



UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20260

September 27, 1983

ARTICLE	19
SECTION	F-21
SUBJECT	3971 VAL
	THIRTY NINE

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Mr. Kenneth D. Wilson
Assistant Director
Clerk Division
American Postal Workers
Union, AFL-CIO
817 14th Street, N.W.
Washington, D.C. 20005-3399

Re: Class Action
Elizabeth, NJ 07207
H1C-1N-C 18393

Dear Mr. Wilson:

On September 20, 1983, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.


The question raised in this grievance is whether management violated the National Agreement by using Forms 3971 to record suspensions and having the employee involved sign the form.

During our discussion, we agreed to close the case based on our understanding that while the forms are used by management to record suspensions, employees are not required to sign the forms.

Please sign and return the enclosed copy of this letter as acknowledgment of your agreement to close this case.

Sincerely,


Margaret H. Oliver
Labor Relations Department


Kenneth D. Wilson
Assistant Director
Clerk Division
American Postal Workers
Union, AFL-CIO

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