MAIL PROCESSING CLERK	6 110	1	11			2/5/1979	1 N	
56944	SANTA BARBARA CA P&DC	WHITE	HOLLIS	C	3212651	95782270	GENERAL EXPEDITOR	7 110	1	17			3/26/1979	4 N	
56945	SBC-EAST BEACH CARRIE	SANCHEZ	DANIEL	J	3421366	95839056	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	45			8/28/1979	1 N	
56942	SANTA BARBARA PO	DOHERTY	DOUGLAS	W	3231390	95867322	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	44			11/21/1979	2 N	
56945	SBC-EAST BEACH CARRIE	MORIKAWA	SYLVIA	K	2945166	95709417	MAIL PROCESSING CLERK	6 110	4	48			11/21/1979	1 N	
56944	SANTA BARBARA CA P&DC	DARLING JR	DONALD	M	3359923	95494620	MAIL PROCESSING CLERK	6 110	4	44			12/11/1979	1 N	
56944	SANTA BARBARA CA P&DC	JAUREGUI	SUSIE	C	3237527	70883188	GENERAL CLERK	6 110	1	14			1/25/1980	1 N	
56944	SANTA BARBARA CA P&DC	ZUBIATE	FRANK	J	3412578	95655534	MAIL PROCESSING CLERK	6 110	1	12			10/31/1980	1 N	
56947	SBC-SAN ROQUE STA	VILLA	MARLENE	K	3090077	70691371	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	44			5/16/1981	1 N	
56947	SBC-SAN ROQUE STA	MESA	OLGA	Z	3150131	95594740	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45			7/27/1981	2 N	
56944	SANTA BARBARA CA P&DC	DE BORD	KATHY	J	3086564	95782391	GENERAL EXPEDITOR	7 110	1	17			8/10/1981	3 N	
56944	SANTA BARBARA CA P&DC	ISA	SANDRA	L	3365460	95597657	MAIL PROCESSING CLERK	6 110	1	14			8/10/1981	4 N	
56942	SANTA BARBARA PO	POST	MICHAEL	B	3031671	95587581	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45			4/19/1982	3 N	
56944	SANTA BARBARA CA P&DC	VILLA	WILLIAM	R	3030676	95871790	MAIL PROCESSING CLERK	6 110	1	12			7/6/1982	1 N	
56945	SBC-SAN ROQUE STA	WOLNY	BARRY	J	3426439	70272082	MAIL PROCESSING CLERK	6 110	4	43			8/23/1982	1 N	
56944	SANTA BARBARA CA P&DC	BRIDGES	ROD	A	3095060	95754222	MAIL PROCESSING CLERK	6 110	1	12			3/19/1984	5 N	
56942	SANTA BARBARA PO	COLE-SMITH	KELLY	L	3314593	95487789	SECRETARY	7 110	8	82			8/6/1984	2 N	
56942	SANTA BARBARA PO	ARTAUD	MARIE	A	3066600	71064899	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45			3/18/1985	3 N	
56946	SBC-GOLETA BR	BLAKE LOBB	LESLIE	L	2947202	70574874	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45			3/18/1985	1 N	
56944	SANTA BARBARA CA P&DC	STEFENS	KRISTINA	M	3201844	95772527	MAIL PROCESSING CLERK	6 110	1	14			4/21/1986	3 N	
56944	SANTA BARBARA CA P&DC	WROLEY	YVONNE	L	3239004	95791540	MAIL PROCESSING CLERK	6 110	4	45			7/15/1985	3 N	
56945	SBC-EAST BEACH CARRIE	PREVOST	PAUL	R	3376513	95529343	LEAD SALES & SERVICES ASSOCIATE	6 110	1	11			11/4/1985	2 N	
56944	SANTA BARBARA CA P&DC	HERNANDEZ	LORENZO	B	3154115	71368351	MAIL PROCESSING CLERK	6 110	1	11			11/4/1985	1 Y	
56944	SANTA BARBARA CA P&DC	DOUGLAS	DRUCILLA		3099880	70566984	MAIL PROCESSING CLERK	6 110	4	45			4/21/1986	2 N	
56945	SBC-EAST BEACH CARRIE	JAUREGUI	LUPE		3082403	71091296	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	45			4/21/1986	2 N	
56942	SANTA BARBARA PO	HUGO	LISA	A	2935949	71098268	LEAD SALES & SERVICES ASSOCIATE	6 110	1	12			7/5/1986	5 N	
56944	SANTA BARBARA CA P&DC	SARTORI	GREGORY	J	3043315	70243967	MAIL PROCESSING CLERK	6 110	1	12			7/21/1986	1 N	
56944	SANTA BARBARA CA P&DC	HAYNES	JEFFREY	A	3279806	70327631	MAIL PROCESSING CLERK	6 110	4	45			7/21/1986	1 N	
56946	SBC-GOLETA BR	WENTLING	ANN	T	3278475	70875949	LEAD MAIL PROCESSING CLERK	7 110	4	45			7/21/1986	1 N	
56944	SANTA BARBARA CA P&DC	GREEN	STEVEN	R	3125612	70566977	MAIL PROCESSING CLERK	6 110	1	12			7/21/1986	3 N	
56944	SANTA BARBARA CA P&DC	TORRES	TINO	D	2946242	70566950	GENERAL EXPEDITOR	7 110	1	17			1/17/1987	3 N	
56944	SANTA BARBARA CA P&DC	KING	CASSANDRA	L	3214437	70566848	GENERAL EXPEDITOR	7 110	1	17			4/13/1987	5 N	
56944	SANTA BARBARA CA P&DC	ZARAGOZA	JUAN	A	3097905	70250052	MAIL PROCESSING CLERK	6 110	1	14			5/11/1987	1 N	
56946	SBC-GOLETA BR	ROUX	LLEWELLYN	B	3010754	71686957	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	45			12/21/1987	1 N	
56945	SBC-EAST BEACH CARRIE	BOYE-KINBERG	EVE		3207298	95571577	LEAD SALES & SERVICES ASSOCIATE	7 110	4	45			3/14/1988	2 N	
56946	SBC-GOLETA BR	PIERCE	SHAWNA	S	3128767	70915199	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	45			3/28/1988	3 N	
56945	SBC-EAST BEACH CARRIE	OLSON	ROBERT	E	3189475	70915199	SALES.SVCS/DISTRIBUTION ASSOC	6 110	4	45			3/13/1989	4 N	
56944	SANTA BARBARA CA P&DC	XIONG	CHUE		3343108	95511216	MAIL PROCESSING CLERK	6 110	1	14			3/13/1989	3 N	
56944	SANTA BARBARA CA P&DC	MORENO	ALEJANDRO	P	3405823	95544198	MAIL PROCESSING CLERK	6 110	1	12			7/31/1989	5 N	
56946	SBC-GOLETA BR	AU	FRANCES	C	3134791	70362805	BULK MAIL CLERK	7 110	7	79			8/28/1989	3 N	
56944	SANTA BARBARA CA P&DC	LUU	JOHN	J	3261708	95809729	MAIL PROCESSING CLERK	6 110	1	14			1/22/1990	1 N	
56944	SANTA BARBARA CA P&DC	LEWIS	KIM	J	3404180	70709354	LEAD MAIL PROCESSING CLERK	7 110	1	12			1/29/1990	3 N	
56944	SANTA BARBARA CA P&DC	FOURQUREAN	JULIE	E	3030611	95659691	MAIL PROCESSING CLERK	6 110	1	14			4/9/1990	3 N	
56944	SANTA BARBARA CA P&DC	GONZALEZ	RICARDO	A	3028225	71300865	MAIL PROCESSING CLERK	6 110	1	11			7/16/1990	1 N	
56944	SANTA BARBARA CA P&DC	RAMIREZ	LARRY	R	3048884	71621715	MAIL PROCESSING CLERK	6 110	1	11			8/27/1990	2 N	
56944	SANTA BARBARA CA P&DC	KREJDOVSKY	JACQUELINE	T	3373939	71266729	MAIL PROCESSING CLERK	6 110	1	11			10/9/1990	2 N	
56944	SANTA BARBARA CA P&DC	MATTU	HARPREET	K	3126296	95488534	MAIL PROCESSING CLERK	6 110	1	18			12/31/1990	1 N	
56944	SANTA BARBARA CA P&DC	COLUMNAS	TERTULIANO	P	3100002	95531841	MAIL PROCESSING CLERK	6 110	1	14			1/4/1991	2 N	
56944	SANTA BARBARA CA P&DC	TATANGELO	ROBERT	D	3282346	95665913	MAIL PROCESSING CLERK	6 110	6	67			3/11/1991	1 N	
56942	SANTA BARBARA PO	RAMIREZ	ROLANDO	V	3352377	70620758	MAIL PROCESSING CLERK	6 110	4	45			7/29/1991	1 N	
56944	SANTA BARBARA CA P&DC	BUCCI	RHONDA	L	3050444	95480983	SALES.SVCS/DISTRIBUTION ASSOC	6 110	1	14			10/16/1993	1 N	
56944	SANTA BARBARA CA P&DC	CHANGPRADITH	SUDEE		3085881	70653334	MAIL PROCESSING CLERK	6 110	1	12			3/19/1994	1 N	
56944	SANTA BARBARA CA P&DC	JACKSON	CODY	N	3427642	70243969	MAIL PROCESSING CLERK	6 110	1	12			9/3/1994	3 N	
56944	SANTA BARBARA CA P&DC	FERRER	RICHARD	D	3129336	71266728	MAIL PROCESSING CLERK	6 110	1	11			7/20/1996	1 N	
56944	SANTA BARBARA CA P&DC	GUTIERREZ	EDGARDO	B	2939634	71080540	MAIL PROCESSING CLERK	6 110	1	12			8/27/1997	5 Y	
56944	SANTA BARBARA CA P&DC	MONTANO	OSCAR	T	3170061	71300862	MAIL PROCESSING CLERK	6 110	1	11					

56944	SANTA BARBARA CA P&DC	MORENO	MICHELLE	3390354	95509202	MAIL PROCESSING CLERK	6	110	1	18	8/16/1997	5N
56944	SANTA BARBARA CA P&DC	COX	AMY	3418888	95569176	MAIL PROCESSING CLERK	6	110	1	11	8/30/1997	1N
56944	SANTA BARBARA CA P&DC	ACOSTA	BARBARA	3024670	71300864	MAIL PROCESSING CLERK	6	110	1	11	9/27/1997	1N
56944	SANTA BARBARA CA P&DC	BARTOLOME	BESSIE	3111689	70620710	MAIL PROCESSING CLERK	6	110	1	11	10/25/1997	2N
56946	SBC-GOLETA BR	STEVENS	CHARLOTTE	3093030	95717767	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	11/15/1997	1N
56944	SANTA BARBARA CA P&DC	FERRER	VIRGILIO	3021310	70566965	MAIL PROCESSING CLERK	6	110	1	11	11/22/1997	1N
56944	SANTA BARBARA CA P&DC	HANAKAWA	CELIA	3375046	71080545	MAIL PROCESSING CLERK	6	110	1	13	12/6/1997	2N
56944	SANTA BARBARA CA P&DC	GORDILLO	JESUS	3292008	70245442	MAIL PROCESSING CLERK	6	110	1	11	2/28/1998	2N
56944	SANTA BARBARA CA P&DC	VELASCO	GLENN	3209061	71080547	MAIL PROCESSING CLERK	6	110	1	11	2/28/1998	1Y
56944	SANTA BARBARA CA P&DC	PARAS	JESUS	3018780	70067758	MAIL PROCESSING CLERK	6	110	1	11	3/14/1998	1Y
56944	SANTA BARBARA CA P&DC	FERRER	THELMA	2980960	70620755	MAIL PROCESSING CLERK	6	110	1	12	3/28/1998	3N
56944	SANTA BARBARA CA P&DC	MAHILLO	FERNANDO	3216237	71329748	MAIL PROCESSING CLERK	6	110	1	11	3/28/1998	6N
56944	SANTA BARBARA CA P&DC	FERRER	SOCORRO	3348336	70244109	MAIL PROCESSING CLERK	6	110	1	12	3/28/1998	1N
56944	SANTA BARBARA CA P&DC	FERRER	CRISPIN	3127784	70566954	MAIL PROCESSING CLERK	6	110	1	11	4/11/1998	1Y
56944	SANTA BARBARA CA P&DC	GORDILLO	ELEANOR	3030967	70620759	MAIL PROCESSING CLERK	6	110	1	12	4/25/1998	2N
56944	SANTA BARBARA CA P&DC	ORTEGA	MARIA	3205063	71300863	MAIL PROCESSING CLERK	6	110	1	11	5/23/1998	1N
56944	SANTA BARBARA CA P&DC	FELIX	RUBEN	3429295	95710689	MAIL PROCESSING CLERK	6	110	1	11	8/29/1998	1N
56944	SANTA BARBARA CA P&DC	FERNANDEZ-DAVIL	JULIO	2980967	95572490	MAIL PROCESSING CLERK	6	110	1	13	8/29/1998	2N
56944	SANTA BARBARA CA P&DC	PEDRO	OLIVIA	3129683	71548528	MAIL PROCESSING CLERK	6	110	1	11	10/10/1998	3N
56946	SBC-GOLETA BR	SANTIAGO	RICARDO	3305000	70871690	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	5/15/2004	1N
56944	SANTA BARBARA CA P&DC	AVINA	SILVIA	3406349	71356756	MAIL PROCESSING CLERK	6	110	1	12	7/10/2004	2N
56944	SANTA BARBARA CA P&DC	GONZALES	TAMI	3165495	95485110	MAIL PROCESSING CLERK	6	110	1	11	8/21/2004	1N
56946	SBC-GOLETA BR	BROWN JR	WALTER	2949716	71612878	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	10/16/2004	1Y
56944	SANTA BARBARA CA P&DC	POMAR	CATALINO	2607659	71085025	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	1/22/2005	1N
56944	SANTA BARBARA CA P&DC	GONZALES	JENIE	3566398	71080548	MAIL PROCESSING CLERK	6	110	1	13	2/5/2005	4N
56944	SANTA BARBARA CA P&DC	FARIN	LINALYN	3568508	95583304	MAIL PROCESSING CLERK	6	110	1	11	2/19/2005	2N
56944	SANTA BARBARA CA P&DC	BUSHNELL	LEXI	3102395	70280608	MAIL PROCESSING CLERK	6	110	1	18	3/5/2005	1N
56944	SANTA BARBARA CA P&DC	BARRIENTOS	HENRY	3202204	71266737	MAIL PROCESSING CLERK	6	110	1	11	3/5/2005	2N
56944	SANTA BARBARA CA P&DC	LOPEZ	RACHHELLE	3461411	71368350	MAIL PROCESSING CLERK	6	110	1	11	4/16/2005	4N
56944	SANTA BARBARA CA P&DC	BLAIR	JARRETT	3536427	95748657	GENERAL EXPEDITOR	7	110	1	17	4/16/2005	5N
56944	SANTA BARBARA CA P&DC	LI JIANE	LIANG	3522502	70764010	DATA COLL TECH	7	110	5	57	4/16/2005	2N
56944	SANTA BARBARA CA P&DC	ROJAS	MAXINE	3379979	95484025	MAIL PROCESSING CLERK	6	110	1	14	4/30/2005	3N
56944	SANTA BARBARA CA P&DC	ARGUELLES	ELIZABETH	3130489	71621716	MAIL PROCESSING CLERK	6	110	1	11	5/28/2005	1N
56944	SANTA BARBARA CA P&DC	SHELTON	LORENA	3077999	70243974	MAIL PROCESSING CLERK	6	110	1	12	7/9/2005	1N
56944	SANTA BARBARA CA P&DC	PROPSTER	AGNES	3580817	71300866	MAIL PROCESSING CLERK	6	110	1	11	2/12/2006	1N
56944	SANTA BARBARA CA P&DC	NONATO	MAY	3587055	71300855	MAIL PROCESSING CLERK	6	110	1	11	2/12/2006	2N
56942	SANTA BARBARA CA P&DC	SANDOVAL	ERNIE	3630245	70875948	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	2/18/2006	4N
56944	SANTA BARBARA CA P&DC	LAIRD	JAMES	2961075	71300867	MAIL PROCESSING CLERK	6	110	1	11	2/18/2006	3N
56945	SBC-EAST BEACH CARRIE	MONTEPEQUE	DIEGO	3563247	71069127	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	2/18/2006	8N
56944	SANTA BARBARA CA P&DC	MENDOZA	KRISTINE	3649726	71080543	MAIL PROCESSING CLERK	6	110	1	13	2/18/2006	2N
56944	SANTA BARBARA CA P&DC	FERRER	ROSE ANN	3651166	71329850	MAIL PROCESSING CLERK	6	110	1	11	3/4/2006	2N
56944	SANTA BARBARA CA P&DC	GRANADOS	GUSTAVO	3651171	95561575	MAIL PROCESSING CLERK	6	110	1	11	3/4/2006	1N
56946	SBC-GOLETA BR	CUTLER	RYAN	3654619	95591891	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	4/1/2006	1N
56944	SANTA BARBARA CA P&DC	MERCADO JR	SERGIO	3654411	71266731	MAIL PROCESSING CLERK	6	110	1	11	4/1/2006	1Y
56944	SANTA BARBARA CA P&DC	PEDRO JR	ARTURO	3099757	71547664	MAIL PROCESSING CLERK	6	110	1	11	4/15/2006	1N
56944	SANTA BARBARA CA P&DC	DEL CASTILLO	ROWENA	3613210	95568385	MAIL PROCESSING CLERK	6	110	1	11	4/29/2006	2N
56942	SANTA BARBARA PO	VASQUEZ	DENIZ	3530842	70915195	LEAD MAIL PROCESSING CLERK	7	110	4	43	5/13/2006	4N
56944	SANTA BARBARA CA P&DC	SHIN	MI DOO	3522165	95508971	MAIL PROCESSING CLERK	6	110	1	11	5/27/2006	2N
56944	SANTA BARBARA CA P&DC	ALLINGTON III	DONALD	3665346	71300859	MAIL PROCESSING CLERK	6	110	1	11	5/27/2006	8N
56944	SANTA BARBARA CA P&DC	TRINH	VINNIE	3443461	70566952	MAIL PROCESSING CLERK	6	110	1	12	5/27/2006	6N
56944	SANTA BARBARA CA P&DC	TRAN	SU	3687789	70193041	MAIL PROCESSING CLERK	6	110	1	12	6/10/2006	2N
56944	SANTA BARBARA CA P&DC	ACZON	FELY MAGNO	3153439	71685635	MAIL PROCESSING CLERK	6	110	1	11	6/24/2006	5N
56944	SANTA BARBARA CA P&DC	SOEPRABA	INDRASTUTI	3588740	71300856	MAIL PROCESSING CLERK	6	110	1	11	8/5/2006	3N
56944	SANTA BARBARA CA P&DC	MURILLO	NATHAN	3652631	71660676	MAIL PROCESSING CLERK	6	110	1	11	8/5/2006	1N
56944	SANTA BARBARA CA P&DC	KAUR	RAJWINDER	3656698	71660675	MAIL PROCESSING CLERK	6	110	1	11	8/5/2006	5N
56944	SANTA BARBARA CA P&DC	ADAME	TERESA	3701260	71660677	MAIL PROCESSING CLERK	6	110	1	11	11/11/2006	3N
56944	SANTA BARBARA CA P&DC	KWON	ERIC	3694091	70566956	MAIL PROCESSING CLERK	6	110	1	11	7/20/2007	1N
56945	SBC-EAST BEACH CARRIE	CANO	MARITHA	3444497	71069126	LEAD MAIL PROCESSING CLERK	7	110	4	43	4/26/2008	1N
56944	SANTA BARBARA CA P&DC	HONG	JUNG JOO	3050590	71616683	MAIL PROCESSING CLERK	6	110	1	14	10/11/2008	1N
56942	SANTA BARBARA PO	DALLEY	HUNG JOO	3749118	95697421	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	4/19/2014	9N
56944	SANTA BARBARA CA P&DC	ISHTIAQ	MUHAMMAD	3582513	71300857	MAIL PROCESSING CLERK	6	110	1	11	4/19/2014	12N
56944	SANTA BARBARA CA P&DC	SUDDUTH	CHRISTOPHER	3625077	71080546	MAIL PROCESSING CLERK	6	110	1	11	4/19/2014	18N

56944	SANTA BARBARA CA P&DC	GONZALES	BRADLEY	4152431	71300861	MAIL PROCESSING CLERK	6	110	1	11	4/19/2014	10	N
56946	SBC-GOLETA BR	ENGLISH SR	IAN	4169174	71083281	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	43	4/19/2014	19	N
56944	SANTA BARBARA CA P&DC	HERTZLER	SHAINA	3643973	71577430	GENERAL EXPEDITOR	7	110	1	17	4/19/2014	15	N
56946	SBC-GOLETA BR	HOPWOOD	BENJAMIN	4147546	71492727	MAIL PROCESSING CLERK	6	110	4	45	4/19/2014	3	N
56944	SANTA BARBARA CA P&DC	LANE	NICHOLAS	4148459	71080651	MAIL PROCESSING CLERK	6	110	1	13	4/19/2014	4	N
56944	SANTA BARBARA CA P&DC	TO	TUYET	3640368	71356761	MAIL PROCESSING CLERK	6	110	1	12	4/19/2014	8	N
56944	SANTA BARBARA CA P&DC	CARLISLE	CHRISTOPHER	4167732	71349973	MAIL PROCESSING CLERK	6	110	1	12	4/19/2014	17	N
56944	SANTA BARBARA CA P&DC	NORMAN	ELIJAH	4136578	71266738	MAIL PROCESSING CLERK	6	110	1	11	4/19/2014	2	N
56944	SANTA BARBARA CA P&DC	LINARES	CRYSTAL	4167152	71310588	MAIL PROCESSING CLERK	6	110	1	11	4/19/2014	14	N
56944	SANTA BARBARA CA P&DC	MINDO	ERWIN	4167159	71606066	MAIL PROCESSING CLERK	6	110	1	11	4/19/2014	16	N
56944	SANTA BARBARA CA P&DC	BAYOT	MONICA	3226885	71286745	MAIL PROCESSING CLERK	6	110	1	11	6/28/2014	1	N
56946	SBC-GOLETA BR	WERNER-MASUDA	BONNIE	4178193	71083263	MAIL PROCESSING CLERK	6	110	4	43	10/18/2014	1	N
56942	SANTA BARBARA PO	MCFARLAND	DAVID	4182085	95554649	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	43	11/15/2014	1	N
56946	SBC-GOLETA BR	RAMIREZ JR	PAUL	4170809	95731252	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	11/29/2014	1	N
56947	SBC-SAN ROQUE STA	SIMMONS	KHASAN	4169614	70698521	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	1/24/2015	1	N
56944	SANTA BARBARA CA P&DC	GARCIA	ALEXANDER	4171513	95733921	MAIL PROCESSING CLERK	6	110	4	45	1/24/2015	4	N
56944	SANTA BARBARA CA P&DC	TRAN	QUANG	4154220	71356758	MAIL PROCESSING CLERK	6	110	1	13	1/24/2015	3	N
56944	SANTA BARBARA CA P&DC	MUNOZ SR	JOSE	4169723	70067759	MAIL PROCESSING CLERK	6	110	1	12	1/24/2015	2	N
56944	SANTA BARBARA CA P&DC	DAVIS	BRANDON	4183073	71266727	MAIL PROCESSING CLERK	6	110	1	13	1/24/2015	5	N
56944	SANTA BARBARA CA P&DC	BERMUDEZ	JOSEPH	3654220	71300854	MAIL PROCESSING CLERK	6	110	1	11	3/21/2015	2	N
56944	SANTA BARBARA CA P&DC	BARTON	DYLAN	4204924	70691370	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	48	4/18/2015	2	N
56944	SANTA BARBARA CA P&DC	SWISHER	SCOTT	4186169	71080549	MAIL PROCESSING CLERK	6	110	1	13	4/18/2015	1	N
56944	SANTA BARBARA CA P&DC	JACOBSEN	WIL	4179832	70620722	MAIL PROCESSING CLERK	6	110	1	13	9/19/2015	4	N
56944	SANTA BARBARA CA P&DC	BABARAN	RITA	3031797	70243973	MAIL PROCESSING CLERK	6	110	1	12	12/26/2015	1	N
56944	SANTA BARBARA CA P&DC	SANTIAGO DIAZ	JOSE	4321670	71612879	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	1/23/2016	6	N
56944	SANTA BARBARA CA P&DC	ALVARADO	WILSON	4174411	71112819	MAIL PROCESSING CLERK	6	110	1	13	1/23/2016	2	N
56944	SANTA BARBARA CA P&DC	VILLALOBOS	JESSICA	3145459	71300860	MAIL PROCESSING CLERK	6	110	1	11	1/23/2016	3	N
56944	SANTA BARBARA CA P&DC	ALVAREZ	JOSE	4319985	71266730	MAIL PROCESSING CLERK	6	110	1	11	1/23/2016	5	N
56944	SANTA BARBARA CA P&DC	PASTRAMA ARIAS	NICOLE	4321594	70586875	MAIL PROCESSING CLERK	6	110	4	45	3/5/2016	2	N
56947	SBC-SAN ROQUE STA	KAUR	HARSHARAN	4344800	71612880	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	3/5/2016	1	N
56946	SBC-GOLETA BR	RENNE	JARED	3671980	70446261	MAIL PROCESSING CLERK	6	110	4	45	3/5/2016	3	N
56944	SANTA BARBARA CA P&DC	BALL	LEGERDEMAINE	4299918	70622464	MAIL PROCESSING CLERK	6	110	1	13	3/5/2016	1	N
56944	SANTA BARBARA CA P&DC	CALDERA	MATTHEW	3616015	95807488	MAIL PROCESSING CLERK	6	110	1	11	3/19/2016	1	N
56944	SANTA BARBARA CA P&DC	KIDANIE	GETANEH	4279175	71490849	MAIL PROCESSING CLERK	6	110	1	12	4/2/2016	6	N
56944	SANTA BARBARA CA P&DC	CARTLON	BENJAMIN	4321388	95640743	MAIL PROCESSING CLERK	6	110	1	13	4/2/2016	7	N
56944	SANTA BARBARA CA P&DC	HERNANDEZ	ALMA	4154842	71356763	MAIL PROCESSING CLERK	6	110	1	13	4/2/2016	1	N
56944	SANTA BARBARA CA P&DC	CARBONE	NATHAN	4204631	71356760	MAIL PROCESSING CLERK	6	110	1	12	4/2/2016	2	N
56944	SANTA BARBARA CA P&DC	RIVERA JR	HECTOR	4270999	70620757	MAIL PROCESSING CLERK	6	110	1	12	4/2/2016	3	N
56944	SANTA BARBARA CA P&DC	SANCHEZ	EFRAIN	4278160	71554899	MAIL PROCESSING CLERK	6	110	1	13	4/2/2016	5	N
56944	SANTA BARBARA CA P&DC	MUNOZ	JOSE	4279344	71266742	MAIL PROCESSING CLERK	6	110	1	11	4/2/2016	4	Y
56944	SANTA BARBARA CA P&DC	ABENOJAR	JANICE	4279674	70948474	LEAD MAIL PROCESSING CLERK	7	110	1	11	4/30/2016	1	N
56942	SANTA BARBARA PO	SINGH	PALWINDER	4372383	95582336	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	48	7/23/2016	3	N
56946	SBC-GOLETA BR	DHALIWAL	JAGJIT	4351878	95618029	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	7/23/2016	1	N
56944	SANTA BARBARA CA P&DC	OROZCO	ISAAC	4197101	71300853	MAIL PROCESSING CLERK	6	110	1	11	7/23/2016	2	N
56944	SANTA BARBARA CA P&DC	DAMASO	KATHY	4355598	71266739	MAIL PROCESSING CLERK	6	110	1	11	7/23/2016	4	N
56944	SANTA BARBARA CA P&DC	AZORES	SHERINA	4360001	71080541	MAIL PROCESSING CLERK	6	110	1	17	8/20/2016	1	N
56944	SANTA BARBARA CA P&DC	DUGAN	JEREMY	4397691	71582205	MAIL PROCESSING CLERK	6	110	1	11	8/20/2016	2	N
56944	SANTA BARBARA CA P&DC	SHEPPARD	SUZANNE	4418781	71582204	MAIL PROCESSING CLERK	6	110	1	11	8/20/2016	3	N
56944	SANTA BARBARA CA P&DC	MATHIS	DANIEL	4418777	70327635	MAIL PROCESSING CLERK	6	110	1	12	9/17/2016	2	N
56944	SANTA BARBARA CA P&DC	HANG	GER	4423445	71329792	MAIL PROCESSING CLERK	6	110	1	11	9/17/2016	3	N
56944	SANTA BARBARA CA P&DC	TRIBIANA	PAUL JOHN	4423446	95742732	MAIL PROCESSING CLERK	6	110	1	11	9/17/2016	4	N
56947	SBC-SAN ROQUE STA	FRONTERAS I	BRANDON	4356127	70698519	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	43	10/1/2016	1	N
56944	SANTA BARBARA CA P&DC	MCGEE	CRISTINA	4225250	71112818	MAIL PROCESSING CLERK	6	110	1	11	10/29/2016	1	N
56942	SANTA BARBARA PO	RODRIQUEZ	CARLOS	4429729	71099269	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	43	11/26/2016	2	N
56944	SANTA BARBARA CA P&DC	MAMALUMPONG	MANNY	3389079	71329791	MAIL PROCESSING CLERK	6	110	1	11	11/26/2016	5	N
56942	SANTA BARBARA PO	HERNANDEZ BUCIO	SAMUEL	4427270	71612877	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	11/26/2016	1	N
56944	SANTA BARBARA CA P&DC	ROLDAN	JENNELLI JADE	4473027	71621713	MAIL PROCESSING CLERK	6	110	1	11	11/26/2016	3	N
56944	SANTA BARBARA CA P&DC	SALCEDO	SUGEY	4357806	71080544	MAIL PROCESSING CLERK	6	110	1	11	1/7/2017	1	N
56944	SANTA BARBARA CA P&DC	ESCOBAR	SAYRA	4508253	71685632	MAIL PROCESSING CLERK	6	110	1	12	1/7/2017	2	N
56944	SANTA BARBARA CA P&DC	AVILA	CAROLINA	4508251	71577428	MAIL PROCESSING CLERK	6	110	1	11	1/7/2017	3	N
56944	SANTA BARBARA CA P&DC	DAVIDSON III	WALTER	3339808	71621712	MAIL PROCESSING CLERK	6	110	1	11	1/21/2017	1	Y
56944	SANTA BARBARA CA P&DC	BARNES	LUKA	4508249	71685633	MAIL PROCESSING CLERK	6	110	1	11	2/4/2017	4	N

56942	SANTA BARBARA PO	COOPER	MICHAEL	H	4510264	71660678	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	2/4/2017	6	N
56944	SANTA BARBARA CA P&DC	AVILA	CECILIA		4508262	71356762	MAIL PROCESSING CLERK	6	110	1	12	2/4/2017	3	N
56944	SANTA BARBARA CA P&DC	RIVERA	MELANIE	M	4348541	70566975	MAIL PROCESSING CLERK	6	110	1	11	2/4/2017	1	N
56944	SANTA BARBARA CA P&DC	ELIAS	ELIAS	C	4508250	70566668	MAIL PROCESSING CLERK	6	110	1	11	2/4/2017	2	N
56942	SANTA BARBARA PO	WEBER	GREG		4489190	71617724	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	45	3/4/2017	1	N
56944	SANTA BARBARA CA P&DC	HERNANDEZ	NICHOLAS		4510238	71621714	MAIL PROCESSING CLERK	6	110	1	11	4/1/2017	2	N
56944	SANTA BARBARA CA P&DC	AGUILERA	HENRY		4510265	71356757	MAIL PROCESSING CLERK	6	110	1	12	4/1/2017	1	N

### Customer Service Variance Summary

Lead Unit **SANTA BARBARA PO (056942)** 214 Customer Service Days 10/01/2016 - 06/16/2017

TOTAL LDC 41	TOTAL LDC 42	TOTAL LDC 43	TOTAL LDC 44	TOTAL LDC 45	TOTAL LDC 48	TOTAL CSV
Achieved: 0.00%	Achieved: 89.73%	Achieved: 96.85%	Achieved: 70.29%	Achieved: 78.77%	Achieved: 116.84%	Achieved: 92.11%
Actual: 0	Actual: 1,413	Actual: 21,095	Actual: 5,937	Actual: 26,778	Actual: 15,775	Actual: 70,998
Earned: 0	Earned: 1,268	Earned: 20,430	Earned: 4,173	Earned: 21,094	Earned: 18,432	Earned: 65,398*
Variance: 0	Variance: 145	Variance: 665	Variance: 1,764	Variance: 5,684	Variance: -2,657	Variance: 5,600

FTES Clerks/MailHandlers Actual: 50      FTES Clerks/MailHandlers Earned: 46      FTES Variance: 4.0

Unit Name	LDC 41	LDC 42	LDC 43	LDC 44	LDC 45	LDC 43/44	LDC 45	Total F4	FTES Actual	FTES Earned	FTES Variance		
	% Ach	% Ach	% Ach	% Ach	% Trans	Vol % Var	% Var	Hours Achd	Hours	Hours			
SBC-EAST BEACH CARRIE	0.00	100.00	84.43	54.29	73.16	100.22	36.28	-3.81	81.28	3,235.61	12.19	9.91	2.28
SBC-GOLETA BR (mPOS)(S)	0.00	96.99	92.21	124.66	64.32	153.14	6.95	6.50	91.22	2,163.95	17.40	15.87	1.53
SBC-SAN ROQUE STA (mPOS)(S)	0.00	98.99	129.10	40.64	85.36	79.74	-11.98	-1.14	89.16	1,132.95	7.38	6.58	0.80
SANTA BARBARA PO (mPOS)(S)	0.00	56.15	110.45	85.39	95.48	125.07	0.72	0.81	105.01	-932.37	13.13	13.79	-0.66

# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	TUJUNGA POST OFFICE
<b>Installation Address</b>	F4 Clerk Event 56019
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	166	130	-36	-144	-1872	-1	1820

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	9	5.4%	-2	0		7	5.4%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTF Clerks in this office.	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	1
b. Current Total Non-OverTime CLERK PSE Hours per Month	104
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-4
d. Number of CLERK PSE that will have Reduced Hours	1
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	1
g. Provide Narrative Justifying need for Remaining CLERK PSE	
The PSE work hours to be reduced to the extent possible.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

- |   |    |
|---|----|
| a. Current Number of CLERK PTRs on Rolls                            | 0  |
| b. Planned Number of CLERK PTR Positions after Impact               | 0  |
| c. Estimated Number of CLERK PTR Attrition                          | 0  |
| d. Will there be any CLERK PTRs Excessed from Craft or Installation | NO |
| CLERK PTRs  | 0  |
| e. Provide Narrative Explaining need for Excessing                  |    |
| There are no PTRs in the clerk craft.                               |    |

## Full Time Regular (FTRs)

- |  |     |
|--|-----|
| a. Current Number of CLERK FTRs on Rolls   | 4   |
| b. Planned Number of CLERK FTR Positions After Impact  | 3   |
| c. Estimated Number of CLERK FTR Attrition   | 0   |
| d. Will there be any CLERK FTRs Excessed from Craft or Installation                                      | YES |
| If Yes how Many CLERK FTRs   | 1   |
| e. Provide Narrative Explaining need for Excessing   |     |
| Due to a reduction in mail volume it will be necessary to excess 1-FT clerk from the craft/installation. |     |

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-140
b. Planned Reduction in Total OT Hours per Month	-8
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-4
h. Total Planned Non-OT Hours per Month	520
i. Total FTE Savings	-1

FINANCE	OFFICE	LAST	FIRST	MJ	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
57944	TUJUNGA PO	FAJOTA	MARIA	L	3023898	70709124	LEAD SALES & SERVICES ASSOCIATE	7	210	4	45	12/1/1990	1	N
57944	TUJUNGA PO	SQUEIDAN	LUZ	M	3106231	95758484	DIST WINDOW CLK	6	110	4	44	6/18/1988	1	N
57944	TUJUNGA PO	KIM	BONG	K	3136635	70379220	SALES SVCS/DISTRIBUTION ASSOC	6	110	4	45	11/13/1982	1	N
57944	TUJUNGA PO	CASES	LUCITA	O	3306274	70162555	LEAD SALES & SERVICES ASSOCIATE	7	110	4	45	8/11/1990	1	N

### Customer Service Variance Summary

Lead Unit TUJUNGA PO (057944) 214 Customer Service Days 10/01/2016 - 06/16/2017

TOTAL LDC 41	TOTAL LDC 42	TOTAL LDC 43	TOTAL LDC 44	TOTAL LDC 45	TOTAL LDC 48	TOTAL CSV
Achieved: 0.00%	Achieved: 76.09%	Achieved: 121.03%	Achieved: 76.02%	Achieved: 75.08%	Achieved: 122.66%	Achieved: 98.09%
Actual: 0	Actual: 32	Actual: 1,663	Actual: 169	Actual: 2,697	Actual: 1,154	Actual: 5,715
Earned: 0	Earned: 24	Earned: 2,013	Earned: 128	Earned: 2,025	Earned: 1,415	Earned: 5,606*
Variance: 0	Variance: 8	Variance: -350	Variance: 41	Variance: 672	Variance: -261	Variance: 109

FTES Clerks/MailHandlers Actual: 4      FTES Clerks/MailHandlers Earned: 4      FTES Variance: 0.1

Unit Name	LDC 41		LDC 42		LDC 43		LDC 44		LDC 45		LDC 48		Total F4 Hours Var	Total F4 Hours Var	FTES Actual	FTES Earned	FTES Variance
	% Ach	% Ach	% Ach	% Ach	% Ach	% Ach	% Ach	% Ach	% Trans	% Achd	% Var	% Var					
TUJUNGA PO	0.00	76.09	121.03	76.02	75.08	122.66	11.87	-8.17	98.09	109.12	4.03	3.96	0.08				

# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	TULARE POST OFFICE
<b>Installation Address</b>	F4 Clerk Event 56032
<b>Area Name</b>	PACIFIC
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	09/16/2017
<b>Period (Dates) of Review Performed</b>	05/28/2016 thru 05/26/2017
<b>Report Prepared By</b>	Lisa Diniakos
<b>Report Prepared Date</b>	06/13/2017
<b>Reviewed By</b>	Gregory Wolny
<b>Phone</b>	(808) 423-3745

# WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	258	221	-37	-148	-1924	-1	1664

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	27	10.5%	-4	0		23	10.4%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Mail Handler (MHAs)

a. Current Number of CLERK MHAs on Rolls	0
b. Current Total Non-OverTime CLERK MHA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK MHA Hours per Month	0
d. Number of CLERK MHAs that will have Reduced Hours	0
e. Number of CLERK MHAs that will be Terminated	0
f. Number of CLERK MHAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK MHAs	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
There are no PTFs in the office.	

**City Carrier Assistant (CCAs)**

a. Current Number of CLERK CCAs on Rolls	0
b. Current Total Non-OverTime CLERK CCA Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK CCA Hours per Month	0
d. Number of CLERK CCAs that will have Reduced Hours	0
e. Number of CLERK CCAs that will be Terminated	0
f. Number of CLERK CCAs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK CCAs	
N/A	

**Postal Support Employees (PSE)**

a. Current Number of CLERK PSE on Rolls	1
b. Current Total Non-OverTime CLERK PSE Hours per Month	136
c. Planned Reduction in Total Non-OverTime CLERK PSE Hours per Month	-20
d. Number of CLERK PSE that will have Reduced Hours	1
e. Number of CLERK PSE that will be Terminated	0
f. Number of CLERK PSE Remaining After Impact	1
g. Provide Narrative Justifying need for Remaining CLERK PSE	
PSE work hours will be reduced to the extent possible.	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no PTRs in the clerk craft.	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	7
b. Planned Number of CLERK FTR Positions After Impact	6
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	1
e. Provide Narrative Explaining need for Excessing	
Due to a reduction in mail volume it will be necessary to excess 1-FT Clerks from the craft/installation.	

# WorkHour Impact Report-CLERK

## Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-128
b. Planned Reduction in Total OT Hours per Month	-16
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in MHA Non-OT Hours per Month	0
e. Planned Reduction in PTF Non-OT Hours per Month	0
f. Planned Reduction in CCA Non-OT Hours per Month	0
g. Planned Reduction in PSE Non-OT Hours per Month	-20
h. Total Planned Non-OT Hours per Month	884
i. Total FTE Savings	-1

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #	VET PREF
57950	TULARE PO	DELAO	STEVEN	M	3192800	70771663	SALES.SVCS/DISTRIBUTION ASSOC	6	110	4	43	10/7/1978	1	N
57950	TULARE PO	CAREY	JAMES	G	3101341	95481902	LEAD SALES & SERVICES ASSOCIATE	7	110	4	48	10/11/1986	1	N
57950	TULARE PO	GOMEZ	MANUEL	L	3353604	95596252	DIST WINDOW CLK	6	110	4	48	11/13/1993	1	N
57950	TULARE PO	MATE JR	JAMES	E	2987456	71183317	SALES.SVCS/DISTRIBUTION ASSOC	6	210	4	48	10/10/1998	2	N
57950	TULARE PO	MEZA	TINA	M	3258417	71271646	SALES.SVCS/DISTRIBUTION ASSOC	6	210	4	48	5/5/2001	1	N
57950	TULARE PO	SANDOVAL	SOFIA		3366645	70971803	SALES.SVCS/DISTRIBUTION ASSOC	6	215	4	45	4/19/2003	1	N
57950	TULARE PO	RIVERO	SANDRA		3105890	71271562	SALES.SVCS/DISTRIBUTION ASSOC	6	210	4	48	5/9/2009	1	N

THE CSV COMPLEMENT MODEL SHOULD NOT BE THE SOLE SOURCE OF PERMANENT STAFFING DECISIONS.

**CUSTOMER SERVICE VARIANCE - CLERK/MAILHANDLER COMPLEMENT**

Delivery Days: 302

TULARE PO - TULARE PO 057950

DATE: 06/07/2017

**Leave Replacement Calculation**

Leave Type	Hrs Per Day	Leave %	Formula	Employees Earned	
Annual Leave	43	10.50%	{CSV Avg Daily Hours x 10.50%x(6 day wk/40 hr WHwk)=	0.68	Clerk/MH(s)
Sick Leave	43	4.00%	{CSV Avg Daily Hours x 4.00%x(6 day wk/40 hr WHwk)=	0.26	Clerk/MH(s)
LWOP	43	1.00%	{CSV Avg Daily Hours x 1.00%x(6 day wk/40 hr WHwk)=	0.07	Clerk/MH(s)
(Subtract Overtime)	43	5.00%	{CSV Avg Daily Hours x 5.00%x(6 day wk/40 hr WHwk)=	0.33	Clerk/MH(s)
Net Total		10.50%	<b>Leave/OT Replacement Needs &gt;&gt;&gt;&gt;</b>	0.68	Clerk/MH(s)
			<b>Replacement for Replacement &gt;&gt;&gt;&gt;</b>	0.07	Clerk/MH(s)
			<b>Total Leave Replacement &gt;&gt;&gt;&gt;</b>	0.76	Clerk/MH(s)

Current on Rolls		Earned Complement	
Full Time Clerk	3	Full Time Clerk	
Part Time Flexible Clerk	0	Part Time Flexible Clerk	
Part Time Regular Clerk	0	Part Time Regular Clerk	
Postal Support Employee	1	Postal Support Employee	
Non-Traditional Full-Time	3	Non-Traditional Full-Time	
Flex Non-Traditional Full-Time	1	Flex Non-Traditional Full-Time	
Full Time Mailhandler	0	Full Time Mailhandler	
Part Time Flexible Mailhandler	0	Part Time Flexible Mailhandler	
Part Time Regular Mailhandler	0	Part Time Regular Mailhandler	
MailHandler Assistant	0	Mailhandler Assistant	
<b>Total F4 on Rolls</b>	<b>8</b>	<b>Total F4 Earned</b>	<b>7</b>

Current Actual	Daily Hrs	Employees	Target	Daily Hrs	Employees
LDC 41 Clerk/MH(s)	0.00	0.00	LDC 41 Clerk/MH(s)	0.00	0.00
LDC 42 Clerk/MH(s)	0.72	0.11	LDC 42 Clerk/MH(s)	0.49	0.07
LDC 43 Clerk/MH(s)	16.22	2.45	LDC 43 Clerk/MH(s)	14.84	2.24
LDC 44 Clerk/MH(s)	3.75	0.57	LDC 44 Clerk/MH(s)	2.10	0.32
LDC 45 Clerk/MH(s)	13.86	2.09	LDC 45 Clerk/MH(s)	13.38	2.02
LDC 48 Clerk/MH(s)	11.53	1.74	LDC 48 Clerk/MH(s)	12.36	1.87
<b>Total Actual Daily Hrs</b>	<b>46.08</b>	<b>6.96</b>	<b>Total Earned Daily Hrs</b>	<b>43.17</b>	<b>6.52</b>
Daily Hours Actual		46.08	Daily Hours Earned		43.17
Current Complement		8	Target Complement		7.28
FTEE Current		1740	FTEE Target		1791
Projected Annual Hrs Actual		13,916	Projected Annual Hrs Earned		13,037
<b>On Duty Required Totals</b>		<b>6.52</b>	<b>Full Time Equiv Employee (Hrs per)</b>		<b>1791</b>
<b>Leave Replacement Totals</b>		<b>0.76</b>	<b>Variance FTEE</b>		<b>0.72</b>
<b>Complement Total</b>		<b>7.28</b>	<b>Complement % Achieved</b>		<b>87.50%</b>

# 1994

	Job Type	Hours	SAT	SUN	MON	TUE	WED	THU	FRI
1	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
2	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
3	Full Time Reg	40.00	NS	NS	8.00	8.00	8.00	8.00	8.00
4	NTFT	30.00	5.00	NS	5.00	5.00	5.00	5.00	5.00
5	NTFT	32.00	4.50	NS	6.00	4.00	9.50	4.00	4.00
6	Flex-NTFT	34.00	6.00	NS	4.00	6.00	6.00	6.00	6.00
7	PSE	4.75	2.50	NS	2.25	NS	NS	NS	NS
8	NTFT	40.00	8.00	NS	8.00	8.00	NS	8.00	8.00
<a href="#">Back to Bids</a>		<a href="#">Export to Excel</a>							

Weekly Summary				TUE Summary				W-F Summary				MON Summary				SAT-SUN Summary			
LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours	LDCs	1994 Hours	CSV Hours	VAR Hours
LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.00	0.00	0.00	LDC 41	0.0	0.00	0.00
LDC 42	3.75	4.24	-0.49	LDC 42	0.75	0.71	0.04	LDC 42	2.00	2.12	-0.12	LDC 42	0.50	0.71	-0.21	LDC 42	0.5	0.71	-0.21
LDC 43	46.75	47.32	-0.57	LDC 43	8.50	7.89	0.61	LDC 43	24.50	23.66	0.84	LDC 43	8.00	7.89	0.11	LDC 43	5.8	7.89	-2.14
LDC 43 (Allnet)	36.50	35.82	0.68	LDC 43 (Allnet)	4.50	5.97	-1.47	LDC 43 (Allnet)	15.50	17.91	-2.41	LDC 43 (Allnet)	10.75	5.97	4.78	LDC 43 (Allnet)	5.8	5.97	-0.22
LDC 44	12.25	12.31	-0.06	LDC 44	2.00	2.05	-0.05	LDC 44	6.00	6.15	-0.15	LDC 44	2.25	2.05	0.20	LDC 44	2.0	2.05	-0.05
LDC 45	91.25	78.49	12.76	LDC 45	16.50	13.08	3.42	LDC 45	49.50	39.24	10.26	LDC 45	19.25	13.08	6.17	LDC 45	6.0	13.08	-7.08
LDC 48	70.25	70.32	-0.07	LDC 48	14.75	11.72	3.03	LDC 48	41.00	35.16	5.84	LDC 48	8.50	11.72	-3.22	LDC 48	6.0	11.72	-5.72
LDC 48 (net)	0.00	0.00	0.00	LDC 48 (net)	0.00	0.00	0.00	LDC 48 (net)	0.00	0.00	0.00	LDC 48 (net)	0.00	0.00	0.00	LDC 48 (net)	0.0	0.00	0.00
MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	0.00			MGT HRS	(0.00)		
<b>Total</b>	<b>260.75</b>	<b>248.46</b>	<b>12.29</b>	<b>Total</b>	<b>47.00</b>	<b>41.41</b>	<b>5.59</b>	<b>Total</b>	<b>138.50</b>	<b>124.23</b>	<b>14.27</b>	<b>Total</b>	<b>49.25</b>	<b>41.41</b>	<b>7.84</b>	<b>Total</b>	<b>26.00</b>	<b>41.41</b>	<b>-15.41</b>

Note that the Avg Daily Hours is from 04/02/2016 to 07/01/2016.

## F4 VOLUME TREND

### TULARE PO Volume Trend

